

September 5, 2023

MINUTES OF BERNVILLE BOROUGH COUNCIL MEETING SEPTEMBER 5, 2023

President Wesley Raup-Konsavage called meeting of Bernville Borough Council to order Tuesday, September 5, 2023, at 7:00 PM in the Bernville Borough Hall at 6602 Bernville Rd.

Present were Mayor Shawn Raup-Konsavage, President Wesley Raup-Konsavage, Vice President Justin Kiebach, Councilmember's Randolph Copenhaver, Jason Wenrich, and Dennis Baver. Secretary Brenda Strunk, Chief Brian Thumm, and Michelle Mayfield, Esquire. Councilmember Megan Heath and Gary Brown were absent.

Guests included Jamie Schur, Luke Shultz, Kim Shultz, Carol Myers, Traci Kissinger, Sue Kahler, John Kissling, Dale Balthaser, Zach Rothermel, Kimberly Rothermel, Douglass Kulp, Andrea Kulp, Cindy Wise, and Kristin Wise.

Pledge to the Flag

ZONING ORDINANCE HEARING TOOK PLACE AT 7:02 PM. CAROL MYERS ASKED COUNCIL WHAT BROUGHT THE ZONING CHANGES ON. SOLICITOR MAYFIELD STATED THAT TC IS A DESIGNATION AND IT SETS FORTH ON WHAT USAGES ARE ALLOWED AND THE OTHER ZONES ARE MORE RESTRICTIVE.
HEARING CLOSED AT 7:10 PM

MOTIONS

1. MOTION by WENRICH/KIEBACH to amend agenda to open and award snow removal bids. Motion carried unanimously.
2. MOTION by KIEBACH/BAVER to award the snow removal contract to Snyder's Landscaping contingent on the bid received being \$45 per hour, for general laborer, for third year beings no number was filled in. Motion carried unanimously. (BID ATTACHED)
3. MOTION by COPENHAVER/WENRICH to authorize a community trunk or treat program in the park by Jamie Schur. Motion carried unanimously.
4. MOTION by KIEBACH/WENRICH to authorize the borough secretary to contact Kraft Codes to check for code violations at 253 E 4th St and 327 Baltzer Ave. Motion carried unanimously.
5. MOTION by WENRICH/KIEBACH to authorize the solicitor to draft a letter to Kraft Municipal Group asking for copies of the rental registration renewal form and justification of what is asked. Motion carried unanimously.
6. MOTION by KIEBACH/COPENHAVER to adopt ordinance number 352 an ordinance amending ordinance number 249 amending article III entitled zoning district, section 3.01 entitled official zoning map to amend the zoning map to change the zoning classification of two properties from R-1 low density residential zoning district to C-1 planned business zoning district, five properties from R-3 medium density residential zoning district to T-C town center zoning district, four properties from R-1 low density residential zoning district to T-C town center zoning district, one property R-1 low density residential zoning district to P-R parks and recreation zoning district and repealing and deleting the R-03 medium density residential zoning district. Motion carried. Councilmember Dennis Baver opposed.

September 5, 2023

MOTIONS cont.

7. MOTION by KIEBACH/WENRICH to accept the proposal from PROMAX, for \$34,360, for the fencing and gates at the yard waste recycling site. Motion carried. Councilmember Randy Copenhaver abstained due to acquiring services with this contractor.
8. MOTION by WENRICH/KIEBACH to accept the minutes of August 1, 2023. Motion carried. President Wesley Raup-Konsavage abstained due to missing the August meeting.
9. MOTION by KIEBACH/WENRICH to approve the accounts payable listed on page 3. Motion carried unanimously.
10. MOTION by KIBEACH/BAVER to accept the treasurer report subject to audit. Motion carried unanimously.
11. MOTION by KIEBACH/WENRICH to accept the profit and loss subject to audit. Motion carried unanimously.

GUESTS

Jamie Schur spoke to council on council creating a committee to do all community events. Ms. Schur would like to service on this committee as so does Susan Kahler. Ms. Schur stated she would like to start a trunk or treat for the community. Ms. Schur also mentioned that Sara Jackson would like to get the schools involved in caroling down Main Street with the students. The mayor stated he thinks the borough should have in writing what rules and regulations on what the borough agrees to do for different community events. Councilmember Baver stated that Ms. Schur and her committee members could start a 501c and have control over the community events.

Cindy Wise, borough resident, stated that she helped at Community Day and the pavilion and buildings need work and painting. Ms. Schur stated she is involved with the senior project coordinator and will check to see if anyone would be interested in doing anything for their senior project.

Luke Shultz, borough resident, stated that he believes his neighbors property is violating several codes. The pool water is green, the weeds are taller than six feet. The council will have Kraft Codes go out to the property again as well as 327 Baltzer Avenue.

MAYOR REPORT

Mayor Raup-Konsavage spoke to the solicitor about the June 14, 2023, meeting when Mary Himmelberger resigned from council. The mayor stated that if there is a professional or personal relationship between the solicitor and a councilperson it should be noted to the council.

The mayor stated he will report to OSHA if the fire extinguishers are not serviced and tagged.

The mayor also stated that he asked Chief Thumm to press charges on the persons who removed the soda fountain from the kitchen.

