

June 6, 2023

MINUTES OF BERNVILLE BOROUGH COUNCIL MEETING JUNE 6, 2023

President Wesley Raup-Konsavage called meeting of Bernville Borough Council to order Tuesday, June 6, 2023, at 7:00 PM in the Bernville Borough Hall at 6602 Bernville Rd.

Present were Mayor Shawn Raup-Konsavage, President Wesley Raup-Konsavage, Vice President Mary Himmelberger, Councilmember's Justin Kiebach, Randolph Copenhaver, Gary Brown, and Megan Heath. Secretary Brenda Strunk, and Michelle Mayfield, Esquire. Councilmember Jason Wenrich was absent.

Guests included Sabina Delillo, Karl Voigt, Wesley Howell, and Jamie Schur.

Pledge to the Flag

**MOTIONS**

1. MOTION by HEATH/COPENHAVER to create a Community Day Committee expiring December 31, 2023. Motion carried unanimously.
2. MOTION by COPENHAVER/HEATH to appoint Sabina Delillo to the Community Day Committee. Motion carried unanimously.
3. MOTION by COPENHAVER/HEATH to appoint Karl Voigt to the Community Day Committee. Motion carried unanimously.
4. MOTION by COPENHAVER/HEATH to appoint Jamie Schur to the Community Day Committee. Motion carried unanimously.
5. MOTION by HEATH/BROWN to send a letter to Kraft Codes stating they are in violation of contract due to the borough not receiving monthly reports. Motion carried unanimously.
6. MOTION by COPENHAVER/HEATH to appoint Daniel Moser and Melissa Rump as Bernville Fire Police. Motion carried unanimously.
7. MOTION by COPENHAVER/BROWN to allow the Bernville Fire Company to fill pools if it is approved by ARRO Water Service, and they let the Borough Secretary know how much water was used. Motion carried unanimously.
8. MOTION by COPENHAVER/KIEBACH to have councilmember Kiebach contact McCarthy Engineering to have them create bid specifications for street work and come back to council to see if it is feasible for the borough. Motion carried unanimously.
9. MOTION by BROWN/HIMMELBERGER to authorize the borough secretary to write a letter to ARRO requesting they send the borough water test results and reports. Motion carried unanimously.
10. MOTION by COPENHAVER/BROWN to have lights replaced in Umbenhauer Park at a cost not exceeding \$2300. Motion carried unanimously.
11. MOTION by KIEBACH/COPENHAVER to authorize the borough solicitor to create bid specifications to auction off the borough's vacant land at 3<sup>rd</sup> St and Stevens Ave. Motion carried unanimously.
12. MOTION by COPENHAVER/HEATH to update the water, sewer, and trash billing software at a cost not to exceed \$12,200 and payment split between the three utilities. Motion carried unanimously.
13. MOTION by COPENHAVER/BROWN to opt in with Powerton Generators installing a 1,000-gallon propane tank for the generator at well #4 at a cost not to exceed \$6,585. Motion carried unanimously.

**MOTIONS** cont.

14. MOTION by COPENHAVER/HIMMELBERGER to accept and make changes to the zoning for the borough hall and ambulance building from R-1 low density residential zoning to C-1 planned business zoning, and the four properties behind the borough hall to town center from R1 and 1 property from R1 to P-R and deleting R-3 medium density residential zoning district and five properties from R3 to TC. Motion carried unanimously. (This will be voted to advertise for adoption August 1, 2023, and all property owners affected will be notified.)
15. MOTION by HIMMELBERGER/HEATH to approve the May 2, 2023, minutes with revisions. Motion carried. Councilmember Copenhaver opposed. (Revision was to add Motion #20 allowing Chief Thumm to take the brush chipper to Harrisburg for repair)
16. MOTION by HIMMELBERGER/HEATH to amend the agenda to add a new motion for the brush chipper. Motion carried. Councilmember Copenhaver opposed.
17. MOTION by HIMMELBERGER/HEATH to authorize park employee to use the dump truck to take brush chipper to Harrisburg for repair and rescind the previous motion. Motion carried. Councilmember Copenhaver opposed.
18. MOTION by KIEBACH/HEATH to approve the accounts payable listed on page 5. Motion carried unanimously.
19. MOTION by KIEBACH/BROWN to accept the treasurer report subject to audit. Motion carried unanimously.
20. MOTION by BROWN/HEATH to accept the profit and loss subject to audit. Motion carried unanimously. (P&L ATTACHED)
21. MOTION by COPENHAVER/KIEBACH to accept the resignation of Mary Himmelberger from council effective immediately. Motion carried. Council President Wesley Raup-Konsavage voted no.
22. MOTION by KIEBACH/HEATH to authorize A H Moyer to install a water line from the main to curb stop at 322 and 324 E 5<sup>th</sup> Street. Motion carried unanimously.

