

February 7, 2023

MINUTES OF BERNVILLE BOROUGH COUNCIL MEETING FEBRUARY 7, 2023

President Wesley Raup-Konsavage called meeting of Bernville Borough Council to order Tuesday, February 7, 2023, at 7:00 PM in the Bernville Borough Hall at 6602 Bernville Rd.

Present were Mayor Shawn Raup-Konsavage, President Wesley Raup-Konsavage, Vice President Mary Himmelberger, Councilmember's Justin Kiebach, Jason Wenrich, Gary Brown, and Megan Heath. Secretary Brenda Strunk, Chief Brian Thumm, and Michelle Mayfield, Esquire. Councilmember Randolph Copenhagen was absent.

Guests included Dale Balthaser, John Kissling, Luke Shultz. Kim Shultz, Ember Sunday, Travis Sunday, and Anderson Deutschman.

Pledge to the Flag

MOTIONS

1. MOTION by WENRICH/BROWN to authorize Kraft Codes to visit 253 E 4th St and file a notice of violation if the property is in violation for codes. Motion carried unanimously.
2. MOTION by WENRICH/HEATH to authorize the Bernville Fire Chief to adjust the emergency run cards for fire and emergency medical services. Motion carried unanimously.
3. MOTION by HIMMELBERGER/KIEBACH to approve the Balthaser subdivision plan contingent upon having the necessary easements recorded. Motion carried unanimously.
4. MOTION by HIMMELBERGER/KIEBACH to allow for a signed affidavit, for 320 N. Main St. rental inspections to be held off until 2024 or before any tenant may occupy the property. Motion carried unanimously.
5. MOTION by WENRICH/BROWN to authorize Secretary Brenda Strunk and Attorney Michelle Mayfield to work together regarding delinquent water and sewer bills. Motion carried unanimously.
6. MOTION by HIMMELBERGER/HEATH to adopt resolution no. 02-07-2023 appointing Jeremy Lutz to the Zoning Hearing Board with term expiring the date of the Bernville Borough Council meeting held January 2026. Motion carried unanimously. Councilmember Wenrich abstained due to being related.
7. MOTION by KIEBACH/HEATH to appoint Thomas Vanzin to the Shade Tree Commission with term expiring 12/31/2025. Motion carried unanimously.
8. MOTION by WENRICH/HIMMELBERGER to authorize Attorney Michelle Mayfield to do a rezoning ordinance changing R1 to C1 (this would be the borough hall and the properties behind on 2nd Streer) and R3 to TC (this would be the borough owned land along 3rd Street between stevens Ave and Penn valley rd. Motion carried unanimously.
9. MOTION by WENRICH/KIEBACH to approve the accounts payable listed on page 5. Motion carried unanimously.
10. MOTION by BROWN/WENRICH to accept the treasurer report subject to audit. Motion carried unanimously.
11. MOTION by BROWN/WENRICH to accept the profit and loss subject to audit. Motion carried unanimously. (P&L ATTACHED)

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MOTIONS cont.

12. WENRICH/KIEBACH to authorize Main Stream to install snow emergency route signs in all applicable blocks, to include S. Main St., 100 – 600 blocks of N. Main St and the 100 block of W 2nd and 3rd St. Speed limit signs being installed at all entry routes in the borough except Rt 183. As well as all points of entrance turning off Rt. 183 and the 200 block of N Main St. Removal of all current signs of the same. All signs and installation will be in accordance with State requirements. At a cost not to exceed \$2725.00. Motion carried unanimously.

GUESTS

Ember Sunday, a Life Scout, spoke to the council on completing an Eagle Scout project. Mayor Shawn Raup-Konsavage stated the Umbenhauer sign at the beginning of Umbenhauer Drive needs to be repaired. The sign needs the rust removed and repainted. Also, a brick-and-mortar repair needs to be done on the left post. Mayor Raup-Konsavage also stated that the gazebo in Clay Park needs to be repaired and stained, also cameras need to be installed in Umbenhauer Park, and the gardens need to be attended to in Clay Park. The council stated that Ember may choose a project and come back to the council or the mayor once she decides. The money in the beautification fund will pay for the project.

Jon Cosgrove, code enforcer from Kraft, spoke to council on creating an animal ordinance due to the fact that a lot of resident's are calling about putting chickens in their yards. The current ordinance doesn't explain much when it comes to chickens. Attorney Mayfield will bring an ordinance to council in the next month or so.

Luke Shultz, borough resident, spoke to council about his neighbor's property being in violation of codes. Mr. Shultz also stated to the council that there are a lot of potholes opening in the borough streets.

John Kissling, Fire Chief, spoke to the council about updating run cards. This is due to Mt Pleasant adding a fire rescue engine. Mr. Kissling also stated that he will give a 2022 report to the council in the near future. Mr. Kissling stated that the fire company received a \$15,000 grant. They received the highest amount due to having the most and highest trained firefighters.

Anderson Deutschman, from McCarthy Engineering, stated that McCarthy Engineering reviewed the Balthaser Subdivision Plan and found everything satisfactory.