COUNCIL REPORT

Councilperson Copenhaver reported that he interviewed three borough maintenance candidates. Councilperson Copenhaver also spoke about the buildings. Mr. Copenhaver stated that it was talked about at the workshop meeting about asking Snyder's if they would be interested in selling the vacant lot behind the previous bank building. It was also discussed about subdividing the lot the borough owns along 3rd Street. Vice President Kiebach was not in favor of subdividing the borough owned lot. President Raup-Konsavage in not in favor of purchasing anymore property. President Raup-Konsavage stated he feels the borough should sell the lot and do not buy anymore property.

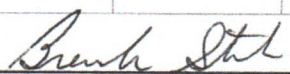
September 5, 2023

ACCOUNTS PAYABLE

Borough of Bernville
 Accounts Payable
 September 5, 2023

	AMOUNT		DESCRIPTION
01 Comcast	\$112.25	PAID	POLICE PHONE AND FAX
01 Fleet Services	\$405.80	PAID	POLICE GASOLINE
01 Met Ed	\$30.35	PAID	CLAY PARK ELECTRIC
01 Met Ed	\$85.94	PAID	UMBENHAUER PARK ELECTRIC
01 Met Ed	\$34.67	PAID	GARAGE ELECTRIC
01 Met Ed	\$193.99	PAID	BOROUGH HALL
	TOTAL GENERAL PAID	\$863.00	
01 Nextel	\$145.49		CELL PHONES
01 McCarthy Engineering	\$881.03		RECYCLING CENTER
01 McCarthy Engineering	\$1,745.09		GENERAL ENGINEERING
01 McCarthy Engineering	\$387.50		ROAD REPAIR DISCUSSION
01 Cody Computer Services	\$2,063.82		POLICE COMPUTER SUPPORT
01 PIRMA	\$14,264.00		LIABILITY INSURANCE
01 21st Century Media	\$318.47		SNOW REMOVAL BID AD
01 21st Century Media	\$84.56		LEGAL AD
01 John's Mower Service	\$395.77		MOWER REPAIR AND SERVICE
01 Western Berks Ambulance	\$204.00		3 AED PADS & BATTERIES (2 POLICE 1 BOROUGH HALL)
01 Kraft Municipal Group	\$588.10		CODE SERVICES
01 Cardmember Services	\$74.75		POLICE STOPWATCH CALIBRATION
01 Cardmember Services	\$3,094.71		ESCAPE ROOM (\$2500 COMMUNITY DAY, SIGNS FOR RECYCLING SITE, CLEANING SUPPLIES, AND OFFICE SUPPLIES)
	TOTAL GENERAL UNPAID	\$24,247.29	
08 Verizon	\$157.19		WWTP TELEPHONE & INTERNET
08 Met-Ed	\$1,068.38		WWTP ELECTRIC
08 USA BlueBook	\$187.29		WWTP SUPPLIES
08 Quadient	\$308.42		POSTAGE
	TOTAL SEWER UNPAID	\$1,721.28	
Suburban Water Testing	\$64.00		WATER TESTING
Verizon	\$71.12		WELL PHONE
Exeter Supply	\$244.63		METER
Quadient	\$308.42		POSTAGE
	TOTAL WATER UNPAID	\$688.17	
Met Ed	\$363.41	PAID	WELL 4 ELECTRIC
Met Ed	\$137.28	PAID	WELL 3 ELECTRIC
	TOTAL WATER PAID	\$500.69	
09 Jax Disposal	\$8,880.00	PAID	TRASH REMOVAL
	TOTAL TRASH UNPAID	\$8,880.00	

TREASURER REPORT

BOROUGH OF BERNVILLE'S TREASURER REPORT AS OF JULY 31, 2023			
GENERAL FUND			
	Balance June 30, 2023		\$ 333,327.44
	Receipts	07/01/2023 - 07/31/2023	\$ 21,079.92
	Expenditures	07/01/2023 - 07/31/2023	\$ 53,247.75
	Balance -	31-Jul-23	\$ 301,159.61
SEWER FUND			
	Balance June 30, 2023		\$ 349,244.47
	Receipts	07/01/2023 - 07/31/2023	\$ 65,574.74
	Expenditures	07/01/2023 - 07/31/2023	\$ 18,201.94
	Balance -	31-Jul-23	\$ 396,617.27
TRASH FUND			
	Balance June 30, 2023		\$ 50,832.86
	Receipts	07/01/2023 - 07/31/2023	\$ 578.67
	Expenditures	07/01/2023 - 07/31/2023	\$ 7,621.79
	Balance -	31-Jul-23	\$ 43,789.74
WATER FUND			
	Balance June 30, 2023		\$ 321,589.88
	Receipts	07/01/2023 - 07/31/2023	\$ 37,622.24
	Expenditures	07/01/2023 - 07/31/2023	\$ 24,511.02
	Balance -	31-Jul-23	\$ 334,701.10
Total July 2023 Balance all Funds			\$ 1,076,267.72
DEPOSITORIES			
	PLGIT Investment - Highway State Aid		\$131,462.47
	PLGIT Investment - Sewer		\$407,374.95
	PLGIT Investment - Water		\$305,531.21
TOTAL DEPOSITORIES			\$844,368.63
 _____ Brenda Strunk, Secretary/Treasurer			

September 5, 2023

POLICE REPORT

To: Bernville Borough Council & Mayor

From: Chief Brian E. Thumm

Subject: August Monthly Report

Date: 9-05-2023

In the month of August, we had no misdemeanor or felony crimes reported to the Police Department. We were busy patrolling the streets, conducting security checks of Borough and private property, and monitoring traffic.