**GUESTS**

Sabina Delillo spoke to the council about receiving their support for Community Day. Since Community Day was cancelled Ms. Delillo along with others would like to form a committee and have Community Day. Ms. Delillo said she has sponsors and donors for the event. Ms. Delillo stated that Frieden's Church will sell food and the Bernville Fire Company would like to bring a smoke truck. Ms. Delillo stated that she would need the borough to accept checks and donations as they come in. The council made a motion to appoint a committee. The committee is discussing the hours for the day and asking for volunteers. The volunteers would need to complete a volunteer form. The winery and the dunk tank would need to add the borough as an additional user to their liability insurance. The raffles would need a small game of chance license. The committee will investigate these things.

**MAYOR REPORT**

The mayor acknowledged Chief Thumm for catching a runaway horse and told council about a letter he received commending Chief Thumm for helping a person in need when their car started moving with nobody inside. Chief Thumm got the car stopped before it caused any harm or damage.

The mayor stated that Mary Himmelberger would like to stay on the Emergency Management for the borough and Penn Township is looking to leave the Emergency Management Agency and have their own.

The mayor reported there are orange cones at 331 N. Main St that were left after the completion of the water line repair. Councilmember Copenhaver stated Wesley Howell, borough employee, will pick them up.

June 6, 2023

**MAYOR REPORT** cont.

The mayor will remove all equipment from Umbenhauer Park that he donated previously. The mayor stated that the playground needs mulch replaced. The mayor stated the food pantry box needs to be taken back to Umbenhauer Park. Wesley Howell will take the food pantry box back to the park. The mayor also stated that the flag box at the borough hall needs to be repaired. Councilmember Copenhaver will repair the flag box. The mayor announced that Jamie Schur will be organizing the Memorial Day Parade. The mayor will give the borough secretary the flagpole key. The mayor also stated that someone will need to hang the Christmas lights, and hang the flags along Main Street, as well as turn the water on in the park in April and turn the water off in the park in November. The mayor also stated if the borough wants to have movie night in the park in October, they will need someone to do that as well.

**COUNCIL REPORT**

Councilmember Copenhaver asked Councilmember's Brown and Heath to help develop a sign for Umbenhauer Park with rules and regulations.

Wesley Howell will move the bike rack to the entrance of Umbenhauer Park to deter people from driving through the park.

Councilmember Kiebach and Copenhaver spoke about potential road repairs. Councilmember Copenhaver stated they marked out each road and will now have to get the Engineer involved. The solicitor stated the borough would need to bid the road work out and will have to pay prevailing wages. Councilmember Kiebach stated his thoughts are Garfield (one way) should be completed first since it was the first road previously talked about. It was mentioned if the borough repairs Garfield Rd, then the water and sewer lines should be installed on that road. That road currently doesn't have water or sewer. Some councilmembers stated they would be in favor of closing the one-way street. Councilmember Himmelberger stated that the borough could apply for grant money, but we would need a cost estimate from the Engineer first. Councilmember Himmelberger stated that the borough could apply for a LSA grant for water, sewer, and road projects.

Councilmember Copenhaver asked the council if they should be making long term plans considering every council seat but one is set to expire at the end of 2023. Council President Raup-Konsavage stated he is ok with making plans.

Councilmember Copenhaver reported that he met with a contractor to look at our buildings. Copenhaver would like to see the pavilion in Umbenhauer Park be made into a Community Center.

Councilmember Heath stated that the Tulpehocken High School basketball team is going to paint the basketball court on June 7, 2023.

Councilmember Heath reported that she met with Al Blankenbiller, an electrician, and spoke about getting the lights in Umbenhauer Park repaired or replaced. Denny's Electric is donating the lights and Al Blankenbiller will install them. The American Legion will have a light installed at the flagpole in Umbenhauer Park.

Councilmember Himmelberger stated she would like to have access to the borough garage after her resignation because she helps with games at Community Day and all the things are kept in the garage. Council agreed.

Council President Raup-Konsavage stated that the Beautification Committee spent the remainder of the money that was in the beautification fund on plants and things for Clay Park.

The council spoke on concerns of the pool. Western Berks Swimming Association does not have a quorum any longer. Their contract has been terminated. The solicitor recommended talking to the engineer to see how the pool needs to be filled in and eliminated.

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**SOLICITOR REPORT**

The solicitor reported that she received communication from Berks County Planning Commission with several changes for our zoning and she will take care of them.

The solicitor said she will prepare bid specs for the vacant land.

**SECRETARY REPORT**

The secretary received a letter from the Seigfried Family stating that they are in the restaurant equipment business and are offering installation of equipment donated to the pool. They also stated they have a plumber and professional pool installer to donate time and input for pool repairs. Council President Raup-Konsavage said pool discussions will be tabled for a month.