MAYOR REPORT

Mayor Shawn Raup-Konsavage stated that he changed the furnace filter in the basement. The mayor also reported that he is transitioning the website over to the borough. Domain name, security, and license will cost the borough \$480 for 3 years. The mayor also reported that Al Blankenbiller reached out about Eagle Scout projects. If the scouts don't want to install the cameras in Umbenhauer Park then the Mayor will reach out to Lewis Schurr, the parks employee. The mayor stated he is still in need of someone to take over the Memorial Day Parade.

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COUNCIL REPORT

Councilmember Justin Kiebach suggested advertising the trash and recycling bid specs awhile. Attorney Michelle Mayfield will look at the currently used bid specs and get back to council with a recommendation.

Vice President Mary Himmelberger spoke about the road meeting that was held between different leaders. The County put together and gave four priorities. Shartlesville Rd and 183, 183 in Bernville, Beyerle and 183, and Old Church Rd and 183. The next step is they are going to do a survey study on 183 from 78 to New Schaefferstown Rd and 183. VP Himmelberger also told the council about different meetings that are coming up that she attends. This includes firefighters and Ems on regional levels and water and sewer infrastructure and regional zoning.

Council President Wesley Raup-Konsavage stated the nondiscrimination meeting, that was to be held February 28, 2023 will be rescheduled for March 28, 2023 workshop meeting.

Mayor Raup-Konsavage and councilmember Kiebach attended the Emergency Management meeting. The 4 municipalities in the group decided to keep the regional Emergency Management. The EMA would like a primary and an alternate member from each municipality. Vice President Mary Himmelberger will be the primary and Councilmember Kiebach will be the alternate.

SECRETARY REPORT

Secretary Brenda Strunk reported to council that she closed the safe deposit box at Truist Bank due to the bank going out of business in March 2023.

B Strunk also reported that the St. Thomas Church would like to place an ad in the next borough newsletter. B Strunk also spoke to council on the proposal from Kappe Associates for the replacement of a Trojan UV system at a cost of \$127,700. The council has questions and B Strunk will invite ARRO, the wwtp operators, to the next council meeting.

SEWER REPORT

ATTACHED

WATER REPORT

ATTACHED

February 7, 2023

POLICE REPORT

To: Bernville Borough Council & Mayor

From: Chief Brian E. Thumm

Subject: January Monthly Report

Date: 2-03-2023

In the month of January, we had no misdemeanor or felony crimes reported to the Police Department. We were busy patrolling the streets, conducting security checks of Borough and private property, and monitoring traffic.

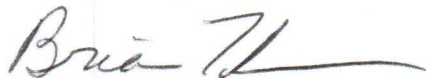
The Borough received 28 calls for Police service. We had 1 calls for police service. We had 1 ALS calls, and 1 BLS Med call. Other calls for medical service such as 1 Mental subject came in. The Department conducted 13 traffic stops for violations of the vehicle code in the Borough. There were 2 vehicle crashes in the Borough. We had 3 reckless drivers on Rt. 183 reported, and 1 disabled vehicle. There were 4 Disorderly conduct calls. The Borough had 1 alarm which was an automatic fire alarm.

I handled many phone assignments relative to police matters which required no police action. The Department is here to service the community but requires citizens reporting incidents to the police Dept. and being willing and able to identify suspects involved.

Bernville Borough had 28 Police calls 15 calls between 7am -3pm, 11 calls between 3pm-11pm and 2 call between 11pm-7am. The Borough police handled 24 calls for service, PSP received 4 calls for service, 2 of those calls were EMS and a fire alarm that they did not respond to.

The Police Department worked a total of 34 shifts covering 272 hours of service. Officers traveled 1043 miles while on patrol and in the performance of my duties. We purchased 120.738 gallons of fuel for a total cost of \$449.30 dollars this is the pump price with all taxes and does not show any discount. The department issued 29 traffic citations, 0 non-traffic citations, and 2 parking tickets. There was a total of 28 police service calls.

