

February 6, 2024

MINUTES OF BERNVILLE BOROUGH COUNCIL MEETING FEBRUARY 6, 2024

President Dennis Baver called meeting of Bernville Borough Council to order Tuesday, February 6, 2024, at 7:00 PM in the Bernville Borough Hall at 6602 Bernville Rd.

Present were President Dennis Baver, Vice President Justin Kiebach, Councilmember's Randolph Copenhaver, Jason Wenrich, and Jamie Schurr, Secretary Brenda Strunk, Chief Brian Thumm, and Michelle Mayfield, Esquire. Mayor Shawn Raup-Konsavage was absent.

Guests included Dale Balthaser, Wayne Leshner, and Zachary Smith.

Pledge to the Flag

**MOTIONS**

1. MOTION by KIEBACH/WENRICH to adopt resolution no. 2024-02-06A appointing Randolph Copenhaver to a vacant council seat. Motion carried unanimously.
2. MOTION by WENRICH/KIEBACH to adopt resolution no. 2024-02-06B appointing Jamie Schur to a vacant council seat. Motion carried unanimously.
3. MOTION by WENRICH/KIEBACH to ratify all transactive business from January 2, 2024. Motion carried unanimously.
4. MOTION by COPENHAVER/SCHUR to send friendly letter to car wash owner letting him know the borough will be looking into violations for the noise coming from the inflatable advertising guy. Motion carried unanimously.
5. MOTION by WENRICH/SCHUR to declare a vacant council seat. Motion carried unanimously.
6. MOTION by WENRICH/SCHUR to declare a second vacant council seat. Motion carried unanimously.
7. MOTION by BAVER/SCHUR to adopt resolution no. 2024-02-06C appointing Wayne Leshner to a vacant council seat. Motion carried unanimously.
8. MOTION by WENRICH/KIEBACH to adopt resolution no. 2024-02-06D appointing Zachary Smith to a vacant council seat. Motion carried unanimously.
9. MOTION by SCHUR/WENRICH to approve T-Mobile as internet provider and purchase an insulated box for the router at a cost not to exceed \$500 for the recycling site at the borough garage. Motion carried. Councilmember Copenhaver abstained due to being employed by an internet provider.
10. MOTION by WENRICH/SCHUR to issue a credit, to Dale Balthaser, in the amount of \$165.52 for water and \$58.14 for sewer due to their meter showing a leak and meters being read 45 days late. Motion carried. Councilmember Copenhaver abstained due to his spouse being Mr. Balthaser's bookkeeper.
11. MOTION by COPENHAVER/KIEBACH to accept the minutes of January 2, 2024. Motion carried unanimously.
12. MOTION by SCHUR/COPENHAVER to accept the minutes of January 22, 2024, meeting. Motion carried. Vice President Kiebach and Councilmember Wenrich abstained due to not being at the meeting.
13. MOTION by WENRICH/SCHUR to approve the accounts payable listed on page 4. Motion carried. Vice President Kiebach abstained to bills from County of Berks and Councilmember Copenhaver abstained from Comcast bills.
14. MOTION by COPENHAVER/WENRICH to accept the treasurer report subject to audit. Motion carried unanimously.

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**MOTIONS** cont.

15. MOTION by COPENHAVER/BAVER to accept the profit and loss subject to audit.  
Motion carried unanimously. (P&L ATTACHED)

**GUESTS**

Dale Balthaser, borough resident, asked council if there is an ordinance about noise from inflatable decorations. Secretary Brenda Strunk stated that she spoke with Jon Cosgrove, from Kraft Municipal Group, about the inflatable at the car wash and he stated that if the borough includes this in the ordinance than people would not be able to use holiday inflatables for decorations. Chief Thumm stated you would need a decibel meter to measure decibels to enforce the noise ordinance.

Wayne Leshner, borough resident, spoke to council on his interest on filling the vacant council seat.

**COUNCIL REPORTS**

President Baver is looking into a realtor to sell borough properties. President Baver will contract ARRO Water Services and see if they will council a tour of the water plant before workshop meeting, so everyone has a better understanding on day-to-day operations.

Councilmember Wenrich reported that the Bernville Library will be having bingo one Friday per month. Mr. Wenrich also stated that the library will be having an Anthony Pizza fundraiser February 19, 2024. February 16, 2024, there will be a visit from an author at the library.

Councilmember Copenhaver reported that he did not receive anything from the signage company yet for the recycling area. Mr. Copenhaver stated that he reached out to McCarthy Engineering, borough engineer, to discuss road work but did not receive a response. Councilmember Copenhaver stated he would like to investigate hiring another engineer.

