

November 6, 2024

MINUTES OF BERNVILLE BOROUGH COUNCIL MEETING NOVEMBER 6, 2024

President Dennis Baver called meeting of Bernville Borough Council to order Wednesday, November 6, 2024, at 7:00 PM in the Bernville Borough Hall at 6602 Bernville Rd.

Present were President Dennis Baver, Vice President Justin Kiebach, Councilmember's Jason Wenrich, Randy Copenhaver, Wayne Leshner and Jamie Schur, Secretary Brenda Strunk, Chief Brian Thumm and Solicitor Michelle Mayfield. Mayor Shawn Raup-Konsavage and Councilmember Zach Smith were absent.

Guests included Luke Shultz, Kim Shultz, Dale Balthaser, Ron Baker, and Lori Baker.

Pledge to the Flag

MOTIONS

1. MOTION by SCHUR/WENRICH to accept the minutes of October 1, 2024. Motion carried 6-0.
2. MOTION by LESHER/KIEBACH to accept the minutes of October 22, 2024. Motion carried 4-0. Council President Dennis Baver and Councilmember Jason Wenrich abstained due to being absent for this meeting.
3. MOTION by LESHER/SCHUR to approve SDL Construction to demo 253 E 4th St and to be awarded on December 3, 2024, meeting. Motion carried 6-0. (Proposal attached)
4. MOTION by BAVER/LESHER to accept the proposal from MBA to perform a remotely operated vehicle evaluation on the water tank located at 461 E 3rd St. Motion carried 6-0. (Proposal attached)
5. MOTION by WENRICH/SCHUR to accept the accounts payable listed on page 4. Motion carried 6-0.
6. MOTION by KIEBACH/LESHER to accept the treasurer report subject to audit. Motion carried 6-0.
7. MOTION by KIEBACH/WENRICH to accept the profit and loss subject to audit. Motion carried 6-0. (P&L ATTACHED)
8. MOTION by SCHUR/COPENHAVER to authorize the borough secretary to advertise the 2025 budget as follows:
 - a. GENERAL - \$391,346.00
 - b. SEWER - 312,650.00
 - c. WATER - \$273,150.00
 - d. TRASH - \$122,100.00
9. MOTION by BAVER/WENRICH to adopt resolution 20241106A authorizing the termination of water service for water and sewer accounts which are delinquent for a period of more than two quarters. Motion carried 6-0.
10. MOTION by SCHUR/LESHER to adopt Ordinance No. 354 amending ordinance No. 326 which adopted the 2009 edition of the international property maintenance code, by providing for the adoption and amending of the 2018 international property maintenance code. Motion carried 6-0.
11. MOTION by COPENHAVER/KIEBACH to adopt resolution 20241106B authorizing submission of application for Local Share Account Statewide for paving and overlay throughout the borough and execution of requisite documents. Motion carried 6-0.

November 6, 2024

MOTIONS cont.

12. MOTION by COPENHAVER/WENRICH to adopt resolution 20241106C authorizing submission of application for Local Share Account Statewide for curbing throughout the borough and execution of requisite documents. Motion carried 6-0.
13. MOTION by COPENHAVER/SCHUR to adopt resolution 20241106D authorizing submission for application for Local Share Account Statewide for upgrade of Bernville Borough's water treatment plant and execution of requisite documents. Motion carried 6-0.
14. MOTION by COPENHAVER/KIEBACH to adopt resolution 20241106E authorizing submission for application for Local Share Account Statewide for new well project in Stan Clay Park and execution of requisite documents. Motion carried 6-0.
15. MOTION by COPENHAVER/SCHUR to accept the proposal from ProMax Fence Systems, in the amount of \$13,290.00 to remove and replace one 10'x20' x10'x10' high galvanized chain link backstop which was damaged when a tree fell on the backstop and to be paid by the insurance company minus a \$1,000.00 deductible. Motion carried 6-0.
16. MOTION by WENRICH/SCHUR to accept the proposal from Process Masters, recommended by ARRO, to change over from ferric and go with MasterCat for phosphorous removal. Motion carried 6-0.

GUESTS

Ronald Baker, borough resident, spoke to the council about his concerns about placing a well in Clay Park. Mr. Baker stated that he gets water in his basement due to hydrostatic pressure when there is a torrential downpour. Mr. Baker is concerned that if the borough digs a well in Clay Park, he will get water in his basement. Council President Baver stated that we do not know if the well house will be near his house. President Baver stated we will let the engineer know and make sure it would not affect any adjacent properties. The engineer may contact Mr. Baker.

Kim Shultz, borough resident, was following up on what is being done at 253 E 4th St. Council President Baver stated that council will be voting to award the bid to a contractor who submitted a proposal to demo the house.

COUNCIL REPORTS

Council President Baver reported that the lead service letters were sent out to residents. This letter contained a form, and the resident was asked to take a picture of their service line to confirm if their service line is lead, copper, or plastic.

President Baver stated that DEP gave approval to drill a test well in Clay Park.

Councilmember Schur asked the council if they wanted to continue with Christmas in the park. Consensus was for Schur to move ahead with Christmas in the Park. Also, Councilmember Copenhaver will hang the new Christmas lights.

Councilmember Wenrich reported that November 16, 2024, is an open house at the library celebrating their 30th anniversary. Wenrich stated that cookies with Santa will be December 7, 2024, and the library will also be holding a raffle and 50/50.