RESPECTFULLY



Brian E. Thumm
Chief of Police

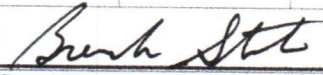
February 7, 2023

ACCOUNTS PAYABLE

Borough of Bernville
Accounts Payable
February 7, 2023

	AMOUNT		DESCRIPTION
01 Comcast	\$112.66 PAID		POLICE PHONE AND FAX
01 Fleet Services	\$126.86 PAID		POLICE GASOLINE
01 Met Ed	\$253.62 PAID		BORO HALL ELECTRIC
01 Met Ed	\$31.04 PAID		CLAY PARK ELECTRIC
01 Met Ed	\$54.98 PAID		UMBENHAUER PARK ELECTRIC
01 Met Ed	\$50.22 PAID		GARAGE ELECTRIC
01 Met Ed	\$1,274.33 PAID		STREETLIGHTS
01 Kraft Codes	\$534.25 PAID		CODE ENFORCEMENT AND RENTAL INSPECTIONS
01 County of Berks	\$65.50 PAID		POLICE MOBILE COMPUTER
	TOTAL GENERAL PAID	\$2,503.46	
01 Nextel	\$145.55		CELL PHONES
01 County of Berks	\$96.55		POLICE MOBILE COMPUTER REPLACEMENT
01 Cardmember Services	\$569.75		OFFICE SUPPLIES, TAX SOFTWARE, POSTAGE
01 Snyder Landscaping	\$1,650.00		SNOW EVENTS 12/15 & 12/22-12/23
01 21st Century Media	\$203.67		COUNCIL MEETING DATES AD
01 Bernville Gas	\$10.59		SYNTHETIC OIL (POLICE)
01 Brown Schults Sheridan and Fritz	\$896.80		2022 TAX COLLECTOR AUDIT
01 Hartman Valeriano Magovern & Lutz	\$1,960.88		LEGAL SERVICES
01 Hartman Valeriano Magovern & Lutz	\$984.00		LEGAL SERVICES BALTHASER SUBDIVISION
01 McCarthy Engineering	\$1,268.75		BALTHASER SUBDIVISION
01 Reifsnnyder's Ag Center	\$8.09		BLUE MARKING PAINT
01 Berks County Treasurer	\$102.43		2023 TAX BILL PRINTING
	TOTAL GENERAL UNPAID	\$7,897.06	
08 Verizon	\$157.94		WWTP TELEPHONE & INTERNET
08 McCarthy Engineering	\$384.00		CHAPTER 94
08 ARRO Water Services	\$8,447.57		CONTRACTED SERVICES
08 USA BlueBook	\$182.39		WWTP SUPPLIES
08 Main Pool Chemical Company	\$234.00		WWTP SUPPLIES
	TOTAL SEWER UNPAID	\$9,405.90	
08 MetEd	\$1,184.02 PAID		ELECTRIC
	TOTAL SEWER PAID	\$1,184.02	
Penn Township	\$199.50		SEWER AT WELL 3
Suburban Water Testing	\$53.76		WATER TESTING
Suburban Water Testing	\$53.76		WATER TESTING
Verizon	71.71		WELL PHONE
ARRO Water Services	\$2,688.75		CONTRACTED SERVICES
Spotts Stevens McCoy	\$2,850.25		ENGINEER SERVICE
Spotts Stevens McCoy	\$36.00		ENGINEER SERVICE
	TOTAL WATER UNPAID	\$5,953.73	
Met Ed	\$339.80 PAID		WELL 4 ELECTRIC
Met Ed	\$268.83 PAID		WELL 3 ELECTRIC
	TOTAL WATER PAID	\$608.63	
09 Republic Services	\$7,453.65		TRASH REMOVAL
	TOTAL TRASH UNPAID	\$7,453.65	

TREASURER REPORT

BOROUGH OF BERNVILLE'S TREASURER REPORT AS OF DECEMBER 31, 2022			
GENERAL FUND			
	Balance November 30, 2022		\$ 257,100.30
	Receipts	12/01/2022 - 12/31/2022	\$ 31,275.06
	Expenditures	12/01/2022 - 12/31/2022	\$ 34,771.01
	Balance -	31-Dec-22	\$ 253,604.35
SEWER FUND			
	Balance November 30, 2022		\$ 708,097.72
	Receipts	12/01/2022 - 12/31/2022	\$ 6,799.43
	Expenditures	12/01/2022 - 12/31/2022	\$ 8,247.68
	Balance -	31-Dec-22	\$ 706,649.47
TRASH FUND			
	Balance November 30, 2022		\$ 13,394.78
	Receipts	12/01/2022 - 12/31/2022	\$ 2,408.23
	Expenditures	12/01/2022 - 12/31/2022	\$ 7,518.15
	Balance -	31-Dec-22	\$ 8,284.86
WATER FUND			
	Balance November 30, 2022		\$ 556,469.14
	Receipts	12/01/2022 - 12/31/2022	\$ 3,871.02
	Expenditures	12/01/2022 - 12/31/2022	\$ 2,597.69
	Balance -	31-Dec-22	\$ 557,742.47
	Total December 2022 Balance all Funds		\$ 1,526,281.15
DEPOSITORIES			
	PLGIT Investment - Highway State Aid		\$100,284.73
	TOTAL DEPOSITORIES		\$100,284.73
			
Brenda Strunk, Secretary/Treasurer			

February 7, 2023

ADJOURNMENT: There was no further business, and the Bernville Borough Council meeting adjourned at 9:04 PM by WENRICH/HEATH.

Attest:

A handwritten signature in cursive script, appearing to read "Brenda Strunk".