**SEWER REPORT**

**ATTACHED**

**WATER REPORT**

**ATTACHED**

June 6, 2023

**ACCOUNTS PAYABLE**

Accounts Payable  
June 6, 2023

	AMOUNT	DESCRIPTION
01 Comcast	\$112.25 PAID	POLICE PHONE AND FAX
01 Fleet Services	\$256.17 PAID	POLICE GASOLINE
01 Fleet Services	\$76.41 PAID	PARKS GASOLINE
01 Met Ed	\$205.49 PAID	BORO HALL ELECTRIC
01 Met Ed	\$30.44 PAID	CLAY PARK ELECTRIC
01 Met Ed	\$58.27 PAID	UMBENHAUER PARK ELECTRIC
01 Met Ed	\$43.56 PAID	GARAGE ELECTRIC
01 Met Ed	\$36.90 PAID	SWIMMING POOL
01 Reifsnyder's Ag Center	\$37.30 PAID	SWITCH FOR BORO HALL
01 County of Berks	\$12,178.44 PAID	RADIO DISPATCH SERVICES
<b>TOTAL GENERAL PAID</b>	<b>\$13,035.23</b>	
01 Nextel	\$145.49	CELL PHONES
01 H.A. Thomson	\$495.00	POLICE HEART AND LUNG INSURANCE
01 County of Berks	\$96.55	POLICE MOBILE COMPUTER REPLACEMENT
01 County of Berks	\$65.50	POLICE MOBILE COMPUTER
01 Hartman Valeriano Magovern & Lutz	\$1,987.70	LEGAL SERVICES & MEETING ATTENDANCE
01 Kraft Codes	\$473.84	CODE ENFORCEMENT
01 McCarthy Engineering	\$1,664.00	RECYCLING CENTER
01 McCarthy Engineering	\$570.00	GENERAL ENGINEERING
01 Snyder's Landscaping	\$500.00	MOWED AND CUT UP FALLING TREE AT 327 BALTZER AVE
01 Brown Schultz Sheridan & Fritz	\$1,000.00	FINAL AUDIT
01 Bernville Gas	\$192.74	POLICE VEHICLE REPAIR AND PARKS GASOLINE
01 Bernville Auto	\$59.45	POLICE VEHICLE REPAIR AND PARKS
<b>TOTAL GENERAL UNPAID</b>	<b>\$7,250.27</b>	
08 Verizon	\$157.57	WWTP TELEPHONE & INTERNET
08 Quadient	\$58.42	POSTAGE
<b>TOTAL SEWER UNPAID</b>	<b>\$215.99</b>	
Suburban Water Testing	\$1,601.00	WATER TESTING
A H Moyer	\$7,088.14	FIXED WATER LEAK AND RAN NEW LINE FROM MAIN TO CURBSTOP AT 331 N. MAIN ST.
Verizon	\$71.00	WELL PHONE
Spotts Stevens McCoy	\$338.00	ENGINEERING SERVICES
Quadient	\$58.42	POSTAGE
<b>TOTAL WATER UNPAID</b>	<b>\$9,156.56</b>	
Met Ed	\$451.06 PAID	WELL 4 ELECTRIC
Met Ed	\$244.04 PAID	WELL 3 ELECTRIC
<b>TOTAL WATER PAID</b>	<b>\$695.10</b>	
09 Republic Services	\$7,453.65	TRASH REMOVAL
<b>TOTAL TRASH UNPAID</b>	<b>\$7,453.65</b>	

**TREASURER REPORT**

**BOROUGH OF BERNVILLE'S TREASURER REPORT AS OF APRIL 30, 2023  
GENERAL FUND**

Balance March 31, 2023		\$ 224,847.39
Receipts	04/01/2023 - 04/30/2023	\$ 51,967.77
Expenditures	04/01/2023 - 04/30/2023	\$ 38,666.91
<b>Balance -</b>	<b>30-Apr-23</b>	<b>\$ 238,148.25</b>

**SEWER FUND**

Balance March 31, 2023		\$ 336,648.74
Receipts	04/01/2023 - 04/30/2023	\$ 60,949.83
Expenditures	04/01/2023 - 04/30/2023	\$ 55,243.23
<b>Balance -</b>	<b>30-Apr-23</b>	<b>\$ 342,355.34</b>

**TRASH FUND**

Balance March 31, 2023		\$ 67,800.82
Receipts	04/01/2023 - 04/30/2023	\$ 4,678.03
Expenditures	04/01/2023 - 04/30/2023	\$ 9,066.17
<b>Balance -</b>	<b>30-Apr-23</b>	<b>\$ 63,412.68</b>

**WATER FUND**


Balance March 31, 2023		\$ 293,342.69
Receipts	04/01/2023 - 04/30/2023	\$ 39,611.14
Expenditures	04/01/2023 - 04/30/2023	\$ 10,199.22
<b>Balance -</b>	<b>30-Apr-23</b>	<b>\$ 322,754.61</b>

**Total April 2023 Balance all Funds** **\$ 966,670.88**

**DEPOSITORIES**

PLGIT Investment - Highway State Aid	\$133,670.96
PLGIT Investment - Sewer	\$402,384.91
PLGIT Investment - Water	\$301,788.68

**TOTAL DEPOSITORIES** **\$837,844.55**

  
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 Brenda Strunk, Secretary/Treasurer

June 6, 2023

**POLICE REPORT**

The mayor asked Chief Thumm to have the radar sign put up along different areas in the borough.