SEWER REPORT

SEE ATTACHED

WATER REPORT

SEE ATTACHED

November 6, 2024

POLICE REPORT

To: Bernville Borough Council & Mayor

From: Chief Brian E. Thumm

Subject: October Monthly Report

Date: 11-04-2024

In the month of October, we had no misdemeanor or felony crimes reported to the Police Department. We were busy patrolling the streets, conducting security checks of Borough and private property, and monitoring traffic.

The Borough received 46 calls for Police service. The Police had 4 ALS calls, and 3 BLS medical call, and 2 welfare checks. The Department conducted 10 traffic stops for violations of the vehicle code in the Borough. The Borough had 1 domestic reported. There were 4 calls for disorderly conduct. We had 12 calls for Police service, 1 reckless driver. We had 1 animal complaint, 1 fire alarm and a report of fluids down which was not in the Borough but was reported as being on the 600 block of Main Street.

I handled many phone assignments relative to police matters which required no police action. Many of the calls were for incidents that took place outside of the Borough and the complaint was advised to contact PSP. The Department is here to service the community but requires citizens reporting incidents to the police Dept. and being willing and able to identify suspects involved.

Bernville Borough had 46 Police calls, 28 calls between 7am -3pm, 9 calls between 3pm-11pm and 9 call between 11pm-7am. The Borough police handled 30 calls for service, PSP received 16 calls for service, of those calls 10 of them they did respond to the Borough.

The Police Department worked a total of 37 shifts covering 306 hours of service. Officers traveled 1499 miles while on patrol and in the performance of our duties. We purchased 159.038 gallons of fuel for a total cost of \$529.56 dollars this is the pump price with all taxes and does not show any discount. The department issued 26 traffic citations, no non-traffic citations, and 3 parking tickets. There was a total of 46 police service calls.

RESPECTFULLY

Brian E. Thumm
Chief of Police


November 6, 2024

ACCOUNTS PAYABLE

Borough of Bernville
Accounts Payable
November 6, 2024

	AMOUNT		DESCRIPTION
01 Comcast	\$116.11 PAID		POLICE PHONE AND FAX
01 Fleet Services	\$348.78 PAID		POLICE GASOLINE
01 County of Berks	\$65.50 PAID		POLICE MOBILE COMPUTER
01 Met-Ed	\$112.60 PAID		BORO HALL
01 Met-Ed	\$24.19 PAID		CLAY PARK
01 Met-Ed	\$59.98 PAID		UMBENHAUER PARK
01 Met-Ed	\$36.62 PAID		GARAGE
01 Met-Ed	\$46.56 PAID		POOL
01 Association of Mayors of the Boroughs of PA	\$50.00 PAID		ANNUAL DUES
01 Andrew Henne	\$1,035.00 PAID		LABOR AND EQUIPMENT TO CLEAN OUT GUTTER ON FRONT ST, DIG OUT TREE STUMP AND DIG OUT DIRT FOR POLICE PARKING
01 Cardmember Services	\$1,233.86 PAID		OFFICE SUPPLIES, BORO ENVELOPES, LEAD SERVICE INVENTORY LETTERS FROM STAPLES (REIMBURSE BY WATER)
01 Cardmember Services	\$78.50 PAID		STOPWATCH CALIBRATION
01 Promax Fence Systems	\$150.00 PAID		SERVICE GATE AFTER TRANSFORMER BLEW
01 Brown Plus	\$2,265.00 PAID		AUDIT/ TAX COLLECTOR
01 Crystal Clean Property Maintenance	\$1,257.16 PAID		PRESSURE WASH BOROUGH HALL AND CLEAN WINDOWS INSIDE AND OUT
	TOTAL GENERAL PAID	\$6,879.86	
01 T-Mobile	\$158.56		CELL PHONES
01 Kraft Municipal Group	\$2,866.11		CODES, ZONING, and RENTAL INSPECTIONS
01 PSAB	\$209.00		ANNUAL DUES
01 Hartman Valeriano Magovern & Lutz	\$4,633.00		LEGAL SERVICES
01 Bernville Auto Parts	\$41.20		POLICE VEHICLE MAINTENANCE
01 PA State Mayor's Association	\$70.00		ANNUAL DUES
01 McCarthy Engineering	\$1,925.00		GRANT OPPURTUNITIES
01 Smrtguys	\$79.00		WEBSITE
	TOTAL GENERAL UNPAID	\$9,981.87	
08 Verizon	\$158.45 PAID		WWTP PHONE AND INTERNET (SEPTEMBER & OCTOBER)
08 USA BlueBook	\$700.15 PAID		WWTP SUPPLIES
08 Met Ed	\$1,193.91 PAID		WWTP ELECTRIC
08 ARRO	\$9,058.75 PAID		CONTRACTED SERVICES
08 MasterMeter	\$715.00 PAID		ANNUAL SUPPORT
08 Brown Plus	\$1,350.00 PAID		AUDITING
08 Nexbillpay	\$45.00 PAID		CREDIT CARD FEES
	TOTAL SEWER PAID	\$13,221.26	
08 McCarthy Engineering	\$105.00		ENGINEERING
	TOTAL SEWER UNPAID	\$105.00	
Verizon	\$74.32 PAID		WELL PHONE (SEPTEMBER & OCTOBER)
Met Ed	\$181.79 PAID		WELL 3
Met Ed	\$449.51 PAID		WELL 4
Suburban Water Testing	\$300.00 PAID		WATER TESTING
MasterMeter	\$715.00 PAID		ANNUAL SUPPORT
ARRO	\$1,595.92 PAID		CONTRACTED SERVICES
Penn Township	\$190.00 PAID		WELLHOUSE SEWER BILL
Main Pool and Chemical Co.	\$1,043.25 PAID		WELL SUPPLIES
Brown Plus	\$2,250.00 PAID		AUDIT
	TOTAL WATER PAID	\$6,799.79	
Suburban Water Testing	\$824.00		WATER TESTING
	TOTAL WATER UNPAID	\$824.00	
09 Jax Disposal	\$8,880.00 PAID		TRASH REMOVAL
09 Brown Plus	\$1,950.00 PAID		AUDIT
	TOTAL TRASH UNPAID	\$10,830.00	