Brenda Strunk
Borough Secretary

Bernville Borough
Profit & Loss Budget vs. Actual
January through December 2023

Ordinary Income/Expense	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
0130110 · Real Estate Taxes - Current	3,613.75	185,796.00	-182,182.25
0130140 · Delinquent Real Extate Ta IMMT'L	0.00	5,000.00	-5,000.00
0131001 · Per Capita Taxes -Current	147.30	3,000.00	-2,852.70
0131002 · Per Capita Taxes-Prior	0.00	1,200.00	-1,200.00
0131010 · Real Estate Transfer Taxes	2,719.50	20,000.00	-17,280.50
0131020 · Earned Income Taxes	12,174.43	97,000.00	-84,825.57
0131051 · Occupation Privilege Taxes	701.02	5,000.00	-4,298.98
0132001 · Building/Zoning	469.50	3,500.00	-3,030.50
0132011 · Rental Registration & Ins.	655.00	0.00	655.00
0132014 · Cable Franchise Fee	3,914.71	16,000.00	-12,085.29
0132090 · Misc. Permits (including cable)	0.00	750.00	-750.00
0133005 · Parking Fines	50.00	0.00	50.00
0133007 · Traffic Fines	107.70	0.00	107.70
0134101 · Interest - Savings	0.00	120.00	-120.00
0135501 · Public Utility Real Estate	0.00	300.00	-300.00
0135508 · Alcoholic Beverage License	0.00	150.00	-150.00
0138013 · Accident Reports	15.00	0.00	15.00
0138014 · Reimbursement Fire Co. WC Ins	0.00	9,500.00	-9,500.00
0138017 · Park Rental	0.00	750.00	-750.00
0139201 · transter from other fund	4,671.30	0.00	4,671.30
Total Income	<u>29,239.21</u>	<u>348,066.00</u>	<u>-318,826.79</u>
Gross Profit	29,239.21	348,066.00	-318,826.79
Expense			
0140004 · Treasurer's Salary	1,689.80	23,418.00	-21,728.20
0140005 · Secretary Treasurer Bond	0.00	800.00	-800.00
0140010 · Materials & Supplies	650.00	4,500.00	-3,850.00
0140011 · Postage	61.44	600.00	-538.56
0140021 · Legal Ad Publication	546.38	0.00	546.38
0140024 · General Engineer Services	0.00	1,500.00	-1,500.00
0140026 · Audit Fees	1,100.00	6,000.00	-4,900.00
0140029 · Legal Services	0.00	15,000.00	-15,000.00
0140032 · Office Telephone	49.31	1,200.00	-1,150.69
0140034 · Advertising, Printing & Binding	0.00	2,000.00	-2,000.00
0140048 · Website	0.00	500.00	-500.00
0140060 · Dues, Subscriptions, & Website	411.28	1,300.00	-888.72
0140070 · Building Main./Repairs	0.00	1,500.00	-1,500.00
0140080 · Misc.-General Fund	0.00	1,200.00	-1,200.00
0140201 · Cleaning Services	165.00	1,500.00	-1,335.00
0140211 · Electric	0.00	2,600.00	-2,600.00
0140301 · Tax Collector-Salary	150.44	7,000.00	-6,849.56
0140302 · Tax Collector Bond	0.00	100.00	-100.00
0140303 · Tax Bills	0.00	125.00	-125.00

Bernville Borough
Profit & Loss Budget vs. Actual
January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
0140435 · Bank Servi. Chgs	46.93	0.00	46.93
0140720 · Grant Writer	100.00	0.00	100.00
0141001 · Police Salaries & Wages	2,560.00	30,000.00	-27,440.00
0141002 · Police Training	0.00	400.00	-400.00
0141007 · Police Chief Salary	4,497.60	58,474.00	-53,976.40
0141010 · Police Mat'l & Supplies	0.00	2,500.00	-2,500.00
0141011 · Police - gasoline	621.28	6,000.00	-5,378.72
0141015 · Police Uniform	36.00	1,000.00	-964.00
0141016 · Police Equipment	0.00	3,400.00	-3,400.00
0141017 · Police Firearms	0.00	500.00	-500.00
0141020 · Police Insurances WC & Liability	0.00	10,500.00	-10,500.00
0141025 · Police Vehicle Maintenance	0.00	5,000.00	-5,000.00
0141030 · Radio Net	0.00	7,500.00	-7,500.00
0141035 · Police Telephone, Fax, Internet	324.33	2,200.00	-1,875.67
0141036 · Police - Computer	0.00	2,400.00	-2,400.00
0141040 · Mobile Computer	0.00	2,000.00	-2,000.00
0141190 · Contribution to Fire Co.	0.00	5,000.00	-5,000.00
0141192 · Radio Net-Fire	0.00	2,400.00	-2,400.00
0141293 · Ambulance Radio Net	0.00	2,300.00	-2,300.00
0141424 · Engineering Services	2,444.75	0.00	2,444.75
0141450 · Shade Tree Commission	0.00	1,800.00	-1,800.00
0143093 · Garage Electric	0.00	400.00	-400.00
0143105 · Dump Trk.	0.00	400.00	-400.00
0143200 · Snow Cleaning	0.00	10,000.00	-10,000.00
0143310 · Signs Mat'l & Supplies	0.00	1,000.00	-1,000.00
0143420 · Streets - Maintenance	0.00	25,000.00	-25,000.00
0143430 · Street Lights	2,288.96	5,939.00	-3,650.04
0145101 · Parks - Salaries & Wages	0.00	11,460.00	-11,460.00
0145109 · Parks - Mat'l & Supplies	815.00	3,500.00	-2,685.00
0145111 · Parks - Electric Service	0.00	1,200.00	-1,200.00
0145120 · Parks-Gen'l Expense	0.00	15,000.00	-15,000.00
0145122 · Community Days Games& Fireworks	0.00	2,500.00	-2,500.00
0146110 · Code Services	13.50	6,000.00	-5,986.50
0146700 · Bernville Library Contributions	0.00	1,000.00	-1,000.00
0146706 · Albright College Center Comm L	0.00	150.00	-150.00
0147002 · FICA Employer	0.00	4,300.00	-4,300.00
0147003 · Police FICA	0.00	6,500.00	-6,500.00
0147010 · PSAB U/C Plan	28.94	1,500.00	-1,471.06
0147101 · General Liability	0.00	11,000.00	-11,000.00
0147113 · Workers Compensation	0.00	18,000.00	-18,000.00
0147114 · Property and Auto Ins	3,296.00	9,000.00	-5,704.00
Total Expense	<u>21,896.94</u>	<u>348,066.00</u>	<u>-326,169.06</u>
Net Ordinary Income	<u>7,342.27</u>	<u>0.00</u>	<u>7,342.27</u>
Net Income	<u><u>7,342.27</u></u>	<u><u>0.00</u></u>	<u><u>7,342.27</u></u>