Mr. Copenhaver also reported that he posted on Bernville News Uncensored asking if anyone is interested in a maintenance position with the borough. Mr. Copenhaver spoke with two individuals. One person is requesting \$20. Per hour and the other is requesting \$65 per hour.

**POLICE REPORT - ATTACHED**

Chief Thumm will be ticketing uninspected and unregistered vehicles that are parked on the streets.

Chief Thumm stated that he is in the process of having the printer installed in the police vehicle. Chief Thumm stated that abandoned vehicles should be taken care of by the codes officer instead of the Police Department. Solicitor Mayfield stated that the codes officer should investigate abandoned vehicles because it would be a zoning ordinance or property maintenance issue. There was talk about installing a ring doorbell at the police department door.

**SOLICITOR REPORT**

Solicitor Mayfield stated she is looking for a camera policy and a water meter policy for the borough to look at.

Solicitor Mayfield stated that the borough may use a realtor to sell the borough properties but if the realtor finds a buyer for the properties the borough would still need to do a bidding process.

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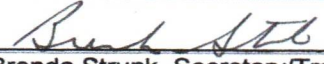
**SECRETARY REPORT**

Secretary Brenda Struink reported that Kraft Muncipal Group posted 253 E 4<sup>th</sup> St uninhabitable due to the water being turned off due to a leak in a vacant home. Since the water has been turned on and the placard removed by Chief Thumm.

Secretary Strunk stated that there are a few resident's asking for a creidt on their sewer bill since the 3<sup>rd</sup> quarter bills were more because of the meters being read late due to the billing system upgrade. Council stated there will not be credits issued.

**TREASURER REPORT**

**BOROUGH OF BERNVILLE'S TREASURER REPORT AS OF DECEMBER 31, 2023**

<b>GENERAL FUND</b>			
	Balance November 30, 2023		\$ 318,711.15
Receipts	12/01/2023 - 12/31/2023		\$ 27,533.27
Expenditures	12/01/2023 - 12/31/2023		\$ 107,484.62
<b>Balance -</b>	<b>31-Dec-23</b>		<b>\$ 238,759.80</b>
<b>SEWER FUND</b>			
	Balance November 30, 2023		\$ 235,343.24
Receipts	12/01/2023 - 12/31/2023		\$ 60,663.60
Expenditures	12/01/2023 - 12/31/2023		\$ 28,461.18
<b>Balance -</b>	<b>31-Dec-23</b>		<b>\$ 267,545.66</b>
<b>TRASH FUND</b>			
	Balance November 30, 2023		\$ 56,277.23
Receipts	12/01/2023 - 12/31/2023		\$ 835.81
Expenditures	12/01/2023 - 12/31/2023		\$ 9,653.08
<b>Balance -</b>	<b>31-Dec-23</b>		<b>\$ 47,459.96</b>
<b>WATER FUND</b>			
	Balance November 30, 2023		\$ 301,792.48
Receipts	12/01/2023 - 12/31/2023		\$ 41,061.30
Expenditures	12/01/2023 - 12/31/2023		\$ 10,343.15
<b>Balance -</b>	<b>31-Dec-23</b>		<b>\$ 332,510.63</b>
<b>Total December 2023 Balance all Funds</b>			<b>\$ 886,276.05</b>
<b>DEPOSITORIES</b>			
PLGIT Investment - Highway State Aid			\$129,137.20
PLGIT Investment - Sewer			\$416,261.80
PLGIT Investment - Water			\$312,196.36
<b>TOTAL DEPOSITORIES</b>			<b>\$857,595.36</b>
 _____ Brenda Struink, Secretary/Treasurer			

