

October 3, 2023

MINUTES OF BERNVILLE BOROUGH COUNCIL MEETING OCTOBER 3, 2023

President Wesley Raup-Konsavage called meeting of Bernville Borough Council to order Tuesday, October 3, 2023, at 7:00 PM in the Bernville Borough Hall at 6602 Bernville Rd.

Present were Mayor Shawn Raup-Konsavage, President Wesley Raup-Konsavage, Vice President Justin Kiebach, Councilmember's Randolph Copenhaver, Jason Wenrich, Gary Brown, Megan Heath, and Dennis Baver. Secretary Brenda Strunk, Chief Brian Thumm, and Michelle Mayfield, Esquire.

Guests included Jamie Schur, Luke Shultz, Kim Shultz, Tom Vanzin, John Kissling, Dale Balthaser, Douglass Kulp, and Wes Howell.

Pledge to the Flag

**MOTIONS**

1. MOTION by WENRICH/BROWN to amend the agenda to include motion 2 and 3. Motion carried unanimously.
2. MOTION by WENRICH/HEATH to authorize the Bernville Fire Police to direct traffic for the Tulpehocken High School homecoming. Motion carried unanimously.
3. MOTION by WENRICH/HEATH to allow the Bernville Fire Company to use Umbenhauer Park, for their gun raffle, May 17<sup>th</sup> to May 19, 2025. Motion carried unanimously.
4. MOTION by KIEBACH/WENRICH to approve a permit to have chickens at 325 Stevens Avenue. Motion carried unanimously.
5. MOTION by BAVER/KIEBACH to amend the September 5, 2023, minutes to include the executive session. Motion carried. Councilmember's Brown, Copenhaver, and Heath abstained due to being absent from the executive session or the meeting.
6. MOTION by BAVER/KIEBACH to accept September 5, 2023, with amendments. Motion carried. Councilmember's Brown, Copenhaver, and Heath abstained due to being absent from the executive session or the meeting.
7. MOTION by WENRICH/BROWN to approve the accounts payable listed on page 4. Motion carried unanimously.
8. MOTION by HEATH/KIEBACH to accept the treasurer report subject to audit. Motion carried unanimously.
9. MOTION by BAVER/KIEBACH to accept the September 26, 2023, Workshop minutes. Councilmember's Raup-Konsavage, Heath, and Brown abstained due to not attending the meeting.
10. MOTION by BROWN/BAVER to pass Resolution No. 2023-10-03 a resolution establishing procedure for disposal of surplus personal property with a fair market value of less than two thousand dollars. Motion carried unanimously.

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### **GUESTS**

Tom Vanzin, borough resident, spoke to council concerning the recycling site. Mr. Vanzin would like the council to consider keeping and upgrading the site. Mr. Vanzin stated he doesn't want the recycling site to go away because he believes it is an asset for the borough residents to dispose of their yard waste.

Luke Shultz, borough resident, had complaints about 253 E 4<sup>th</sup> St again. Mr. Shultz asked if there are any updates. Secretary Brenda Strunk will contact Kraft Codes for an update.

John Kissling, Bernville Fire Chief, spoke to the council about fundraising and monetary donations. Mr. Kissling stated there are 7 young firefighters currently. 5 of them passed their training and now need gear. There are also 5 sets of gear about to expire. The gear costs \$5100.00 per set and the Fire company needs 10 sets. The fire company received grants in the past, but Mr. Kissling said that it is harder to obtain grants now. Mr. Kissling stated that the fire company needs \$221,000 for next year. The fire company did obtain a \$75,000 private grant this year. Mr. Kissling stated he was also going to the Penn, Jefferson, and North Heidelberg Township meetings to request funds.

Doug Kulp, borough resident, stated that people are driving fast and reckless through the intersection at 4<sup>th</sup> and Main St. Chief Thumm will look at this.

Jamie Schur, borough resident, spoke to council about her interest in starting the parks and rec board again. Ms. Schur also spoke to the council about ideas to get a grant to repair or replace the bathrooms in Umbenhauer Park. Councilmember Baver stated the borough needs to have a plan before applying for the grants because when the borough receives a grant it ends up costing the borough a lot of money.

### **MAYOR REPORT**

Mayor Shawn Raup-Konsavage reported that trick or treating will be from 6 to 9 on October 31, 2023. The mayor also reported that he met with Tom Vanzin, from the Shade Tree Commission and Heritage and Cultural, to show him how to post on the borough website.

The mayor reported that the bandshell roof, in Umbenhauer Park, is rotten. There are holes in the roof.

The mayor stated that at the last council meeting the council went into executive session and didn't state the nature of the session. The mayor stated if it is a personnel issue about an individual then council must announce that before entering executive session. The mayor contacted the Pennsylvania State Association of Boroughs as well as the Mayor's Association letting the associations know what occurred when council went into executive session. The mayor is awaiting a response from the associations.