The Borough received 33 calls for Police service. The Police had 1 Suspicious situation incidents. We had 1 ALS call. Other calls for medical service such as 4 welfare checks, and 1 BLS call came in. The Department conducted 11 traffic stops for violations of the vehicle code in the Borough. There were 4 calls for vehicle crashes, and 1 reckless driver call. The Borough had 1 reported domestic. There were 2 alarm calls. The Borough Police also received 1 call for a brush fire in the area of Penn township just below the Borough along Rt. 183. We responded to a report of wires down. There were also 5 calls for Police service. There was 1 call for a domestic disturbance.

I handled many phone assignments relative to police matters which required no police action. Many of the calls were for incidents that took place outside of the Borough and the complaint was advised to contact PSP. The Department is here to service the community but requires citizens reporting incidents to the police Dept. and being willing and able to identify suspects involved.

Bernville Borough had 33 Police calls, 18 calls between 7am -3pm, 12 calls between 3pm-11pm and 3 calls between 11pm-7am. The Borough police handled 24 calls for service, PSP received 9 calls for service, of those calls 4 of them they did respond to the Borough.

The Police Department worked a total of 41 shifts covering 311 hours of service. Officers traveled 1294 miles while on patrol and in the performance of our duties. We purchased 158.611 gallons of fuel for a total cost of \$626.51 dollars this is the pump price with all taxes and does not show any discount. The department issued 13 traffic citations, no non-traffic citations, and 1 parking tickets. There was a total of 33 police service calls.

RESPECTFULLY

Brian E. Thumm
Chief of Police

September 5, 2023

WATER REPORT
ATTACHED

SEWER REPORT
ATTACHED

CODE ENFORCEMENT REPORT
ATTACHED

Executive session entered into at 9:40 PM to discuss personell.
Executive session ended at 10:00 PM

ADJOURNMENT: There was no further business, and the Bernville Borough Council meeting adjourned at 10:02 PM by KIEBACH/WENRICH.

Attest:



Brenda Strunk
Borough Secretary

Bernville Borough
Profit & Loss Budget vs. Actual
January through December 2023

Ordinary Income/Expense	Jan - Dec 23	Budget	\$ Over Budget
Income			
0130110 · Real Estate Taxes - Current	173,334.68	185,796.00	-12,461.32
0130140 · Delinquent Real Estate Tax IMMT'L	470.86	5,000.00	-4,529.14
0131001 · Per Capita Taxes -Current	152.30	3,000.00	-2,847.70
0131002 · Per Capita Taxes-Prior	339.00	1,200.00	-861.00
0131010 · Real Estate Transfer Taxes	18,254.75	20,000.00	-1,745.25
0131020 · Earned Income Taxes	78,657.76	97,000.00	-18,342.24
0131051 · Occupation Privilege Taxes	3,242.05	5,000.00	-1,757.95
0132001 · Building/Zoning	1,930.00	3,500.00	-1,570.00
0132011 · Rental Registration & Ins.	1,425.00	0.00	1,425.00
0132014 · Cable Franchise Fee	11,759.62	16,000.00	-4,240.38
0132090 · Misc. Permits (including cable)	0.00	750.00	-750.00
0133003 · PA State Police Fines	190.64	0.00	190.64
0133005 · Parking Fines	450.00	0.00	450.00
0133007 · Traffic Fines	2,773.37	0.00	2,773.37
0134101 · Interest - Savings	64.83	120.00	-55.17
0135501 · Public Utility Real Estate	0.00	300.00	-300.00
0135506 · Alcoholic Beverage License	0.00	150.00	-150.00
0136702 · Community Day Donations	7,361.40	0.00	7,361.40
0138010 · Reimbursements	4,979.47	0.00	4,979.47
0138013 · Accident Reports	30.00	0.00	30.00
0138014 · Reimbursement Fire Co. WC Ins	0.00	9,500.00	-9,500.00
0138016 · Grants	65,989.88	0.00	65,989.88
0138017 · Park Rental	820.00	750.00	70.00
0138018 · Reimbursement W.B.S.A. Ins	983.97	0.00	983.97
0138710 · Contributes for Beautification	-1,011.42	0.00	-1,011.42
0139201 · transfer from other fund	20,748.24	0.00	20,748.24
0170000 · Real Estate - Delinquent	1,170.63	0.00	1,170.63
Total Income	394,117.03	348,066.00	46,051.03
Gross Profit	394,117.03	348,066.00	46,051.03
Expense			
0140004 · Treasurer's Salary	14,580.56	23,418.00	-8,837.44
0140005 · Secretary Treasurer Bond	0.00	800.00	-800.00
0140010 · Materials & Supplies	3,373.28	4,500.00	-1,126.72
0140011 · Postage	210.20	600.00	-389.80
0140021 · Legal Ad Publication	1,506.33	0.00	1,506.33
0140024 · General Engineer Services	10,421.91	1,500.00	8,921.91
0140026 · Audit Fees	8,266.80	6,000.00	2,266.80
0140029 · Legal Services	17,232.84	15,000.00	2,232.84
0140032 · Office Telephone	373.22	1,200.00	-826.78
0140034 · Advertising, Printing & Binding	1,479.97	2,000.00	-520.03
0140048 · Website	480.22	500.00	-19.78
0140060 · Dues, Subscriptions, & Website	801.09	1,300.00	-498.91