TREASURER REPORT

BOROUGH OF BERNVILLE'S TREASURER REPORT AS OF SEPTEMBER 30, 2024			
GENERAL FUND			
	Balance August 31, 2024		\$ 429,100.21
	Receipts	09/01/2024 - 09/30/2024	\$ 38,983.91
	Expenditures	09/01/2024 - 09/30/2024	\$ 23,083.78
	Balance -	30-Sep-24	\$ 445,000.34
SEWER FUND			
	Balance August 31, 2024		\$ 339,227.40
	Receipts	09/01/2024 - 09/30/2024	\$ 15,902.88
	Expenditures	09/01/2024 - 09/30/2024	\$ 32,445.11
	Balance -	30-Sep-24	\$ 322,685.17
TRASH FUND			
	Balance August 31, 2024		\$ 67,402.16
	Receipts	09/01/2024 - 09/30/2024	\$ 3,745.19
	Expenditures	09/01/2024 - 09/30/2024	\$ 8,979.44
	Balance -	30-Sep-24	\$ 62,167.91
WATER FUND			
	Balance August 31, 2024		\$ 310,225.85
	Receipts	09/01/2024 - 09/30/2024	\$ 9,706.68
	Expenditures	09/01/2024 - 09/30/2024	\$ 8,841.66
	Balance -	30-Sep-24	\$ 311,090.87
Total September 2024 Balance all Funds			\$ 1,140,944.29
DEPOSITORIES			
	PLGIT Investment - Highway State Aid		\$166,566.10
	PLGIT Investment - Sewer		\$510,163.82
	PLGIT Investment - Water		\$479,794.56
TOTAL DEPOSITORIES			\$1,156,524.48
 _____ Brenda Strunk, Secretary/Treasurer			

November 6, 2024

ADJOURNMENT: There was no further business, and the Bernville Borough Council meeting adjourned at 8:08 PM by KIEBACH/SCHUR.

NO EXECUTIVE SESSION

Attest:

A handwritten signature in cursive script, appearing to read "Brenda Strunk".

Brenda Strunk
Borough Secretary

Bernville Borough Profit & Loss Budget vs. Actual January through December 2024

Ordinary Income/Expense	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
0130110 · Real Estate Taxes - Current	166,290.02	185,796.00	-19,505.98
0130140 · Deliquent Real Extate Ta IMMTL	1,552.06	4,660.00	-3,107.94
0131001 · Per Capita Taxes -Current	1,526.88	3,000.00	-1,473.12
0131002 · Per Capita Taxes-Prior	418.00	500.00	-82.00
0131010 · Real Estate Transfer Taxes	11,769.63	25,000.00	-13,230.37
0131020 · Earned Income Taxes	119,945.66	126,419.00	-6,473.34
0131051 · Occupation Privilege Taxes	5,520.44	5,000.00	520.44
0132001 · Building/Zoning	13,739.50	3,500.00	10,239.50
0132011 · Rental Registration & Ins.	6,391.00	12,000.00	-5,609.00
0132014 · Cable Franchise Fee	10,704.59	16,000.00	-5,295.41
0132090 · Misc. Permits (including cable)	25.00	750.00	-725.00
0132095 · General Miscellaneous	69,395.00	0.00	69,395.00
0133003 · PA State Police Fines	709.13	0.00	709.13
0133004 · Miscellaneous	48,033.46	0.00	48,033.46
0133005 · Parking Fines	975.00	0.00	975.00
0133007 · Traffic Fines	1,200.15	0.00	1,200.15
0133008 · Non Traffic Fines	318.33	0.00	318.33
0134101 · Interest - Savings	628.37	120.00	508.37
0135501 · Public Utility Real Estate	0.00	300.00	-300.00
0135508 · Alcoholic Beverage License	150.00	150.00	0.00
0135513 · Fireman's Relief Fund	4,882.58	0.00	4,882.58
0136702 · Community Day Donations	-3,503.66	0.00	-3,503.66
0138013 · Accident Reports	30.00	0.00	30.00
0138014 · Reimbursement Fire Co. WC Ins	11,766.00	9,500.00	2,266.00
0138016 · Grants	93,902.66	0.00	93,902.66
0138017 · Park Rental	65.00	800.00	-735.00
0139201 · transfer from other fund	32,511.36	0.00	32,511.36
0139208 · Transfer from Sewer	0.00	0.00	0.00
0170000 · Real Estate - Delinquent	5,545.92	0.00	5,545.92
Total Income	<u>604,492.08</u>	<u>393,495.00</u>	<u>210,997.08</u>
Gross Profit	604,492.08	393,495.00	210,997.08
Expense			
0140004 · Treasurer's Salary	15,736.38	24,120.54	-8,384.16
0140005 · Secretary Treasurer Bond	0.00	800.00	-800.00
0140006 · Stipend	2,160.00	2,160.00	0.00
0140010 · Materials & Supplies	5,264.76	5,000.00	264.76
0140011 · Postage	483.55	600.00	-116.45
0140020 · General Expense	51.09	0.00	51.09
0140021 · Legal Ad Publication	341.41	0.00	341.41
0140024 · General Engineer Services	544.00	1,500.00	-956.00