The mayor asked the council if they had an action plan on how to handle the next boil water advisory. Council directed Secretary Brenda Strunk to contact ARRO Water Services to see if they would handle the paperwork for DEP and give the notice to the secretary to have copies made and distributed by the borough's maintenance employees. If the employees can't do it or refuse to do it, then council members will distribute the notices.

The mayor asked for Attorney Mayfield to respond to him in writing for the 2<sup>nd</sup> time in reference to the mayor's report and the ability to serve for council and mayor. This is in reference to the boil water advisory and text messages from June 2023.

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**COUNCIL REPORT**

Consensus from council to allow Mayor Raup-Konsavage to remove the soda system, the ice machine, timeclock, and the volleyball nets from Umbenhauer Park that he previously donated and the office furniture that he donated to the borough for the borough hall. The council asked for everything to be removed by October 31, 2023. Councilmember Megan Heath was opposed. The council allowed Lin Pereira to take back the food pantry box that was in Umbenhauer Park.

The council spoke about the swimming pool property. The attorney stated that there are deed restrictions on the pool property. To sell the property, the restrictions would have to be removed unless someone purchased with the restrictions. This will be discussed later.

The council spoke about the animal permit application. The council directed Secretary Brenda Strunk to contact Kraft Codes to see how much it would cost to issue a permit.

Vice President Kiebach reported that the sinkhole at 314 N. Main St was fixed. Mr. Kiebach stated there were no water or sewer issues with this sinkhole. The mayor stated that the storm drains should be cleaned, and crack sealing done because when it rains the water goes under the road and creates sinkholes.

Mr. Kiebach asked the council if the borough could contract the mowing at the water and sewer plants.

Councilmember Megan Heath reported that the new lights should be installed in Umbenhauer Park within the next month.

There was a 2024 budget discussion. The council will look at the proposed budget and talk about it more at the October workshop meeting.

There was a talk on the nondiscrimination ordinance. The solicitor is currently working on it and will present it to the council at November's meeting for consideration of adoption at December's meeting.

The solicitor will be looking at the ordinance that mandates water and sewer connections.

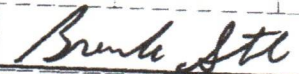
**WATER REPORT**  
**ATTACHED**

**SEWER REPORT**  
**ATTACHED**

**CODE ENFORCEMENT REPORT**  
**NO REPORT**



**TREASURER REPORT**

<b>BOROUGH OF BERNVILLE'S TREASURER REPORT AS OF AUGUST 31, 2023</b>			
<b>GENERAL FUND</b>			
	Balance July 31, 2023		
	Receipts	08/01/2023 - 08/31/2023	\$ 301,159.61
	Expenditures	08/01/2023 - 08/31/2023	\$ 94,040.24
	Balance -	31-Aug-23	\$ 32,773.17
			<b>\$ 362,426.68</b>
<b>SEWER FUND</b>			
	Balance July 31, 2023		
	Receipts	08/01/2023 - 08/31/2023	\$ 396,617.27
	Expenditures	08/01/2023 - 08/31/2023	\$ 12,325.82
	Balance -	31-Aug-23	\$ 38,885.46
			<b>\$ 370,057.63</b>
<b>TRASH FUND</b>			
	Balance July 31, 2023		
	Receipts	08/01/2023 - 08/31/2023	\$ 43,789.74
	Expenditures	08/01/2023 - 08/31/2023	\$ 717.17
	Balance -	31-Aug-23	\$ 8,808.46
			<b>\$ 35,698.45</b>
<b>WATER FUND</b>			
	Balance July 31, 2023		
	Receipts	08/01/2023 - 08/31/2023	\$ 334,701.10
	Expenditures	08/01/2023 - 08/31/2023	\$ 17,276.42
	Balance -	31-Aug-23	\$ 27,568.09
			<b>\$ 324,409.43</b>
<b>Total August 2023 Balance all Funds</b>			<b>\$ 1,092,592.19</b>
<b>DEPOSITORIES</b>			
	PLGIT Investment - Highway State Aid		\$132,033.88
	PLGIT Investment - Sewer		\$409,145.63
	PLGIT Investment - Water		\$306,859.22
<b>TOTAL DEPOSITORIES</b>			<b>\$848,038.73</b>
 Brenda Strunk, Secretary/Treasurer			

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**POLICE REPORT**

To: Bernville Borough Council & Mayor

From: Chief Brian E. Thumm

Subject: September Monthly Report

Date: 10-03-2023

In the month of September, we had no misdemeanor or felony crimes reported to the Police Department. We were busy patrolling the streets, conducting security checks of Borough and private property, and monitoring traffic.

The Borough received 37 calls for Police service. The Police had 1 Suspicious situation incidents. We had 1 ALS call. Other calls for medical service such as 3 welfare checks, and 1 BLS call came in. The Department conducted 7 traffic stops for violations of the vehicle code in the Borough. There were 2 reckless driver calls. There were 2 alarm calls. We responded to a report of wires down. There were also 6 calls for Police service. The department assisted other agencies 5 times at their request. We conducted 2 investigations 1 of which is closed, the other is still being followed up on.