Bernville Borough Sewer Fund
Profit & Loss Budget vs. Actual
January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
0834115 · Interest Inc.	0.00	1,000.00	-1,000.00
0836410 · Wastewater/Sewage	66,083.90	285,000.00	-218,916.10
0836420 · Sewer Tap in Fee	0.00	7,000.00	-7,000.00
0836430 · Certification Fee	0.00	150.00	-150.00
Total Income	<u>66,083.90</u>	<u>293,150.00</u>	<u>-227,066.10</u>
Gross Profit	66,083.90	293,150.00	-227,066.10
Expense			
0820004 · Treasurers Salary	1,641.52	12,193.00	-10,551.48
0822025 · Office Expense	156.98	0.00	156.98
0822029 · Legal Service	0.00	1,000.00	-1,000.00
0822500 · Inspections/Maintenace	0.00	44,500.00	-44,500.00
0825200 · Contracted Services	11,747.24	145,000.00	-133,252.76
0827002 · FICA Employer - Sewer	125.57	900.00	-774.43
0828000 · Misc.	1,216.73	4,000.00	-2,783.27
0832300 · Billing Postage	59.98	1,400.00	-1,340.02
0834400 · Gen'l Engineering Service	900.00	15,000.00	-14,100.00
0840000 · Software Support	0.00	1,000.00	-1,000.00
0840026 · Audit Expense	0.00	2,700.00	-2,700.00
0840033 · RESERVE ACCT	0.00	60,257.00	-60,257.00
0840122 · Property & Liability Insurance	0.00	5,200.00	-5,200.00
Total Expense	<u>15,848.02</u>	<u>293,150.00</u>	<u>-277,301.98</u>
Net Ordinary Income	<u>50,235.88</u>	<u>0.00</u>	<u>50,235.88</u>
Net Income	<u><u>50,235.88</u></u>	<u><u>0.00</u></u>	<u><u>50,235.88</u></u>

Bernville Borough Water Authority
Profit & Loss Budget vs. Actual
January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
0234115 · Interest Inc.	0.00	250.00	-250.00
0236410 · WATER CUSTOMERS	47,240.97	245,000.00	-197,759.03
CERTIFICATION FEE	0.00	150.00	-150.00
Total 0236411 · MISC. CUSTOMER FEES	0.00	150.00	-150.00
0236502 · Tap In Fees	0.00	4,000.00	-4,000.00
Total Income	<u>47,240.97</u>	<u>249,400.00</u>	<u>-202,159.03</u>
Gross Profit	47,240.97	249,400.00	-202,159.03
Expense			
0220201 · CERTIFIED OPERATOR	1,294.82	16,000.00	-14,705.18
0222501 · WaterMeters	0.00	22,575.00	-22,575.00
0222502 · Chemicals	0.00	6,000.00	-6,000.00
0222600 · Building Maintenance/Repairs	0.00	3,250.00	-3,250.00
0222601 · Equipment	0.00	1,000.00	-1,000.00
0222700 · Electric	0.00	9,000.00	-9,000.00
0222702 · Generator	0.00	1,500.00	-1,500.00
0222703 · Sewer Service	0.00	760.00	-760.00
0222709 · Mtnce. Misc.	0.00	5,000.00	-5,000.00
0222710 · Groundskeeping/snow removal	0.00	1,100.00	-1,100.00
0240003 · Secretary Salary	1,641.52	12,313.00	-10,671.48
0240006 · GREENTREE TECH SUPPORT	0.00	1,250.00	-1,250.00
0240010 · Business Licenses and Permits	0.00	2,000.00	-2,000.00
0240011 · Postage	0.00	1,400.00	-1,400.00
0240022 · Advertising/Notices	0.00	200.00	-200.00
0240032 · Telephone/online service	70.95	900.00	-829.05
0240033 · Reserve Account	0.00	131,902.00	-131,902.00
0240080 · Office Supplies	0.00	500.00	-500.00
0240083 · BANKCARD EXPENSES	809.69	4,200.00	-3,390.31
0240435 · Bank Servi Charges	0.00	50.00	-50.00
0250023 · Laboratory Services	305.80	10,000.00	-9,694.20
0250024 · Engineer Services	0.00	10,000.00	-10,000.00
0250026 · Audit fees	0.00	3,500.00	-3,500.00
0250029 · Legal Services	0.00	5,000.00	-5,000.00
0263301 · General Liability Insurance	2,486.00	0.00	2,486.00
Total Expense	<u>6,608.78</u>	<u>249,400.00</u>	<u>-242,791.22</u>
Net Ordinary Income	<u>40,632.19</u>	0.00	40,632.19
Net Income	<u><u>40,632.19</u></u>	<u><u>0.00</u></u>	<u><u>40,632.19</u></u>