To: Bernville Borough Council & Mayor

From: Chief Brian E. Thumm

Subject: May Monthly Report

Date: 6-05-2023

In the month of May, we had no misdemeanor or felony crimes reported to the Police Department. We were busy patrolling the streets, conducting security checks of Borough and private property, and monitoring traffic.

The Borough received 32 calls for Police service. The Police had 2 disorderly conduct incidents. We had 3 ALS calls. Other calls for medical service such as 3 welfare check, and 1 BLS came in. The Department conducted 8 traffic stops for violations of the vehicle code in the Borough. There were 2 calls for vehicle crashes, and 1 reckless driver call. The Borough had 1 reported domestic. There was 1 fire alarm unfounded. The Borough Police also received 3 calls for suspicious active. We also had a missing small child reported to us that was found quickly without any major incident with fast response by police and assistance by members of the fire department. We also had 2 animal complaints.

I handled many phone assignments relative to police matters which required no police action. Many of the calls were for incidents that took place outside of the Borough and the complaint was advised to contact PSP. The Department is here to service the community but requires citizens reporting incidents to the police Dept. and being willing and able to identify suspects involved.

Bernville Borough had 32 Police calls, 19 calls between 7am -3pm, 10 calls between 3pm-11pm and 4 calls between 11pm-7am. The Borough police handled 22 calls for service, PSP received 10 calls for service, 10 of those calls were calls that they did not to respond to the Borough for.

The Police Department worked a total of 35 shifts covering 288 hours of service. Officers traveled 1100 miles while on patrol and in the performance of our duties. We purchased 132.532 gallons of fuel for a total cost of \$483.50 dollars this is the pump price with all taxes and does not show any discount. The department issued 13 traffic citations, no non-traffic citations, and no parking tickets. There was a total of 34 police service calls.

RESPECTFULLY

Brian E. Thumm  
Chief of Police

ADJOURNMENT: There was no further business, and the Bernville Borough Council meeting adjourned at 9:53 PM by COPENHAVER/KIEBACH.

Attest:



Brenda Strunk  
Borough Secretary

**Bernville Borough**  
**Profit & Loss Budget vs. Actual**  
January through December 2023

Ordinary Income/Expense	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>			
0130110 · Real Estate Taxes - Current	158,574.26	185,796.00	-27,221.74
0130140 · Delinquent Real Extate Ta IMMT'L	0.00	5,000.00	-5,000.00
0131001 · Per Capita Taxes -Current	152.30	3,000.00	-2,847.70
0131002 · Per Capita Taxes-Prior	339.00	1,200.00	-861.00
0131010 · Real Estate Transfer Taxes	10,182.00	20,000.00	-9,818.00
0131020 · Earned Income Taxes	47,887.31	97,000.00	-49,112.69
0131051 · Occupation Privilege Taxes	2,048.09	5,000.00	-2,951.91
0132001 · Building/Zoning	1,326.00	3,500.00	-2,174.00
0132011 · Rental Registration & Ins.	1,015.00	0.00	1,015.00
0132014 · Cable Franchise Fee	7,816.68	16,000.00	-8,183.32
0132090 · Misc. Permits (including cable)	0.00	750.00	-750.00
0133003 · PA State Police Fines	190.64	0.00	190.64
0133005 · Parking Fines	375.00	0.00	375.00
0133007 · Traffic Fines	1,817.13	0.00	1,817.13
0134101 · Interest - Savings	31.55	120.00	-88.45
0135501 · Public Utility Real Estate	0.00	300.00	-300.00
0135508 · Alcoholic Beverage License	0.00	150.00	-150.00
0138010 · Reimbursements	5,325.47	0.00	5,325.47
0138013 · Accident Reports	30.00	0.00	30.00
0138014 · Reimbursement Fire Co. WC Ins	0.00	9,500.00	-9,500.00
0138017 · Park Rental	590.00	750.00	-160.00
0138710 · Contributes for Beautification	-1,011.42	0.00	-1,011.42
0139201 · tranfer from other fund	12,794.11	0.00	12,794.11
<b>Total Income</b>	<b>249,483.12</b>	<b>348,066.00</b>	<b>-98,582.88</b>
<b>Gross Profit</b>	<b>249,483.12</b>	<b>348,066.00</b>	<b>-98,582.88</b>
<b>Expense</b>			
0140004 · Treasurer's Salary	10,187.08	23,418.00	-13,230.92
0140005 · Secretary Treasurer Bond	0.00	800.00	-800.00
0140010 · Materials & Supplies	2,339.53	4,500.00	-2,160.47
0140011 · Postage	210.20	600.00	-389.80
0140021 · Legal Ad Publication	236.91	0.00	236.91
0140024 · General Engineer Services	5,213.91	1,500.00	3,713.91
0140026 · Audit Fees	7,266.80	6,000.00	1,266.80
0140029 · Legal Services	8,309.38	15,000.00	-6,690.62
0140032 · Office Telephone	231.45	1,200.00	-968.55
0140034 · Advertising, Printing & Binding	950.95	2,000.00	-1,049.05
0140048 · Website	480.22	500.00	-19.78
0140060 · Dues, Subscriptions, & Website	704.45	1,300.00	-595.55
0140070 · Building Main./Repairs	200.97	1,500.00	-1,299.03
0140080 · Misc.-General Fund	0.00	1,200.00	-1,200.00
0140201 · Cleaning Services	605.00	1,500.00	-895.00
0140211 · Electric	1,313.08	2,600.00	-1,286.92