Bernville Borough
Profit & Loss Budget vs. Actual
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget
0140070 · Building Main./Repairs	353.13	1,500.00	-1,146.87
0140080 · Misc.-General Fund	578.56	1,200.00	-621.44
0140201 · Cleaning Services	880.00	1,500.00	-620.00
0140211 · Electric	1,803.41	2,600.00	-796.59
0140301 · Tax Collector-Salary	6,958.10	7,000.00	-41.90
0140302 · Tax Collector Bond	0.00	100.00	-100.00
0140303 · Tax Bills	102.43	125.00	-22.57
0140436 · Bank Servi. Chgs	706.94	0.00	706.94
0140720 · Grant Writer	100.00	0.00	100.00
0141001 · Police Salaries & Wages	16,160.00	30,000.00	-13,840.00
0141002 · Police Training	250.00	400.00	-150.00
0141007 · Polica Chief Salary	38,229.60	58,474.00	-20,244.40
0141010 · Police Mat'l & Supplies	508.85	2,500.00	-1,991.15
0141011 · Police - gasoline	3,427.84	6,000.00	-2,572.16
0141015 · Police Uniform	36.00	1,000.00	-964.00
0141016 · Police Equipment	122.75	3,400.00	-3,277.25
0141017 · Police Firearms	0.00	500.00	-500.00
0141020 · Police Insurances WC & Liability	495.00	10,500.00	-10,005.00
0141025 · Police Vehicle Maintenance	1,202.52	5,000.00	-3,797.48
0141030 · Radio Net	7,671.39	7,500.00	171.39
0141035 · Police Telephone, Fax, Internet	1,708.35	2,200.00	-491.65
0141036 · Police - Computer	0.00	2,400.00	-2,400.00
0141040 · Mobile Computer	1,199.85	2,000.00	-800.15
0141190 · Contribution to Fire Co.	0.00	5,000.00	-5,000.00
0141192 · Radio Net-Fire	2,274.21	2,400.00	-125.79
0141293 · Ambulance Radio Net	2,232.84	2,300.00	-67.16
0141460 · Shade Tree Commission	1,800.00	1,800.00	0.00
0143083 · Garage Electric	400.86	400.00	0.86
0143105 · Dump Trk.	53.00	400.00	-347.00
0143200 · Snow Cleaning	2,150.00	10,000.00	-7,850.00
0143310 · Signs Mat'l & Supplies	2,785.00	1,000.00	1,785.00
0143420 · Streets - Maintenance	0.00	25,000.00	-25,000.00
0143430 · Street Lights	6,111.95	5,939.00	172.95
0145101 · Parks - Salaries & Wages	3,322.25	11,460.00	-8,137.75
0145109 · Parks - Mat'l & Supplies	2,769.84	3,500.00	-730.16
0145111 · Parks - Electric Service	929.82	1,200.00	-270.18
0145120 · Parks-Gen'l Expense	26,174.15	15,000.00	11,174.15
0145121 · Parks Equipment Grant	20,265.00	0.00	20,265.00
0145122 · Community Days Games& Fireworks	6,432.74	2,500.00	3,932.74
0145140 · Pool	377.14	0.00	377.14
0146110 · Code Services	6,058.98	6,000.00	58.98
0146111 · Apt. Inspections	2,800.50	0.00	2,800.50
0146700 · Bernville Library Contributions	0.00	1,000.00	-1,000.00
0146706 · Albright College Center Comm L	150.00	150.00	0.00

Bernville Borough
Profit & Loss Budget vs. Actual
January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
0147002 - FICA Employer	1,901.84	4,300.00	-2,398.16
0147003 - Police FICA	2,184.78	6,500.00	-4,315.22
0147010 - PSAB U/C Plan	1,125.01	1,500.00	-374.99
0147101 - General Liability	0.00	11,000.00	-11,000.00
0147113 - Workers Compensation	21,657.00	18,000.00	3,657.00
0147114 - Property and Auto Ins	6,064.00	9,000.00	-2,936.00
0148000 - Misc.-Gen. Fund	193.74	0.00	193.74
Total Expense	<u>261,435.79</u>	<u>348,066.00</u>	<u>-86,630.21</u>
Net Ordinary Income	132,681.24	0.00	132,681.24
Other Income/Expense			
Other Income			
0135400 - Umbenhauer Park Grant	2,000.00	0.00	2,000.00
Total Other Income	<u>2,000.00</u>	<u>0.00</u>	<u>2,000.00</u>
Net Other Income	2,000.00	0.00	2,000.00
Net Income	<u>134,681.24</u>	<u>0.00</u>	<u>134,681.24</u>