Bernville Borough Trash Fund

Profit & Loss Budget vs. Actual

January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
0938036 · Trash Collections	48,622.38	101,750.00	-53,127.62
Total Income	<u>48,622.38</u>	<u>101,750.00</u>	<u>-53,127.62</u>
Gross Profit	48,622.38	101,750.00	-53,127.62
Expense			
0940033 · Salary	820.76	4,223.00	-3,402.24
0948036 · Trash Removal	7,453.65	100,000.00	-92,546.35
0948040 · Trash Miscellaneous	790.57		
Total Expense	<u>9,064.98</u>	<u>104,223.00</u>	<u>-95,158.02</u>
Net Ordinary Income	<u>39,557.40</u>	<u>-2,473.00</u>	<u>42,030.40</u>
Net Income	<u><u>39,557.40</u></u>	<u><u>-2,473.00</u></u>	<u><u>42,030.40</u></u>



February 7, 2023

Via Email: bernvillemoro@comcast.net, Davidbright@ssm.com

Wesley Raup-Konsavage
Bernville Borough Water Treatment Plant
P.O. Box 40
Bernville, PA 19506

RE: Bernville Borough Water Treatment Plant
January 2023—Monthly Operations and Maintenance Report

Dear Wesley:

We are pleased to report that there were no water quality violations during the month of January 2023. Copies of the following information, which were submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough, will be emailed to you for your files.

- Monthly DWELR Reports for the two wells

A brief summary of the monthly flow data is as follows:

2023			
Jan	Well		Total Daily Gallons
	4	3	
Average	58,288	0	58,288
Total	1,806,913	0	1,806,913
Min	0	0	0
Max	112,487	0	112,487

Routine Maintenance/Events:

- Performed daily well inspections as per the contract
- Rotated wells daily
- Weekly duties as per the contract
- Monthly duties as per the contract

Non-Routine Maintenance/Events:

- January 13: Water meter drop off at lots 40 & 41; Drop off water meter paperwork at borough
- January 19: Dropped off water meter to lot 42; Dropped paperwork off at the Borough building
- January 20: PA 1 Call
- January 25: PA 1 Call for (2) Locations

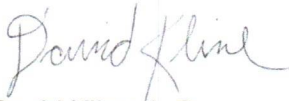
108 West Airport Road, Lititz, PA 17543
P: 717.560.2760 | E: contactAWS@arrowaterservices.com

Berville Borough Water Treatment Plant
January 2023 Operations Report
Page 2

- January 27: PA 1 Call
- January 30: PA 1 Call for (9) Locations
- January 31: PA 1 Call

If you have any questions, please contact 717.560.2760 or ContactAWS@arrowaterservices.com.

Sincerely,

A handwritten signature in cursive script that reads "David Kline".

David Kline, L.O.
Wastewater Operations Manager

NAME: **BERNVILLE BORO BERKS CNTY**
 ADDRESS: **PO BOX 40, BERNVILLE PA, 19506-0040**
 FACILITY: **BERNVILLE STP**
 LOCATION: **6532 BERNVILLE RD, BERNVILLE PA, 19506**
 STAGE: **Final Effluent**

PA0024023		001	
PERMIT NUMBER		OUTFALL NUMBER	
MONITORING PERIOD			
YEAR	MO	DAY	YEAR
2022	12	01	2022
FROM	TO	MO	DAY
2022	12	01	31

Reporting Frequency: **Monthly**
 DMR Effective From: **12/01/2022**
 DMR Effective To: **12/31/2022**
 Permit Expires: **05/31/2028**
 Permit Application Due: **12/02/2025**
 No Discharge:

PARAMETERS REPORTED VALUES

PARAMETER	QUANTITY OR LOADING			QUANTITY OR CONCENTRATION			SAMPLING FREQUENCY	SAMPLING TYPE
	VALUE	UNITS	UNITS	VALUE	UNITS	UNITS		
Dissolved Oxygen (00300)	Sample Measurement	6.8	mg/L	6.8	mg/L	1/day	Grab	
	Permit Requirement	5.0	mg/L	5.0	mg/L	1/day	Grab	
pH (00400)	Sample Measurement	6.93	S.U.	6.93	S.U.	1/day	Grab	
	Permit Requirement	6.0	Int Min	9.0	MAX	1/day	Grab	
Total Suspended Solids (00530)	Sample Measurement	15	mg/L	7	mg/L	1/week	24-H Composite	
	Permit Requirement	71	mg/L	30	mg/L	1/week	24-H Composite	
Ammonia-Nitrogen (00610)	Sample Measurement	< 1	mg/L	< .38	mg/L	1/week	24-H Composite	
	Permit Requirement	47	mg/L	20	mg/L	1/week	24-H Composite	
Total Phosphorus (00665)	Sample Measurement	1.29	mg/L	.54	mg/L	1/week	24-H Composite	
	Permit Requirement	2.38	mg/L	1.0	mg/L	1/week	24-H Composite	
Flow (50050)	Sample Measurement	3073	MGD	3073	MGD	Continuous	Measured	
	Permit Requirement	Monitor & Report	MGD	Monitor & Report	MGD	Continuous	Measured	
Ultraviolet light transmittance (51043)	Sample Measurement	46.7	%	46.7	%	1/day	Measured	
	Permit Requirement	***	%	***	%	1/day	Measured	
Fecal Coliform (74055) (Oct-Apr)	Sample Measurement	< 3	No./100 ml	< 3	No./100 ml	1/week	Grab	
	Permit Requirement	***	No./100 ml	2000	MGD	1/week	Grab	
Carbonaceous Biochemical Oxygen Demand (CBOD5) (60082)	Sample Measurement	< 3	mg/L	< 3	mg/L	1/week	24-H Composite	
	Permit Requirement	50	mg/L	25	mg/L	1/week	24-H Composite	
Facility Sampling Point Comments								

NAME: **BERNVILLE BORO BERKS CNTY**
 ADDRESS: **PO BOX 40, BERNVILLE PA, 19506-0040**
 FACILITY: **BERNVILLE STP**
 LOCATION: **6532 BERNVILLE RD, BERNVILLE PA, 19506**
 STAGE: **Raw Sewage Influent**

PA0024023	001
PERMIT NUMBER	OUTFALL NUMBER

MONITORING PERIOD			
YEAR	MO	DAY	YEAR
2022	12	01	2022
FROM	TO	YEAR	MO
		2022	12
		DAY	DAY
			31

Reporting Frequency: **Monthly**
 DMR Effective From: **12/01/2022**
 DMR Effective To: **12/31/2022**
 Permit Expires: **05/31/2026**
 Permit Application Due: **12/02/2025**
 No Discharge:

PARAMETERS REPORTED VALUES

PARAMETER	QUANTITY OR LOADING	VALUE	UNITS	QUANTITY OR CONCENTRATION		SAMPLING FREQUENCY	SAMPLING TYPE
				VALUE	UNITS		
Biochemical Oxygen Demand (BOD5) (00310)	Sample Measurement	377	l/day	***	mg/L	1/week	24-Hr Composite
	Permit Requirement	Monitor & Report Avg Mo		***	mg/L	1/week	24-Hr Composite
Total Suspended Solids (00530)	Sample Measurement	410	l/day	***	mg/L	1/week	24-Hr Composite
	Permit Requirement	Monitor & Report Avg Mo	689	***	mg/L	1/week	24-Hr Composite
Facility Sampling Point Comments							



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF CLEAN WATER
DISCHARGE MONITORING REPORT (DMR)

ATTACHMENT DETAILS

File Name	Berrville Borough Data Entry Sheet.xlsx	Attachment Type	Multiple Attachment Types	Uploaded Time	2023-01-22T12:06:35-05:00	Attachment Comments
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PERMIT VIOLATIONS

Non-Compliance ID	Event Start Date	Event End Date	Parameter	Limit Type	Reported Value	Permit Limit	Unit	Sampling Point	Cause Of Non-Compliance	Corrective Action	Comments
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UNAUTHORIZED DISCHARGES

Non-Compliance ID	Event Start Date	Event End Date	Date and Time Discovered	Substance Discharged	Event Location	Volume (gal)	Duration (hrs)	Receiving Waters	Impact On Waters	Cause Of Discharge	Date and Time DEP Notified	Comments
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OTHER PERMIT VIOLATIONS

Non-Compliance ID	Non-Compliance Type	Sampling Point	Parameter	Reported Value	Permit Limit	Comments
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COMMENT DETAILS

Comments	Operator Name	Operator Certification Number	Operator Contact Number
	David Kline	517560	(717)-419-3747

SUBMISSION INFORMATION

SUBMITTED BY GREENPORT USER	*Pursuant to the Pennsylvania Electronic Transactions Act - Act 69, effective January 15, 2002, you are about to engage in an electronic transaction with the Commonwealth of Pennsylvania. You are submitting official information. You certify under penalty of law that this document and all attachments were prepared under your direction or supervision in accordance with a system designed to assure that qualified personnel gather and evaluate the information submitted. Based on your inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of your knowledge and belief, true, accurate and complete. You are aware that any false statement may be subject to substantial civil and criminal penalties, including 18 P.S. section 4904 (relating to unsworn falsification to authorities).				SUBMITTED BY FULL NAME	AREA CODE	NUMBER	YEAR	MO	DAY
Klinedavl		David Kline	(717)	419-3747	2023	01	22			