Bernville Borough Profit & Loss Budget vs. Actual January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget
0140026 · Audit Fees	10,165.00	6,000.00	4,165.00
0140029 · Legal Services	22,252.31	18,000.00	4,252.31
0140032 · Office Telephone	712.22	1,200.00	-487.78
0140034 · Advertising, Printing & Binding	957.80	4,500.00	-3,542.20
0140048 · Website	3,000.76	500.00	2,500.76
0140060 · Dues, Subscriptions, & Website	1,415.77	1,300.00	115.77
0140070 · Building Main./Repairs	3,046.81	2,419.00	627.81
0140080 · Misc.-General Fund	1,350.43	1,200.00	150.43
0140201 · Cleaning Services	0.00	1,000.00	-1,000.00
0140211 · Electric	2,282.79	2,600.00	-317.21
0140301 · Tax Collector-Salary	6,800.37	7,000.00	-199.63
0140302 · Tax Collector Bond	0.00	100.00	-100.00
0140303 · Tax Bills	106.03	125.00	-18.97
0140435 · Bank Servi. Chgs	879.96	0.00	879.96
0140725 · Grant Writer Engineering Fees	822.00	0.00	822.00
0141001 · Police Salaries & Wages	21,424.00	30,000.00	-8,576.00
0141002 · Police Training	100.00	400.00	-300.00
0141007 · Police Chief Salary	50,952.00	60,228.00	-9,276.00
0141010 · Police Mat'l & Supplies	1,332.57	2,500.00	-1,167.43
0141011 · Police - gasoline	3,188.37	6,000.00	-2,811.63
0141015 · Police Uniform	289.98	1,000.00	-710.02
0141016 · Police Equipment	906.51	1,000.00	-93.49
0141017 · Police Firearms	0.00	500.00	-500.00
0141020 · Police Insurances WC & Liability	9,162.81	10,500.00	-1,337.19
0141025 · Police Vehicle Maintenance	3,739.15	5,000.00	-1,260.85
0141030 · Radio Net	7,863.17	8,000.00	-136.83
0141035 · Police Telephone, Fax, Internet	2,446.67	2,575.00	-128.33
0141036 · Police - Computer	2,063.82	2,400.00	-336.18
0141040 · Mobile Computer	1,721.00	2,000.00	-279.00
0141190 · Contribution to Fire Co.	6,000.00	6,000.00	0.00
0141191 · Fire Co Tax Refund	4,882.58	0.00	4,882.58
0141192 · Radio Net-Fire	2,331.07	2,600.00	-268.93
0141293 · Ambulance Radio Net	2,288.66	2,500.00	-211.34
0141424 · Engineering Services	2,460.63	0.00	2,460.63
0143093 · Garage Electric	412.74	625.00	-212.26
0143105 · Dump Trk.	0.00	400.00	-400.00
0143200 · Snow Cleaning	13,858.81	10,000.00	3,858.81
0143310 · Signs Mat'l & Supplies	0.00	4,200.00	-4,200.00
0143420 · Streets - Maintenance	12,284.50	27,500.00	-15,215.50
0143430 · Street Lights	9,224.70	14,400.00	-5,175.30
0145101 · Parks - Salaries & Wages	4,756.80	12,400.00	-7,643.20
0145109 · Parks - Mat'l & Supplies	4,996.05	4,150.00	846.05

Bernville Borough
Profit & Loss Budget vs. Actual
 January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
0145111 · Parks - Electric Service	1,006.11	1,200.00	-193.89
0145120 · Parks-Gen'l Expense	7,895.80	16,592.46	-8,696.66
0145121 · Parks Equipment Grant	48,788.66	0.00	48,788.66
0145122 · Community Days Games& Fireworks	5,919.60	2,500.00	3,419.60
0145140 · Pool	456.24	0.00	456.24
0145500 · Shade Tree Comm.	2,000.00	2,000.00	0.00
0146110 · Code Services	15,351.31	8,000.00	7,351.31
0146111 · Apt. Inspections	4,021.62	12,000.00	-7,978.38
0146700 · Bernville Library Contributions	1,000.00	1,000.00	0.00
0146704 · Parade Committee	0.00	500.00	-500.00
0147002 · FICA Employer	2,087.94	6,000.00	-3,912.06
0147003 · Police FICA	5,536.76	7,000.00	-1,463.24
0147010 · PSAB U/C Plan	1,211.26	1,700.00	-488.74
0147101 · General Liability	10,626.00	11,000.00	-374.00
0147113 · Workers Compensation	15,636.19	18,000.00	-2,363.81
0147114 · Property and Auto Ins	19,405.00	9,000.00	10,405.00
0148000 · Misc.-Gen. Fund	876.16	0.00	876.16
Total Expense	<u>388,878.68</u>	<u>393,495.00</u>	<u>-4,616.32</u>