**Berville Borough Sewer Fund
Profit & Loss Budget vs. Actual
January through December 2023**

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
0810702 · Dividends-PLGIT Sewer Fund	5,667.61	0.00	5,667.61
0834115 · Interest Inc.	111.61	1,000.00	-888.39
0836410 · Wastewater/Sewage	231,623.43	285,000.00	-53,176.57
0836420 · Sewer Tap In Fee	0.00	7,000.00	-7,000.00
0836430 · Certification Fee	0.00	150.00	-150.00
Total Income	<u>237,602.65</u>	<u>293,150.00</u>	<u>-55,547.35</u>
Gross Profit	<u>237,602.65</u>	<u>293,150.00</u>	<u>-55,547.35</u>
Expense			
0820004 · Treasurers Salary	8,859.98	12,193.00	-3,333.02
0822025 · Office Expense	1,544.85	0.00	1,544.85
0822029 · Legal Service	251.00	1,000.00	-749.00
0822500 · Inspections/Maintenance	33,280.32	44,500.00	-11,219.68
0825200 · Contracted Services	105,403.21	145,000.00	-39,596.79
0827002 · FICA Employer - Sewer	677.79	900.00	-222.21
0828000 · Misc.	9,095.64	4,000.00	5,095.64
0832300 · Billing Postage	417.11	1,400.00	-982.89
0834400 · Gen'l Engineering Service	2,436.67	15,000.00	-12,563.33
0840000 · Software Support	2,775.00	1,000.00	1,775.00
0840026 · Audit Expense	3,550.00	2,700.00	850.00
0840033 · RESERVE ACCT	0.00	60,257.00	-60,257.00
0846122 · Property & Liability Insurance	7,131.00	5,200.00	1,931.00
Total Expense	<u>175,422.57</u>	<u>293,150.00</u>	<u>-117,727.43</u>
Net Ordinary Income	<u>62,180.08</u>	<u>0.00</u>	<u>62,180.08</u>
Net Income	<u>62,180.08</u>	<u>0.00</u>	<u>62,180.08</u>

Berville Borough Water Authority
Profit & Loss Budget vs. Actual
January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
0234115 · Interest Inc.	4,250.71	250.00	4,000.71
0236410 · WATER CUSTOMERS	166,499.41	245,000.00	-78,500.59
CERTIFICATION FEE	<u>0.00</u>	<u>150.00</u>	<u>-150.00</u>
Total 0236411 · MISC. CUSTOMER FEES	<u>0.00</u>	<u>150.00</u>	<u>-150.00</u>
0236502 · Tap In Fees	5,000.00	4,000.00	1,000.00
Total Income	<u>175,750.12</u>	<u>249,400.00</u>	<u>-73,649.88</u>
Gross Profit	175,750.12	249,400.00	-73,649.88
Expense			
0220201 · CERTIFIED OPERATOR	15,258.54	16,000.00	-741.46
0222500 · Inspect. & Maint. Water Lines	25,284.13	0.00	25,284.13 - Several Repairs
0222501 · Water/Meters	10,123.33	22,575.00	-12,451.67
0222502 · Chemicals	981.53	6,000.00	-5,018.47
0222600 · Building Maintenance/Repairs	2,429.50	3,250.00	-820.50
0222601 · Equipment	0.00	1,000.00	-1,000.00
0222700 · Electric	5,892.64	9,000.00	-3,107.36
0222702 · Generator	6,751.21	1,500.00	5,251.21
0222703 · Sewer Service	579.50	760.00	-180.50
0222709 · Mtrce. Misc.	0.00	5,000.00	-5,000.00
0222710 · Groundskeeping/snow removal	0.00	1,100.00	-1,100.00
0240003 · Secretary Salary	8,896.19	12,313.00	-3,416.81
0240006 · GREENTREE TECH SUPPORT	2,775.00	1,250.00	1,525.00
0240010 · Business Licenses and Permits	2,000.00	2,000.00	0.00
0240011 · Postage	357.13	1,400.00	-1,042.87
0240022 · Advertising/Notices	0.00	200.00	-200.00
0240032 · Telephone/online service	570.35	900.00	-329.65
0240033 · Reserve Account	0.00	131,902.00	-131,902.00
0240060 · Dues and Subscriptions	175.00	0.00	175.00
0240080 · Office Supplies	0.00	500.00	-500.00
0240081 · Miscellaneous	51.09	0.00	51.09
0240083 · BANKCARD EXPENSES	2,999.10	4,200.00	-1,200.90
0240435 · Bank Servi Charges	0.00	50.00	-50.00
0250023 · Laboratory Services	6,542.44	10,000.00	-3,457.56
0250024 · Engineer Services	6,347.25	10,000.00	-3,652.75
0250026 · Audit fees	3,500.00	3,500.00	0.00
0250029 · Legal Services	1,365.00	5,000.00	-3,635.00
0263301 · General Liability Insurance	2,486.00	0.00	2,486.00
Total Expense	<u>105,364.93</u>	<u>249,400.00</u>	<u>-144,035.07</u>
Net Ordinary Income	70,385.19	0.00	70,385.19
Other Income/Expense			
Other Income			
02 · INTEREST INCOME	<u>94.49</u>	0.00	94.49
Total Other Income	<u>94.49</u>	0.00	94.49

Bernville Borough Water Authority
Profit & Loss Budget vs. Actual
January through December 2023

Net Other Income
Net Income

<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
94.49	0.00	94.49
<u>70,479.68</u>	<u>0.00</u>	<u>70,479.68</u>