**Bernville Borough**  
**Profit & Loss Budget vs. Actual**  
January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
0140301 · Tax Collector-Salary	6,365.37	7,000.00	-634.63
0140302 · Tax Collector Bond	0.00	100.00	-100.00
0140303 · Tax Bills	102.43	125.00	-22.57
0140435 · Bank Servi. Chgs	226.95	0.00	226.95
0140720 · Grant Writer	100.00	0.00	100.00
0141001 · Police Salaries & Wages	10,240.00	30,000.00	-19,760.00
0141002 · Police Training	250.00	400.00	-150.00
0141007 · Police Chief Salary	24,736.80	58,474.00	-33,737.20
0141010 · Police Mat'l & Supplies	113.52	2,500.00	-2,386.48
0141011 · Police - gasoline	2,193.22	6,000.00	-3,806.78
0141015 · Police Uniform	36.00	1,000.00	-964.00
0141016 · Police Equipment	48.00	3,400.00	-3,352.00
0141017 · Police Firearms	0.00	500.00	-500.00
0141020 · Police Insurances WC & Liability	0.00	10,500.00	-10,500.00
0141025 · Police Vehicle Maintenance	179.55	5,000.00	-4,820.45
0141030 · Radio Net	0.00	7,500.00	-7,500.00
0141035 · Police Telephone, Fax, Internet	1,061.90	2,200.00	-1,138.10
0141036 · Police - Computer	0.00	2,400.00	-2,400.00
0141040 · Mobile Computer	648.20	2,000.00	-1,351.80
0141190 · Contribution to Fire Co.	0.00	5,000.00	-5,000.00
0141192 · Radio Net-Fire	0.00	2,400.00	-2,400.00
0141293 · Ambulance Radio Net	0.00	2,300.00	-2,300.00
0141450 · Shade Tree Commission	0.00	1,800.00	-1,800.00
0143093 · Garage Electric	193.30	400.00	-206.70
0143105 · Dump Trk.	53.00	400.00	-347.00
0143200 · Snow Cleaning	1,650.00	10,000.00	-8,350.00
0143310 · Signs Mat'l & Supplies	2,785.00	1,000.00	1,785.00
0143420 · Streets - Maintenance	0.00	25,000.00	-25,000.00
0143430 · Street Lights	6,111.95	5,939.00	172.95
0145101 · Parks - Salaries & Wages	894.75	11,460.00	-10,565.25
0145109 · Parks - Mat'l & Supplies	815.00	3,500.00	-2,685.00
0145111 · Parks - Electric Service	351.78	1,200.00	-848.22
0145120 · Parks-Gen'l Expense	15,480.00	15,000.00	480.00
0145121 · Parks Equipment Grant	20,265.00	0.00	20,265.00
0145122 · Community Days Games& Fireworks	2,500.00	2,500.00	0.00
0145140 · Pool	198.17	0.00	198.17
0146110 · Code Services	1,459.49	6,000.00	-4,540.51
0146111 · Apt. Inspections	1,174.12	0.00	1,174.12
0146700 · Bernville Library Contributions	0.00	1,000.00	-1,000.00
0146706 · Albright College Center Comm L	150.00	150.00	0.00
0147002 · FICA Employer	1,217.59	4,300.00	-3,082.41
0147003 · Police FICA	2,675.72	6,500.00	-3,824.28
0147010 · PSAB U/C Plan	758.27	1,500.00	-741.73
0147101 · General Liability	0.00	11,000.00	-11,000.00