Facility Name: Bernville Borough STP
Municipality: Bernville Borough
County: Berks
Month: 12 (select number)
Year: 2022
Permit No.: PA0204023
Outfall: 001
Renewal application due 180 days prior to expiration:
This permit will expire on: May 31, 2028

Week	Day	Date	Flow	pH	Dissolved Oxygen	CBOD5	BOOD5	TSS	TSS	TSS	TDS	Fecal Coliform	Fecal Coliform	UV Transmittance	NH3-N	Total Phosphorus
1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
1	Thu	12/17/22	0.2231	7.11	7.7	0.0	0.0	2.8	89	279	<	10	46.7	<	0.1	0.42
	Fri	12/18/22	0.2181	7.05	7.0	0.0	0.0	13.3	212.0	279	<	10	46.7	<	0.1	0.42
	Sat	12/19/22	0.1982	7.09	7.0	0.0	0.0	7.1	147	279	<	3	46.7	<	0.1	0.42
1	Mon	12/19/22	0.208	7.04	7.1	0.0	0.0	7.1	147	279	<	3	46.7	<	0.1	0.42
	Tue	12/20/22	0.2378	7.03	6.8	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Wed	12/21/22	0.2074	7.04	6.8	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Thu	12/22/22	0.2582	7.04	7.7	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Fri	12/23/22	0.248	7.11	7.6	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
2	Sat	12/24/22	0.2479	7.05	7.7	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Sun	12/25/22	0.2544	7.06	7.2	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Mon	12/26/22	0.217	7.04	8.2	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Tue	12/27/22	0.2481	7.1	7.2	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Wed	12/28/22	0.2283	7.14	7.1	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Thu	12/29/22	0.2726	7.08	6.7	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Fri	12/30/22	0.3059	7.02	7.2	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Sat	12/31/22	0.3386	7.08	7.8	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
3	Mon	12/18/22	0.3027	7.06	7.6	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Tue	12/19/22	0.2666	7.06	7.3	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Wed	12/20/22	0.2737	7.04	7.5	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Thu	12/21/22	0.4746	7.03	7.4	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Fri	12/22/22	0.7068	7.04	8.6	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Sat	12/23/22	0.5085	7.01	8.6	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
4	Sun	12/24/22	0.4012	6.93	8.2	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Mon	12/26/22	0.3191	6.97	8.0	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Tue	12/27/22	0.3303	7.02	8.1	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Wed	12/28/22	0.2941	7.02	8.2	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Thu	12/29/22	0.2182	7.02	7.8	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Fri	12/30/22	0.2318	7.08	7.4	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42
	Sat	12/31/22	0.2303	6.95	6.9	0.0	0.0	4.4	174.0	279	<	3	46.7	<	0.1	0.42

Statistics for CITE
 Daily Maximum (Conc): 8.93
 Daily Minimum (Conc): 7.14
 Mean (Conc): 7.7
 Standard Deviation (Conc): 0.4088
 Geometric Mean (Conc): 7.7
 Max. Amplitude (Least): 20
 Avg. Amplitude (Least): 26
 Total Amplitude (Least): 52
 Daily Maximum (Load): 614
 Daily Minimum (Load): 180
 Mean (Load): 44
 Standard Deviation (Load): 11
 Geometric Mean (Load): 44

I certify under penalty of law that this document was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel gather and evaluate the information submitted. Based on my review of the data and the monitoring system, and the monitoring system, I believe the data and the monitoring system are accurate and reliable. I am aware that any falsification or omission of information on this report is a violation of the law.

Prepared By: Patrick L. Branson
Title: Compliance Officer
License No.: 113/2023
Date:



**SUPPLEMENTAL REPORT
SEWAGE SLUDGE / BIOSOLIDS PRODUCTION AND DISPOSAL**

Facility Name: Berrville Borough STP
Municipality: Berrville Borough
Watershed: 3-C

County: Berks

Month: December Year: 2022
NPDES Permit No.: PA0024023
Renewal application due 180 days prior to expiration
This permit will expire on: May 31, 2026

SEWAGE SLUDGE / BIOSOLIDS PRODUCTION INFORMATION (Identify each off-site removal event and incineration event)

Check here if there were no off-site removal events during the month

Date	Liquid Sewage Sludge/Biosolids Hauled Off-site			Dewatered Sewage Sludge/Biosolids Hauled Off-site			Sewage Sludge/Biosolids Dewatered and Incinerated On-site			
	Gallons	% Solids	Dry Tons	Tons Dewatered	% Solids	Dry Tons	Tons Dewatered	% Solids	Dry Tons	
TOTAL:				TOTAL:				TOTAL:		

SEWAGE SLUDGE / BIOSOLIDS AND INCINERATOR ASH DISPOSAL AND BENEFICIAL USE INFORMATION
(Identify all sites where biosolids or ash were disposed or land applied)

Site Name	Municipality	County	DEP Permit No.	Type of Material*	Dry Tons Applied/Disposed	Type of Disposal/Use*	Hauler Name

* See Instructions for explanation.

I certify under penalty of law that this document was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. See 18 Pa. C.S. § 4904 (relating to unsworn falsification).

Prepared By: Patrick L. Branson
Title: Compliance Officer

License No.: _____
Date: January 23, 2023