Bernville Borough Trash Fund
Profit & Loss Budget vs. Actual
January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
0934100 - Trash Interest	8.72	0.00	8.72
0938036 - Trash Collections	93,083.92	101,750.00	-8,666.08
Total Income	<u>93,092.64</u>	<u>101,750.00</u>	<u>-8,657.36</u>
Gross Profit	93,092.64	101,750.00	-8,657.36
Expense			
0940010 - Mat. & Supplies	617.63	0.00	617.63
0940033 - Salary	2,992.07	4,223.00	-1,230.93
0948036 - Trash Removal	59,629.20	100,000.00	-40,370.80
0948040 - Trash Miscellaneous	2,465.92	0.00	2,465.92
Total Expense	<u>65,704.82</u>	<u>104,223.00</u>	<u>-38,518.18</u>
Net Ordinary Income	<u>27,387.82</u>	<u>-2,473.00</u>	<u>29,860.82</u>
Net Income	<u>27,387.82</u>	<u>-2,473.00</u>	<u>29,860.82</u>

Berville Borough State Liquid Fuels Fund
Profit & Loss Budget vs. Actual
January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
3310702 - Divl. - Highway Aid	3,908.89	0.00	<u>3,908.89</u>
3535199 - State Liquid Fuels	31,680.41	0.00	<u>31,680.41</u>
Total Income	<u>35,589.30</u>	0.00	<u>35,589.30</u>
Gross Profit	35,589.30	0.00	<u>35,589.30</u>
Expense			
3543400 - Street Lighting	3,840.15	0.00	<u>3,840.15</u>
Total Expense	<u>3,840.15</u>	0.00	<u>3,840.15</u>
Net Ordinary Income	<u>31,749.15</u>	0.00	<u>31,749.15</u>
Net Income	<u>31,749.15</u>	<u>0.00</u>	<u>31,749.15</u>

BERNVILLE BOROUGH

Enforcement Activity Report | 7/02/2023 – 7/29/2023

224 2nd St
Bernville, PA 19506

Owner: USA

Property remains non-compliant. There was no activity during this report timeframe.

6602 Bernville Road
Bernville, PA 19506

Owner: Bernville Boro

Property remains non-compliant. There was no activity during this report timeframe.

6606 Bernville Road
Bernville, PA 19506

Owner: Bethel Community Ambulance

Property remains non-compliant. There was no activity during this report timeframe.

230 E 2nd St
Bernville, PA 19506

Owner: Dennis L & Linda A Degler

Property remains non-compliant. There was no activity during this report timeframe.

232 E 2nd St
Bernville, PA 19506

Owner: Andrew R & Wendy L Miller

Property remains non-compliant. There was no activity during this report timeframe.

243 E 2nd St
Bernville, PA 19506

Owner: Miguel Alemany & Maritza Garcia
Santiago

Property remains non-compliant. There was no activity during this report timeframe.

324 East 5th Street
Bernville, PA 19506

Owner: Terry L & Ann Marie M Long

Activity Start Date:
6/1/2023

Initiated By:
Municipal Official

Assigned To:
Jon Cosgrove

Enforcement Type:
Property Maintenance

Property Maintenance Type(s):

Activity Description

A complaint was received regarding high grass and weeds at the property.

Interactions

Date/Time	Inspection / Action Taken	Inspector	Violation(s)	Comments
6/1/2023 10:28 AM	Update	Jon Cosgrove	Property Maintenance	Enforcement entered.
6/1/2023 11:06 AM	Initial Inspection	Jon Cosgrove	Property Maintenance	At initial inspection the violations of high grass and weeds, as well as rubbish and garbage were confirmed. We will send a NOV.

Date/Time	Inspection / Action Taken	Inspector	Violation(s)	Comments
6/21/2023 04:00 PM	Notice/Letter Prepared	Jon Cosgrove	Property Maintenance	The NOV was prepared.
6/22/2023 09:07 AM	Notice of Violation Mailed	Jon Cosgrove	Property Maintenance	A NOV was sent to the property owner via 1st class and certified mail. A copy of the letter was sent to the property occupant and emailed to the municipality for their records.
6/27/2023 12:31 PM	Follow-Up Inspection	Glenn Bertolet	Property Maintenance	A follow up inspection was performed and confirmed the violation remained at the property. A Final NOV will be issued.
7/17/2023 03:00 PM	Notice/Letter Prepared	Glenn Bertolet	Property Maintenance	The FNOV was prepared.
7/18/2023 09:30 AM	Final Notice of Violation Posted	Glenn Bertolet	Property Maintenance	The Final NOV was posted at the property and pictures taken as proof of posting.
7/18/2023 09:36 AM	Final Notice of Violation Mailed	Jon Cosgrove	Property Maintenance	A Final NOV was prepared and sent to the property owner via 1st class and certified mail. A copy of the letter was mailed to the occupant and emailed to the municipality for their records.
7/21/2023 10:52 AM	Update	Jon Cosgrove	Property Maintenance	Property owner called to report that grass and poison Ivy has been taken care of.
7/25/2023 11:00 AM	Follow-Up Inspection	Jeff Young	Property Maintenance	Follow-up inspection to verify that grass and weeds have been cut. At this time, grass and weeds have been cut and brought into compliance.

Deadline:
Not Set

Compliance Achieved:
7/25/2023

228 Garfield Road
Bernville, PA 19506

Owner: Richard M & Candis L Bredbenner

Activity Start Date:
5/31/2023

Initiated By:
Municipal Official

Assigned To:
Jon Cosgrove

Enforcement Type:
Work Without a Permit

Activity Description

A complaint was received via email from the Municipality regarding a work without permit at the property. Photo was provided of a garage under construction.