**Bernville Borough**  
**Profit & Loss Budget vs. Actual**  
 January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
0147113 · Workers Compensation	0.00	18,000.00	-18,000.00
0147114 · Property and Auto Ins	5,514.00	9,000.00	-3,486.00
<b>Total Expense</b>	<u>148,799.01</u>	<u>348,066.00</u>	<u>-199,266.99</u>
<b>Net Ordinary Income</b>	100,684.11	0.00	100,684.11
<b>Other Income/Expense</b>			
<b>Other Income</b>			
0135400 · Umbenhauer Park Grant	2,000.00	0	<u>2,000.00</u>
<b>Total Other Income</b>	<u>2,000.00</u>	0.00	<u>2,000.00</u>
<b>Net Other Income</b>	2,000.00	0.00	2,000.00
<b>Net Income</b>	<u><u>102,684.11</u></u>	<u><u>0.00</u></u>	<u><u>102,684.11</u></u>

## Bernville Borough Sewer Fund Profit & Loss Budget vs. Actual January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
0810702 · Dividends-PLGIT Sewer Fund	4,036.40	0.00	4,036.40
0834115 · Interest Inc.	75.97	1,000.00	-924.03
0836410 · Wastewater/Sewage	158,112.96	285,000.00	-126,887.04
0836420 · Sewer Tap in Fee	0.00	7,000.00	-7,000.00
0836430 · Certification Fee	0.00	150.00	-150.00
<b>Total Income</b>	<u>162,225.33</u>	<u>293,150.00</u>	<u>-130,924.67</u>
<b>Gross Profit</b>	162,225.33	293,150.00	-130,924.67
<b>Expense</b>			
0820004 · Treasurers Salary	6,107.42	12,193.00	-6,085.58
0822025 · Office Expense	788.37	0.00	788.37
0822029 · Legal Service	0.00	1,000.00	-1,000.00
0822500 · Inspections/Maintenace	25,540.00	44,500.00	-18,960.00
0825200 · Contracted Services	66,889.78	145,000.00	-78,110.22
0827002 · FICA Employer - Sewer	174.50	900.00	-725.50
0828000 · Misc.	5,113.51	4,000.00	1,113.51
0832300 · Billing Postage	358.69	1,400.00	-1,041.31
0834400 · Gen'l Engineering Service	1,924.00	15,000.00	-13,076.00
0840000 · Software Support	1,250.00	1,000.00	250.00
0840026 · Audit Expense	3,550.00	2,700.00	850.00
0840033 · RESERVE ACCT	0.00	60,257.00	-60,257.00
0840122 · Property & Liability Insurance	7,131.00	5,200.00	1,931.00
<b>Total Expense</b>	<u>118,827.27</u>	<u>293,150.00</u>	<u>-174,322.73</u>
<b>Net Ordinary Income</b>	<u>43,398.06</u>	<u>0.00</u>	<u>43,398.06</u>
<b>Net Income</b>	<u><u>43,398.06</u></u>	<u><u>0.00</u></u>	<u><u>43,398.06</u></u>

Bernville Borough Sewer Fund

6/5/2023 5:53 PM

Register: 0810700 · Sewer Investments A/C

From 03/14/2023 through 06/05/2023

Sorted by: Date, Type, Number/Ref

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
03/14/2023			0811000 · Cash - Chec...	Deposit	X		400,000.00	400,000.00
03/31/2023			0810702 · Dividends-P...	Interest	X		848.47	400,848.47
04/30/2023			0810702 · Dividends-P...	Interest	X		1,536.44	402,384.91
05/31/2023			0810702 · Dividends-P...	Interest	X		1,651.49	404,036.40