Bernville Borough Sewer Fund Profit & Loss Budget vs. Actual January through December 2024

Ordinary Income/Expense	Jan - Dec 24	Budget	\$ Over Budget
Income			
0810702 · Dividends-PLGIT Sewer Fund	15,366.56	18,000.00	-2,633.44
0836410 · Wastewater/Sewage	315,613.93	285,000.00	30,613.93
0836420 · Sewer Tap in Fee	0.00	3,500.00	-3,500.00
0836430 · Certification Fee	0.00	150.00	-150.00
0838330 · Miscell.	69,375.00	0.00	69,375.00
Total Income	400,355.49	306,650.00	93,705.49
Gross Profit	400,355.49	306,650.00	93,705.49
Expense			
0820004 · Treasurers Salary	14,505.81	12,558.79	1,947.02
0820005 · Stipend	2,160.00	2,160.00	0.00
0822025 · Office Expense	2,758.62	0.00	2,758.62
0822029 · Legal Service	223.06	5,000.00	-4,776.94
0822500 · Inspections/Maintenance	30,130.93	44,500.00	-14,369.07
0825200 · Contracted Services	142,080.07	145,000.00	-2,919.93
0827002 · FICA Employer - Sewer	1,109.66	900.00	209.66
0828000 · Misc.	10,178.56	6,000.00	4,178.56
0832200 · Billing Service	119.27	1,000.00	-880.73
0832300 · Billing Postage	463.64	1,400.00	-936.36
0834400 · Gen'l Engineering Service	3,357.25	15,000.00	-11,642.75
0840000 · Software Support	2,145.00	0.00	2,145.00
0840026 · Audit Expense	3,000.00	3,000.00	0.00
0840033 · RESERVE ACCT	0.00	62,631.21	-62,631.21
0840122 · Property & Liability Insurance	0.00	7,500.00	-7,500.00
0849225 · Transfer from Tompkins to PLGIT	75,000.00	0.00	75,000.00
Total Expense	287,231.87	306,650.00	-19,418.13
Net Ordinary Income	113,123.62	0.00	113,123.62
Net Income	113,123.62	0.00	113,123.62

Bernville Borough Sewer Fund

11/5/2024 3:28 PM

Register: 0810700 - Sewer Investments A/C

From 01/01/2024 through 11/05/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/17/2024			0812600 · Due from ot...	Deposit	X		75,000.00	497,555.79
01/31/2024			0810702 · Dividends-P...	Interest	X		1,978.19	499,533.98
02/28/2024			0810702 · Dividends-P...	Interest	X		2,003.86	501,537.84
03/31/2024			0810702 · Dividends-P...	Interest	X		2,148.06	503,685.90
04/30/2024			0810702 · Dividends-P...	Interest	X		2,085.10	505,771.00
05/31/2024			0810702 · Dividends-P...	Interest	X		2,163.71	507,934.71
06/30/2024			0810702 · Dividends-P...	Interest	X		2,100.75	510,035.46
07/31/2024			0810702 · Dividends-P...	Interest	X		2,176.49	512,211.95

Bernville Borough Water Authority
Profit & Loss Budget vs. Actual
 January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
0234115 · Interest Inc.	18,285.62	15,000.00	3,285.62
0236410 · WATER CUSTOMERS	222,682.37	245,000.00	-22,317.63
CERTIFICATION FEE	0.00	150.00	-150.00
Total 0236411 · MISC. CUSTOMER FEES	0.00	150.00	-150.00
0236501 · MISCELLANEOUS INCOME	52,425.00	0.00	52,425.00
0236502 · Tap In Fees	0.00	4,000.00	-4,000.00
Total Income	293,392.99	264,150.00	29,242.99
Gross Profit	293,392.99	264,150.00	29,242.99
Expense			
0220201 · CERTIFIED OPERATOR	15,258.89	24,000.00	-8,741.11
0222501 · WaterMeters	0.00	10,000.00	-10,000.00
0222502 · Chemicals	4,416.86	6,000.00	-1,583.14
0222600 · Building Maintenance/Repairs	1,865.99	3,250.00	-1,384.01
0222601 · Equipment	0.00	1,000.00	-1,000.00
0222700 · Electric	7,141.40	9,000.00	-1,858.60
0222702 · Generator	33,836.63	5,000.00	28,836.63
0222703 · Sewer Service	769.50	760.00	9.50
0222709 · Mtnce. Misc.	79.95	15,000.00	-14,920.05
0222710 · Groundskeeping/snow removal	2,500.00	1,100.00	1,400.00
0240003 · Secretary Salary	14,505.81	12,682.39	1,823.42
0240005 · Stipend	2,160.00	2,160.00	0.00
0240006 · GREENTREE TECH SUPPORT	2,145.00	1,500.00	645.00
0240010 · Business Licenses and Permits	2,100.00	2,000.00	100.00
0240011 · Postage	463.63	1,400.00	-936.37
0240022 · Advertising/Notices	0.00	200.00	-200.00
0240032 · Telephone/online service	798.88	900.00	-101.12
0240033 · Reserve Account	150,000.00	134,947.61	15,052.39
0240080 · Office Supplies	356.39	500.00	-143.61
0240081 · Miscellaneous	3,888.59	0.00	3,888.59
0240083 · BANKCARD EXPENSES	2,248.51	4,200.00	-1,951.49
0240435 · Bank Servi Charges	0.00	50.00	-50.00
0250023 · Laboratory Services	9,848.00	10,000.00	-152.00
0250024 · Engineer Services	13,092.57	10,000.00	3,092.57
0250026 · Audit fees	3,539.30	3,500.00	39.30
0250029 · Legal Services	90.00	5,000.00	-4,910.00
Total Expense	271,105.90	264,150.00	6,955.90
Net Ordinary Income	22,287.09	0.00	22,287.09