Interactions

Date/Time	Inspection / Action Taken	Inspector	Violation(s)	Comments
5/31/2023 04:10 PM	Other	Jon Cosgrove	Work Without a Permit, Zoning	Enforcement entry. Photo transferred.
6/1/2023 11:01 AM	Initial Inspection	Jon Cosgrove	Work Without a Permit	We met with the property owner regarding the construction of the structure. The property owner produced and printed a completed permit application dates May 5, 2020. He claims that the BCO told him that he did not need a permit for the work being done. I asked for a copy of that email to verify claim. We will forward the email to us. We took pictures of the structure.
6/7/2023 04:12 PM	Update	Jon Cosgrove	Work Without a Permit	After reviewing the original permit application including the scope of work and the pictures of the current scope of the project it is determined that a building permit is required for the work completed. Possible issues for the project: accessory structure was attached to other structures and now exceeds 1000 sq ft therefore requires full compliance with IRC, it appears that more than 75% of the nonconforming structure was removed and rebuilt which exceeds the threshold in section 7.06.1. We will communicate with the property owner.
6/19/2023 04:34 PM	Other	Jon Cosgrove	Work Without a Permit	Email for property owner.
6/20/2023 10:14 AM	Email Follow-Up	Jon Cosgrove	Work Without a Permit	After speaking with other zoning officers we crafted a informative letter to provide direction to the property owner. He must resubmit a permit showing actual scope of work which may require stamped sealed plans.
7/11/2023 04:05 PM	Correspondence	Jon Cosgrove	Work Without a Permit	We received a letter from the attorney for the property owner asking us to reconsider the determination sent on 6/20/23
7/12/2023 04:06 PM	Notice/Letter Prepared	Jon Cosgrove	Work Without a Permit	We are preparing a formal NOV for Work without a permit to send to the property owner and lawyer that will clarify and reinforce the previous determination of the property.
7/13/2023 03:14 PM	Notice/Letter Prepared	Jon Cosgrove	Work Without a Permit	WWOP NOV prepared.
7/14/2023 08:43 AM	Notice/Letter Prepared	Jon Cosgrove	Work Without a Permit	Letter reviewed, edited and finalized.

Date/Time	Inspection / Action Taken	Inspector	Violation(s)	Comments
7/14/2023 10:51 AM	Notice of Violation Mailed	Jon Cosgrove	Work Without a Permit	A NOV was sent to the property owner via 1st class and certified mail. A copy of the letter was emailed to the property owners lawyer and the municipality for their records.

Deadline:
7/28/2023

201 N Main Street
Bernville, PA 19506

Owner: National Penn Bank% BB&T
Property Tax Department

Activity Start Date: 7/13/2023
Initiated By: Phone Call
Assigned To: Jon Cosgrove

Enforcement Type:
Zoning Inquiry, No Violation

Activity Description
We received a call regarding a for sale sign at this property.

Interactions

Date/Time	Inspection / Action Taken	Inspector	Violation(s)	Comments
7/13/2023 02:13 PM	Correspondence	Jon Cosgrove	Zoning Inquiry	We reviewed the sign section of the zoning ordinance and sent the realtor an email providing for them the standards included in the ordinance.

Deadline: *No Violation Found*
Not Set 7/13/2023

408 N Main Street
Bernville, PA 19506

Owner: Robert J & Elizabeth Stoudt

Activity Start Date: 6/1/2023
Initiated By: Municipal Official
Assigned To: Jon Cosgrove

Enforcement Type: Property Maintenance
Property Maintenance Type(s):

Activity Description
A complaint was received regarding high grass and weeds at the property.

Interactions

Date/Time	Inspection / Action Taken	Inspector	Violation(s)	Comments
6/1/2023 10:39 AM	Other	Jon Cosgrove	Property Maintenance	Enforcement Entry
6/1/2023 12:00 PM	Initial Inspection	Jon Cosgrove	Property Maintenance	At initial inspection the violation of high grass and weeds was confirmed and we will send a NOV.
6/21/2023 04:00 PM	Notice/Letter Prepared	Jon Cosgrove	Property Maintenance	The NOV was prepared.
6/22/2023 08:59 AM	Notice of Violation Mailed	Jon Cosgrove	Property Maintenance	A NOV was sent to the property owner via 1st class and certified mail. A copy of the letter was sent to the property occupant and emailed to the municipality for their records.
6/27/2023 12:28 PM	Follow-Up Inspection	Glenn Bertolet	Property Maintenance	A follow up inspection was performed and confirmed the violation remained at the property. A final NOV will be issued.
7/3/2023 10:18 AM	Correspondence	Jon Cosgrove	Property Maintenance	The property owner called and explained that the grass and weeds have been cut, but that they have a significant poison ivy issue that will take time to kill. We have 4 weeks before reinspection, but invited him to call if the project is completed before then.
7/12/2023 08:57 AM	Update	Jon Cosgrove	Property Maintenance	Robert called the landscaper only started 7/8. He will call when completed.

Deadline:
Not Set

300 Penn Valley Road
Bernville, PA 19506

Owner: Mario & Giovanna Stanizzi

Property remains non-compliant. There was no activity during this report timeframe.