**Bernville Borough Water Authority**  
**Profit & Loss Budget vs. Actual**  
January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
0234115 · Interest Inc.	3,027.30	250.00	2,777.30
0236410 · WATER CUSTOMERS	109,477.21	245,000.00	-135,522.79
CERTIFICATION FEE	0.00	150.00	-150.00
<b>Total 0236411 · MISC. CUSTOMER FEES</b>	<u>0.00</u>	<u>150.00</u>	<u>-150.00</u>
0236502 · Tap In Fees	0.00	4,000.00	-4,000.00
<b>Total Income</b>	<u>112,504.51</u>	<u>249,400.00</u>	<u>-136,895.49</u>
<b>Gross Profit</b>	112,504.51	249,400.00	-136,895.49
<b>Expense</b>			
0220201 · CERTIFIED OPERATOR	9,740.49	16,000.00	-6,259.51
0222500 · Inspect. & Maint. Water Lines	2,750.47	0.00	2,750.47
0222501 · WaterMeters	0.00	22,575.00	-22,575.00
0222502 · Chemicals	513.00	6,000.00	-5,487.00
0222600 · Building Maintenance/Repairs	1,030.00	3,250.00	-2,220.00
0222601 · Equipment	0.00	1,000.00	-1,000.00
0222700 · Electric	2,595.49	9,000.00	-6,404.51
0222702 · Generator	301.21	1,500.00	-1,198.79
0222703 · Sewer Service	389.50	760.00	-370.50
0222709 · Mtnce. Misc.	0.00	5,000.00	-5,000.00
0222710 · Groundskeeping/snow removal	0.00	1,100.00	-1,100.00
0240003 · Secretary Salary	6,143.63	12,313.00	-6,169.37
0240006 · GREENTREE TECH SUPPORT	1,250.00	1,250.00	0.00
0240010 · Business Licenses and Permits	2,000.00	2,000.00	0.00
0240011 · Postage	298.71	1,400.00	-1,101.29
0240022 · Advertising/Notices	0.00	200.00	-200.00
0240032 · Telephone/online service	357.08	900.00	-542.92
0240033 · Reserve Account	0.00	131,902.00	-131,902.00
0240080 · Office Supplies	0.00	500.00	-500.00
0240083 · BANKCARD EXPENSES	1,789.27	4,200.00	-2,410.73
0240435 · Bank Servi Charges	0.00	50.00	-50.00
0250023 · Laboratory Services	1,978.44	10,000.00	-8,021.56
0250024 · Engineer Services	6,009.25	10,000.00	-3,990.75
0250026 · Audit fees	3,500.00	3,500.00	0.00
0250029 · Legal Services	0.00	5,000.00	-5,000.00
0263301 · General Liability Insurance	2,486.00	0.00	2,486.00
<b>Total Expense</b>	<u>43,132.54</u>	<u>249,400.00</u>	<u>-206,267.46</u>
<b>Net Ordinary Income</b>	69,371.97	0.00	69,371.97
<b>Other Income/Expense</b>			
<b>Other Income</b>			
02 · INTEREST INCOME	61.93	0.00	61.93
<b>Total Other Income</b>	<u>61.93</u>	<u>0.00</u>	<u>61.93</u>
<b>Net Other Income</b>	61.93	0.00	61.93
<b>Net Income</b>	<u><u>69,433.90</u></u>	<u><u>0.00</u></u>	<u><u>69,433.90</u></u>

Bernville Borough Water Authority

6/5/2023 6:20 PM

Register: 0210700 · PLGIT WATER CHECKING

From 01/01/2023 through 06/05/2023

Sorted by: Date, Type, Number/Ref

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
03/15/2023			0210000 · Cash Checki...	Deposit	X		300,000.00	300,000.00
03/31/2023			0234115 · Interest Inc.	Interest	X		636.35	300,636.35
04/30/2023			0234115 · Interest Inc.	Interest	X		1,152.33	301,788.68
05/31/2023			0234115 · Interest Inc.	Interest	X		1,238.62	303,027.30

**Bernville Borough Trash Fund**  
**Profit & Loss Budget vs. Actual**  
 January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
0934100 · Trash Interest	4.74	0.00	4.74
0938036 · Trash Collections	90,919.17	101,750.00	-10,830.83
<b>Total Income</b>	<u>90,923.91</u>	<u>101,750.00</u>	<u>-10,826.09</u>
<b>Gross Profit</b>	90,923.91	101,750.00	-10,826.09
<b>Expense</b>			
0940010 · Mat. & Supplies	617.63	0.00	617.63
0940033 · Salary	2,667.47	4,223.00	-1,555.53
0948036 · Trash Removal	37,268.25	100,000.00	-62,731.75
0948040 · Trash Miscellaneous	1,499.68	0.00	1,499.68
<b>Total Expense</b>	<u>42,053.03</u>	<u>104,223.00</u>	<u>-62,169.97</u>
<b>Net Ordinary Income</b>	<u>48,870.88</u>	<u>-2,473.00</u>	<u>51,343.88</u>
<b>Net Income</b>	<u><u>48,870.88</u></u>	<u><u>-2,473.00</u></u>	<u><u>51,343.88</u></u>

**Bernville Borough State Liquid Fuels Fund**  
**Profit & Loss Budget vs. Actual**  
 January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
3510702 · Divi. - Highway Aid	2,250.86	0.00	<u>2,250.86</u>
3535199 · State Liquid Fuels	31,680.41	0.00	<u>31,680.41</u>
<b>Total Income</b>	<u>33,931.27</u>	0.00	<u>33,931.27</u>
<b>Gross Profit</b>	33,931.27	0.00	<u>33,931.27</u>
<b>Expense</b>			
3543400 · Street Lighting	1,280.95	0.00	<u>1,280.95</u>
<b>Total Expense</b>	<u>1,280.95</u>	0.00	<u>1,280.95</u>
<b>Net Ordinary Income</b>	32,650.32	0.00	<u>32,650.32</u>
<b>Net Income</b>	<u>32,650.32</u>	<u>0.00</u>	<u>32,650.32</u>





May 15, 2023

Via Email: [bernavilleboro@comcast.net](mailto:bernavilleboro@comcast.net), [jmccarthy@mccarthy-eengineering.com](mailto:jmccarthy@mccarthy-eengineering.com)

Wesley Raup-Konsavage  
Bernville Borough  
P.O. Box 40  
Bernville, PA 19506

RE: Bernville Borough Wastewater  
NPDES Permit No. PA0024023  
April 2023—Monthly Operations and Maintenance Report

Dear Wesley Raup-Konsavage:

We are pleased to report there were no water quality violations during the month of April 2023. Copies of the following information, which will be submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough, will be sent to you once completed.