Bernville Borough Water Authority

11/5/2024 4:11 PM

Register: 0210700 · PLGIT WATER CHECKING

From 01/01/2024 through 11/05/2024

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
01/17/2024			Transfer to Water	Deposit	X		150,000.00	462,196.36
01/31/2024			0234115 · Interest Inc.	Interest	X		1,681.82	463,878.18
02/29/2024			0234115 · Interest Inc.	Interest	X		1,884.57	465,762.75
03/31/2024			0234115 · Interest Inc.	Interest	X		2,020.19	467,782.94
04/30/2024			0234115 · Interest Inc.	Interest	X		1,960.98	469,743.92
05/31/2024			0234115 · Interest Inc.	Interest	X		2,034.91	471,778.83
06/30/2024			0234115 · Interest Inc.	Interest	X		1,975.69	473,754.52
07/31/2024			0234115 · Interest Inc.	Interest	X		2,046.93	475,801.45
08/31/2024			0234115 · Interest Inc.	Interest	X		2,051.03	477,852.48
09/30/2024			0234115 · Interest Inc.	Interest	X		1,942.08	479,794.56
10/31/2024			0234115 · Interest Inc.	Interest	X		1,926.21	481,720.77

Berville Borough Trash Fund
Profit & Loss Budget vs. Actual
 January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
0932095 · trash misc	6,375.00	0.00	6,375.00
0934100 · Trash Interest	506.59	0.00	506.59
0938036 · Trash Collections	110,443.59	122,100.00	-11,656.41
Total Income	<u>117,325.18</u>	<u>122,100.00</u>	<u>-4,774.82</u>
Gross Profit	117,325.18	122,100.00	-4,774.82
Expense			
0940033 · Salary	3,255.78	4,349.69	-1,093.91
0948036 · Trash Removal	97,680.00	110,000.00	-12,320.00
0948037 · Recycling Site Disposal	0.00	5,000.00	-5,000.00
0948040 · Trash Miscellaneous	1,556.35	0.00	1,556.35
Total Expense	<u>102,492.13</u>	<u>119,349.69</u>	<u>-16,857.56</u>
Net Ordinary Income	<u>14,833.05</u>	<u>2,750.31</u>	<u>12,082.74</u>
Net Income	<u><u>14,833.05</u></u>	<u><u>2,750.31</u></u>	<u><u>12,082.74</u></u>

Bernville Borough State Liquid Fuels Fund
Profit & Loss Budget vs. Actual
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
3510702 - Divi. - Highway Aid	6,631.45	0.00	<u>6,631.45</u>
3535199 - State Liquid Fuels	31,466.16	0.00	<u>31,466.16</u>
Total Income	<u>38,097.61</u>	<u>0.00</u>	<u>38,097.61</u>
Gross Profit	<u>38,097.61</u>	<u>0.00</u>	<u>38,097.61</u>
Net Ordinary Income	<u>38,097.61</u>	<u>0.00</u>	<u>38,097.61</u>
Net Income	<u>38,097.61</u>	<u>0.00</u>	<u>38,097.61</u>



ARRO Water Services
108 West Airport Road
Lititz, PA 17543
P: 717.560.2760
www.arrowaterservices.com

November 4, 2024

Via Email: brenda@bernvillevillage.org

Dennis Baver
Bernville Borough
P.O. Box 40
Bernville, PA 19506

RE: Bernville Borough Wastewater
NPDES Permit No. PA0024023
October 2024—Monthly Operations and Maintenance Report

Dear Dennis:

Persistent issues with high phosphorus levels have been noted at the wastewater treatment facility. The task of ensuring appropriate phosphorus treatment, given the malfunctioning chemical feed pumps that inject ferric, pose a significant challenge and is the reason for the October 2024 phosphorus violation.

Copies of the following information, which will be submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough, will be sent to you on or before November 30, 2024.

- Discharge Monitoring Report
- Supplemental Reports

A summary of the monthly flow data is as follows:

Average, in MGD	=	0.1000
Maximum, in MGD	=	0.1335

Routine Maintenance/Events:

- General housekeeping
- Maintenance and inspections/observations performed

Non-Routine Maintenance/Events:

10/2: Troubleshooting ferric pump issues. Was able to get chemical moving, but pump is overloaded. Contacted seller for further instructions.

10/4: Called out to investigate an odor complaint.

10/8: Worked with LRM troubleshooting the ferric pumps at the wastewater treatment plant.