325 Stevens Ave
Bernville, PA 19506

Owner: Ryan Moyer & Ciara Pauline

Activity Start Date:
10/18/2022

Initiated By:
Municipal Official

Assigned To:
Glenn Bertolet

Enforcement Type:
Municipal Ordinance

Activity Description

A complaint was received regarding livestock being kept at the property prior to obtaining permit approval.

Interactions

Date/Time	Inspection / Action Taken	Inspector	Violation(s)	Comments
10/19/2022 03:30 PM	Initial Inspection	Glenn Bertolet	Municipal Ordinance	An initial inspection was performed and confirmed the violation at the property. A NOV will be issued.
11/22/2022 05:45 PM	Update	Jon Cosgrove	Municipal Ordinance	We have continued be in communication with the Borough solicitor regarding the ordinance enforcement.
2/7/2023 04:04 PM	Update	Jon Cosgrove	Municipal Ordinance	Animal ordinance enforcement review was mentioned at Council meeting by solicitor. We will continue to provide the input as needed.
5/23/2023 02:04 PM	Update	Jon Cosgrove	Zoning	While in the area we viewed the property as result of a permit application for an above-ground pool at the property and could no longer see the enclosure. We will verify at building inspection.
7/27/2023 12:30 PM	Follow-Up Inspection	Glenn Bertolet	Municipal Ordinance	A follow-up inspection was performed and confirmed two animal pens. We will proceed accordingly.

Deadline:
8/27/2023

1729 Stevens Avenue
Bernville, PA 19506

Owner: Borough of Bernville

Property remains non-compliant. There was no activity during this report timeframe.

208 W 2nd St
Bernville, PA 19506

Owner: Seth & Alexis Feight

Property remains non-compliant. There was no activity during this report timeframe.

212 W 2nd St
Bernville, AL 19506

Owner: William & Mary Steinborn

Property remains non-compliant. There was no activity during this report timeframe.

214 W 2nd St
Bernville, PA 19506

Owner: Eugene R & Traci L Kramer

Property remains non-compliant. There was no activity during this report timeframe.

220 W 2nd St
Bernville, PA 19506

Owner: Lauren Romero

Property remains non-compliant. There was no activity during this report timeframe.



August 3, 2023

Via Email: bervilleboro@comcast.net

Wesley Raup-Konsavage
Bernville Borough Water Treatment Plant
P.O. Box 40
Bernville, PA 19506

RE: Bernville Borough Water Treatment Plant
July 2023—Monthly Operations and Maintenance Report

Dear Wesley:

We are pleased to report that there were no water quality violations during the month of July 2023. Copies of the following information, which were submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough, will be emailed to you for your files.

- Monthly DWELR Reports for the two wells

A brief summary of the monthly flow data is as follows:

2023			
July	Well		Total Daily Gallons
	4	3	
Average	77,266	0	77,875
Total	2,317,979	0	2,414,137
Min	25,352	0	25,352
Max	170,159	0	170,159

Routine Maintenance/Events:

- Performed daily well inspections as per the contract
- Rotated wells daily
- Weekly duties as per the contract
- Monthly duties as per the contract

108 West Airport Road, Lititz, PA 17543
P: 717.560.2760 | E: contactAWS@arrowaterservices.com

OUT-IN-FRONT EVERY STEP OF THE WAY.

Non-Routine Maintenance/Events:

July 6: Flushed Hydrants

July 10: PA1 Call at 431 N. Main Street

July 11: PA1 Call at 418 Stevens Avenue

July 12: Water meter change out at 432 Stevens Avenue

July 17: PA1 Call at 17 Skytop Court

July 18: Water meter flush at 417 3rd Street. Called Plumber to fix a valve

July 19: Water meter drop off at Lots 43, 45 and 64

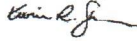
July 26: Well pump emergency. Was not pumping in Auto. Slaymaker fixed it.

If you have any questions, please contact 717.560.2760 or ContactAWS@arrowwaterservices.com.

Sincerely,



David Kline, L.O.
Director of Operations



Kevin R. Dunn
Assistant Director of Operations



August 3, 2023

Via Email: bervilleboro@comcast.net, jmccarthy@mccarthy-engineering.com

Wesley Raup-Konsavage
Bernville Borough
P.O. Box 40
Bernville, PA 19506

RE: Bernville Borough Wastewater
NPDES Permit No. PA0024023
July 2023—Monthly Operations and Maintenance Report

Dear Wesley Raup-Konsavage:

We are pleased to report there were no water quality violations during the month of July 2023. Copies of the following information, which will be submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough, will be sent to you once completed.

- Discharge Monitoring Report
- Supplemental Reports

A brief summary of the monthly flow data is as follows:

Average, in MGD = 0.2062
Maximum, in MGD = 0.2271

Routine Maintenance/Events:

- General housekeeping
- Maintenance and inspections/observations performed

Non-Routine Maintenance/Events:

There are no non-routine events to report at this time.

If you have any questions, please contact us at 717.560.2760 or ContactAWS@arrowwaterservices.com.

Sincerely,

David Kline, L.O.
Director of Operations

Kevin R. Dunn
Assistant Director of Operations

108 West Airport Road, Lititz, PA 17543
P: 717.560.2760 | E: contactAWS@arrowwaterservices.com

OUT IN FRONT EVERY STEP OF THE WAY