- Discharge Monitoring Report
- Supplemental Reports

A brief summary of the monthly flow data is as follows:

Average, in MGD	=	0.1684
Maximum, in MGD	=	0.2894

Routine Maintenance/Events:

- General housekeeping
- Maintenance and inspections/observations performed

Non-Routine Maintenance/Events:

There are no non-routine events to report at this time.

If you have any questions, please contact us at 717.560.2760 or [ContactAWS@arrowaterservices.com](mailto:ContactAWS@arrowaterservices.com).

Sincerely,

A handwritten signature in black ink, appearing to read "David Kline".

David Kline, L.O.  
Director of Operations

108 West Airport Road, Lititz, PA 17543  
P: 717.560.2760 | E: [contactAWS@arrowaterservices.com](mailto:contactAWS@arrowaterservices.com)



May 15, 2023

Via Email: [bervilleboro@comcast.net](mailto:bervilleboro@comcast.net)

Wesley Raup-Konsavage  
Bernville Borough Water Treatment Plant  
P.O. Box 40  
Bernville, PA 19506

RE: Bernville Borough Water Treatment Plant  
April 2023—Monthly Operations and Maintenance Report

Dear Wesley:

We are pleased to report that there were no water quality violations during the month of April 2023. Copies of the following information, which were submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough, will be emailed to you for your files.

- Monthly DWELR Reports for the two wells

A brief summary of the monthly flow data is as follows:

2023			
April	Well		Total Daily Gallons
	4	3	
Average	83,730	0	81,029
Total	2,511,886	0	2,511,886
Min	54,181	0	0
Max	115,114	0	115,114

Routine Maintenance/Events:

- Performed daily well inspections as per the contract
- Rotated wells daily
- Weekly duties as per the contract
- Monthly duties as per the contract

Non-Routine Maintenance/Events:

April 25: Turned water back on at the church annex building.

108 West Airport Road, Lititz, PA 17543  
P: 717.560.2760 | E: [contactAWS@arrowwaterservices.com](mailto:contactAWS@arrowwaterservices.com)

If you have any questions, please contact 717.560.2760 or [ContactAWS@arrowaterservices.com](mailto:ContactAWS@arrowaterservices.com).

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Kline', is written over the word 'Sincerely,'.

David C. Kline, L.O.  
Director of Operations



June 5, 2023

Via Email: [bernvillemoro@comcast.net](mailto:bernvillemoro@comcast.net)

Wesley Raup-Konsavage  
Bernville Borough Water Treatment Plant  
P.O. Box 40  
Bernville, PA 19506

RE: Bernville Borough Water Treatment Plant  
May 2023—Monthly Operations and Maintenance Report

Dear Wesley:

We are pleased to report that there were no water quality violations during the month of May 2023. Copies of the following information, which were submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough, will be emailed to you for your files.

- Monthly DWELR Reports for the two wells

A brief summary of the monthly flow data is as follows:

2023			
May	Well		Total Daily Gallons
	4	3	
Average	86,210	0	86,210
Total	2,672,498	0	2,672,498
Min	59,619	0	59,619
Max	109,938	0	109,938

Routine Maintenance/Events:

- Performed daily well inspections as per the contract
- Rotated wells daily
- Weekly duties as per the contract
- Monthly duties as per the contract

108 West Airport Road, Lititz, PA 17543  
P: 717.560.2760 | E: [contactAWS@arrowaterservices.com](mailto:contactAWS@arrowaterservices.com)

Non-Routine Maintenance/Events:

May 3: Lots #44 and 48 at development. Water line inspections

May 4: Responded to water leak at 331 N Main Street

May 5: Lots #49 and 51 water line inspections and PA1 call at 331 N Main St

May 8: 407-409 main Street. Water meter change out

May 11: Lots #50 and 52 water line inspections. Lots #44, 48, 49 & 50 water meter drop off. Met with excavator at 331 N Main for the water leak.

May 12: 325 Penn Valley Rd and returned to 409 Main Street. Replaced water meters

May 17: 325 Penn Valley Rd. Returned with a new meter

May 23: Lots #41 and 43 water line inspections

May 24: Lots #53 and 56 water line inspections

May 30: PA1 call at 20 Skytop Court

If you have any questions, please contact 717.560.2760 or [ContactAWS@arrowwaterservices.com](mailto:ContactAWS@arrowwaterservices.com).

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin R. Dunn". The signature is fluid and cursive, with a long horizontal stroke at the end.

Kevin R. Dunn  
Asst Director of Operations