10/18: Hooked up old ferric pump to deliver ferric to one SBR tank to address high Phosphorus in influent water.



ARRO Water Services
108 West Airport Road
Lititz, PA 17543
P: 717.560.2760
www.arrowaterservices.com

If you have any questions, please contact us at 717.560.2760 or ContactAWS@arrowaterservices.com.

Sincerely,

A handwritten signature in black ink, appearing to read "DK", is written over a light grey background.

David Kline, L.O.
Director of Operations
ARRO Water Services

A handwritten signature in black ink, appearing to read "Kevin R. Dunn", is written over a light grey background.

Kevin R. Dunn, L.O.
Assistant Director of Operations
ARRO Water Services



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108 West Airport Road
Lititz, PA 17543
P: 717.560.2760
www.arrowaterservices.com

November 4, 2024

Via Email: brenda@bernvillevillage.org

Dennis Baver
Bernville Borough Water Treatment Plant
P.O. Box 40
Bernville, PA 19506

RE: Bernville Borough Water Treatment Plant
October 2024—Monthly Operations and Maintenance Report

Dear Dennis:

We are pleased to report that there were no water quality violations during the month of October 2024. The monthly DWELR data for the two wells will be submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough and a confirmation report will be sent to you via email on or before November 30, 2024 for your files.

A brief summary of the monthly flow data is as follows:

2024			
October	Well		Total Daily Gallons
	4	3	
Average	83,979	85,270	84,104
Total	2,351,405	255,811	2,607,216
Min	54,242	73,479	54,242
Max	122,935	101,559	122,935

Routine Maintenance/Events:

- Performed daily well inspections as per the contract
- Weekly duties as per the contract
- Monthly duties as per the contract

Non-Routine Maintenance/Events:

10/1: Met with engineer and board members to discuss grants for water upgrades/ additions.

10/10: Construction issues on Main St having to do with valve box in sidewalk.

10/16: Picked up special sample bottles from suburban, and instructed operator on collect. Assisted in the disposal and remixing of SeaQuest solution to ensure peak manganese removal.

If you have any questions, please contact 717.560.2760 or ContactAWS@arrowaterservices.com.

Sincerely,



David Kline, L.O.
Director of Operations
ARRO Water Services



Kevin R. Dunn, L.O.
Assistant Director of Operations
ARRO Water Services

SDL CONSTRUCTION, LLC
710 West Market Street, Orwigsburg, PA 17961
570-640-3472 / 888-727-8460 (fax)
quinn@thelickmangroup.com

November 04, 2024

RE: Demolition of a structure located at 253 E. 4th St., Bernville PA 19506

DEMOLITION PROPOSAL

We are pleased to submit our proposal for demolition of the above structure as per a site visit with Dennis Baver on October 31, 2024.

A. Scope of Work

1. Submit PA DEP 10 Day Notice
2. Obtain borough permits - no fee required therewith
3. Provide E&S controls if needed
4. Disconnect sanitary and water service inside the curb
5. One (1) mobilization/demobilization, including PA One Call
6. Demolish the structure
7. Perforate basement slab
8. Remove foundations 16" below grade
9. Remove above ground pool and deck, two (2) utility sheds and a yard playset
10. Backfill basement cavity with fill
11. Place 3.2 oz. weed block fabric over area to receive topsoil
12. Place 4" of topsoil to match existing grade and ready to receive lawn seed
13. Seed topsoiled areas
14. Dispose of all C&D at a legal landfill
15. All masonry to be disposed off-site
16. SDL shall retain ownership of all salvaged material

B. Exclusions

1. Disconnection, protection or relocation of any utilities other than Scope of Work #4
2. Prevailing wages, permits (other than borough permits) and performance and/or payment bonds
3. Testing, removal and/or disposal of any on-site hazardous material
4. Compaction testing
5. Any site demolition
6. Any site restoration other than as listed in Scope of Work
7. Site fencing
8. Water for dust suppression
9. Dimensional layout by others
10. Any and all excavation, shoring, patching, repairing and weatherproofing
11. Unforeseen site conditions could cause a deviation from the Scope of Work above and the quoted price below

C. Pricing

1. The lump sum price for the Scope of Work above is \$38,830.
2. The lump sum addition to the above price to remove basement slab and foundations is \$4,800.

These prices are valid for thirty days from the date of this proposal and are further subject to suitable contract terms. This proposal is based on the price of off-road diesel fuel as of the date of this proposal – which is \$3.49 per gallon. Should this diesel fuel price increase then our proposal will need to be revised accordingly.

If a mutually agreeable contract and job schedule cannot be negotiated within this 30-day period, then we reserve the right to withdraw this proposal. In addition, we reserve the right to withdraw this proposal if necessary due our current project schedule.

SDL has priced this proposal utilizing our standard general liability insurance limits of \$1 million per occurrence/\$2 million aggregate and a \$5 million excess liability policy. Any additional insurance requirements will increase the price.

We thank you for the opportunity to submit this proposal and hope that you favor us with a contract.