I handled many phone assignments relative to police matters which required no police action. Many of the calls were for incidents that took place outside of the Borough and the complaint was advised to contact PSP. The Department is here to service the community but requires citizens reporting incidents to the police Dept. and being willing and able to identify suspects involved.

Bernville Borough had 37 Police calls, 21 calls between 7am -3pm, 15 calls between 3pm-11pm and 1 call between 11pm-7am. The Borough police handled 32 calls for service, PSP received 5 calls for service, of those calls 4 of them they did respond to the Borough.

The Police Department worked a total of 33 shifts covering 264 hours of service. Officers traveled 1231 miles while on patrol and in the performance of our duties. We purchased 112.758 gallons of fuel for a total cost of \$404.15 dollars this is the pump price with all taxes and does not show any discount. The department issued 10 traffic citations, no non-traffic citations, and 1 parking tickets. There was a total of 37 police service calls.

RESPECTFULLY



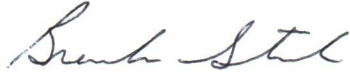
Brian E. Thumm  
Chief of Police

October 3, 2023

No Executive session.

ADJOURNMENT: There was no further business, and the Bernville Borough Council meeting adjourned at 9:31 PM by HEATH/WENRICH.

Attest:

A handwritten signature in cursive script, appearing to read "Brenda Strunk".

Brenda Strunk  
Borough Secretary



September 6, 2023

Via Email: [bernavilleboro@comcast.net](mailto:bernavilleboro@comcast.net)

Wesley Raup-Konsavage  
Bernville Borough Water Treatment Plant  
P.O. Box 40  
Bernville, PA 19506

RE: Bernville Borough Water Treatment Plant  
August 2023—Monthly Operations and Maintenance Report

Dear Wesley:

We are pleased to report that there were no water quality violations during the month of August 2023. Copies of the following information, which were submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough, will be emailed to you for your files.

- Monthly DWELR Reports for the two wells

A brief summary of the monthly flow data is as follows:

2023			
August	Well		Total Daily Gallons
	4	3	
Average	77,482	0	77,482
Total	2,401,942	0	2,401,942
Min	69,471	0	69,471
Max	92,005	0	92,005

Routine Maintenance/Events:

- Performed daily well inspections as per the contract
- Rotated wells daily
- Weekly duties as per the contract
- Monthly duties as per the contract

108 West Airport Road, Lititz, PA 17543  
P: 717.560.2760 | E: [contactAWS@arrowaterservices.com](mailto:contactAWS@arrowaterservices.com)



Non-Routine Maintenance/Events:

August 2: PA1 call at 13 Skytop Court

August 8: PA1 call at 6 Skytop Court

August 10: PA1 call at 331 Penn Valley Road and 428 N. Main Street

August 14: Water line inspection at Lot 45

August 18: Water meter change out at 131 Main Street

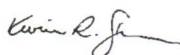
August 21: PA1 call at 418 Stevens Avenue

If you have any questions, please contact 717.560.2760 or [ContactAWS@arrowaterservices.com](mailto:ContactAWS@arrowaterservices.com).

Sincerely,



David Kline, L.O.  
Director of Operations



Kevin R. Dunn  
Assistant Director of Operations



September 6, 2023

Via Email: [bernavilleboro@comcast.net](mailto:bernavilleboro@comcast.net). [jmccarthy@mccarthy-engineering.com](mailto:jmccarthy@mccarthy-engineering.com)

Wesley Raup-Konsavage  
Bernville Borough  
P.O. Box 40  
Bernville, PA 19506

RE: Bernville Borough Wastewater  
NPDES Permit No. PA0024023  
August 2023—Monthly Operations and Maintenance Report

Dear Wesley Raup-Konsavage:

We are pleased to report there were no wastewater violations during the month of August 2023. Copies of the following information, which will be submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough, will be sent to you once completed.

- Discharge Monitoring Report
- Supplemental Reports

A brief summary of the monthly flow data is as follows:

Average, in MGD	=	0.1622
Maximum, in MGD	=	0.2513

Routine Maintenance/Events:

- General housekeeping
- Maintenance and inspections/observations performed

Non-Routine Maintenance/Events:

There are no non-routine events to report at this time.

If you have any questions, please contact us at 717.560.2760 or [ContactAWS@arrowaterservices.com](mailto:ContactAWS@arrowaterservices.com).

Sincerely,

A handwritten signature in black ink, appearing to read "DK", written over a light grey background.

David Kline, L.O.  
Director of Operations

A handwritten signature in black ink, appearing to read "Kevin R. Dunn", written over a light grey background.

Kevin R. Dunn  
Assistant Director of Operations

108 West Airport Road, Lititz, PA 17543  
P: 717.560.2760 | E: [contactAWS@arrowaterservices.com](mailto:contactAWS@arrowaterservices.com)