Very truly yours,

SDL CONSTRUCTION LLC
Quinn Lickman, Project Estimator



Prepared For:

November 5, 2024

Bernville Borough
6602 Bernville Road
Bernville, PA 19506
Attn: Dennis Baver
Re: 253 E 4th Street Demolition

Empire Services is pleased to provide this proposal for the following outlined scope of work:

Proposal Includes:

1. Submit state required demolition notification and local permits
2. Disconnect and cap utilities as noted
3. Install up to 100 LF of 8" silt sock
4. Demolish and remove house structure down to grade including deck, pool, and sheds
5. Remove 16 inches of basement wall
6. Fracture slab for drainage
7. Fill basement with clean crushed stone
8. Topsoil and seed as required
9. Load out, Transport, and Dispose of all materials generated during demolition

Proposal Excludes:

1. All permits and other associated fees and taxes not noted above
2. Utility disconnection, relocation, or capping
3. Asbestos inspection report
4. Removal of asbestos, PCB's, CFC's or any other hazardous materials.
5. Lead abatement, air monitoring, personnel protection or medical surveillance not specifically noted above.
6. Temporary dust or noise partitions or protections
7. Shoring, bracing, or underpinning
8. Shift work or overtime
9. Temporary site fencing or security
10. Temporary utilities
11. Utility identification and marking
12. The handling or removal of contaminated tanks or materials
13. The cleaning or purging of tanks or lines

Assumptions, Clarifications and/or Notes:

1. All work will be completed in one mobilization. Additional mobilizations will incur additional costs.

2. Proposal assumes all work to be completed first shift.
3. Proposal assumes basement to be taken 2 feet below grade, slab fractured and the depression filled with clean crushed stone.
4. Compaction of backfill to a specific specification is excluded in base bid
5. Proposal assumes per specifications that all demolished solid materials must be transported off site.
6. Proposal assumes basement is 6' below grade
7. Proposal assumes a letter of emergency demolition to be provided by the Township

Bid Total

House Demolition:.....	\$34,255.00
Basement Backfill:.....	\$29,868.00
Add Alt #1 Remove Basement Walls:.....	\$10,148.00
Add Alt #2 Remove Basement Slab:.....	\$6,966.00
Deduct Alt #3 Place and Compact Clean Fill Dirt:.....	(\$1,600.00)

Submitted By:
 Matthew Bard
 Chief Estimator/Project Manager
 MB/cmj
 Bid #24267

NOTE:

This quote is based on NO retention being held on EMPIRE'S WORK and contingent on a mutually acceptable contract.

This proposal will expire 90 days after the date of this proposal unless extended by EMPIRE.

If accepted this proposal is subject to the general terms and conditions of EMPIRE WRECKING CO. OF READING. PA. INC., and verification of credit and funding if required.

ACCEPTANCE:

The terms and conditions of this proposal are hereby accepted in full
 this _____ day of _____, 2024

SIGNED: _____

TITLE: _____



P.O. Box 733
 New Castle, DE 19720
 Phone: (800) 486-4841
 Fax: (302) 655-8260
 www.mbatanks.com

Proposal

ATTENTION Kevin Dunn		DATE 8/6/2024
COMPANY ARRO Water Services	TYPE R	REVISED
ADDRESS 108 West Airport Rd.	PROJECT Potable Water Tank Inspection	
CITY, STATE, AND ZIP CODE Lititz PA 17543	LOCATION 461 3rd St, Bernville, PA, 19506	

MBA is pleased to submit a proposal to perform a Remotely Operated Vehicle (ROV) evaluation on the 3rd. St. Tank, a 600,000 gallon Standpipe located at 461 3rd St, Bernville, PA, 19506. This inspection will be performed in accordance with AWWA standards.


A visual examination of the exterior surfaces and appurtenances will be conducted on the tank, and digital photographs will be taken. The interior wet surfaces will be inspected utilizing our ROV, which will be disinfected in accordance with AWWA C652, prior to entering the potable water. As the interior is inspected, you will be able to watch the inspection on our video monitor, and it will be recorded for documentation. The tank does not need to be drained for the evaluation.

Upon completion of our evaluation, we will provide a digital copy. If desired, we can also provide two hard copies of the following: a full written report of our findings and recommendations for repairs and re-coating (if necessary), a cost estimate (if necessary), digital photographs, and a thumb drive of the interior inspection.

Pricing for this evaluation is five thousand dollars (\$5,000), inclusive of all expenses.

MBA will furnish all labor, equipment, and materials in accordance with above specifications for the lump sum price of:
Five Thousand Dollars Dollars (\$5,000.00)

Payment to be made as follows: Net 30

Authorized Signature: 
 This proposal may be withdrawn if not accepted within 30 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Authorized Signature: _____ Date: _____

Print Name and Title: _____

NOTICE

Under the Mechanics' Lien Law, any contractor, subcontractor, laborer, supplier or other person who helps to improve your property but is not paid for his work or supplies, has a right to enforce a claim against your property. This means that, after a court hearing, your property could be sold by a court officer and the proceeds of the sale used to satisfy the indebtedness. This can happen even if you have paid your own contractor in full, if the subcontractor, laborer or supplier remains unpaid.
 Under the law, you may protect yourself against such claims by filing, before commencing such work of

improvement, an original contract for the work of improvement or a modification thereof, in the office of the county recorder of the county where the property is situated and requiring that a contractor's payment bond be recorded in such office. Said bond shall be in an amount not less than fifty percent (50%) of the contract price and shall, in addition to any conditions for the performance of the contract, be conditioned for the payment in full of the claims of all persons furnishing labor, services, equipment or materials for the work described in said contract.