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**ACCOUNTS PAYABLE**

Borough of Bernville  
Accounts Payable  
February 6, 2024

	AMOUNT		DESCRIPTION
01 Comcast	\$114.74 PAID		POLICE PHONE AND FAX
01 Fleet Services	\$178.94 PAID		POLICE GASOLINE
01 Met-Ed	\$31.37 PAID		GARAGE ELECTRIC
01 Met-Ed	\$72.01 PAID		UMBENHAUER PARK
01 Met-Ed	\$28.70 PAID		CLAY PARK
01 Met-Ed	\$278.52 PAID		BOROUGH HALL
01 Met-Ed	\$3.82 PAID		SWIMMING POOL ELECTRIC
01 Snyder's Landscaping	\$2,615.00 PAID		SNOW REMOVAL
01 Computerized Reporting Services	\$310.00 PAID		STENOGRAPHER FEE FOR BREDBENNER ZONING HEARING
01 J. Phillips Excavating & Hauling, LLC	\$3,509.66 PAID		RECYCLING CENTER UPGRADE
01 County of Berks	\$96.55 PAID		POLICE MOBILE COMPUTER REPLACEMENT
01 County of Berks	\$65.50 PAID		POLICE MOBILE COMPUTER
01 Schatz Electric	\$500.95 PAID		BOROUGH HALL ELECTRIC REPAIR 10/2022 and 6/2023
01 Hartman Valeriano Magovern & Lutz	\$2,128.00 PAID		LEGAL SERVICES
01 Reifsnyder's Ag Center	\$56.31 PAID		PARKS SUPPLIES
01 Brown Schultz Sheridan and Fritz	\$1,900.00 PAID		2022 TAX COLLECTOR AUDIT BALANCE
01 Pro Max Fence Systems	\$34,360.00 PAID		FENCE AT RECYCLING SITE (TO BE REIMBURSED BY DEP GRANT)
01 Bethel Township Police Department	\$300.00 PAID		POLICE EQUIPMENT CALIBRATION
01 21st Century Media	\$295.08 PAID		LEGAL AD
01 Met-Ed	\$1,285.53 PAID		STREET LIGHTS
<b>TOTAL GENERAL PAID</b>	<b>\$48,130.68</b>		
01 Cardmember Services	\$1,264.05		TOILET, ELECTRIC SUPPLIES, WEBSITE, OFFICE SUPPLIES, and POSTAGE
01 Cardmember Services	\$712.00		2007 EXPLORER TIRES
01 County of Berks	\$96.55		POLICE MOBILE COMPUTER REPLACEMENT
01 PSAB	\$90.00		ANNUAL BORO NEWS SUBSCRIPTION and MEMBERSHIP DIRECTORY
01 Kraft Municipal Group	\$605.38		BUILDING/ZONING/CODES ENFORCEMENT
01 21st Century Media	\$662.72		LEGAL AD FOR SALE OF REAL ESTATE
01 Reifsnyder's Ag Center	\$75.36		PARKS and BOROUGH HALL SUPPLIES
01 Bernville Gas	\$10.59		QUART OF OIL
01 Snyder's Landscaping	\$4,677.50		SNOW REMOVAL
<b>TOTAL GENERAL UNPAID</b>	<b>\$8,194.15</b>		
08 ARRO Water Service	\$8,368.44 PAID		CONTRACTED SERVICES
08 Countryside Fuel	\$1,119.90 PAID		DIESEL AT WWTP
08 Met-Ed	\$1,486.07 PAID		WWTP ELECTRIC
08 McCarthy Engineering	\$610.25 PAID		ENGINEERING
08 Slaymaker	\$772.00 PAID		EMERGENCY SERVICE ON SEWER SYSTEM
08 Main Pool and Chemical	\$1,728.00 PAID		WWTP SUPPLIES
<b>TOTAL SEWER PAID</b>	<b>\$14,084.66</b>		
08 Verizon	\$158.82		WWTP TELEPHONE & INTERNET
08 USA BlueBook	\$648.89		WWTP SUPPLIES
<b>TOTAL SEWER UNPAID</b>	<b>\$807.71</b>		
Suburban Water Testing	\$66.00 PAID		WATER TESTING
Verizon	\$72.25 PAID		WELL PHONE
Main Pool and Chemical	\$292.50 PAID		WELL SUPPLIES
ARRO Water Service	\$1,289.24 PAID		CONTRACTED WATER SERVICES
Met-Ed	\$494.01 PAID		WELL 4 ELECTRIC
Met-Ed	\$384.83 PAID		WELL 3 ELECTRIC
Penn Township	\$190.00 PAID		WELL SEWER INVOICE
Slaymaker	\$526.84 PAID		SERVICE ON WATER TOWER ALARM
Countryside Propane	\$1,342.15 PAID		PROPANE FOR GENERATOR AT WELL 4
Kline Mechanical	\$138.94 PAID		REPAIR AT 317 N. MAIN ST. OPERATOR BROKE WATER PIPE CHANGING METER
<b>TOTAL WATER PAID</b>	<b>\$4,796.76</b>		
Suburban Water Testing	\$1,252.00		WATER TESTING
Verizon	\$72.25		WELL PHONE
<b>TOTAL WATER UNPAID</b>	<b>\$1,324.25</b>		
09 Jax Disposal	\$8,880.00 PAID		TRASH REMOVAL
<b>TOTAL TRASH UNPAID</b>	<b>\$8,880.00</b>		

February 6, 2024

**WATER REPORT**  
**ATTACHED**

**SEWER REPORT**  
**ATTACHED**

NO EXECUTIVE SESSION

ADJOURNMENT: There was no further business, and the Bernville Borough Council meeting adjourned at 8:55 PM by COPENHAVER/SCHUR.

Attest:



Brenda Strunk  
Borough Secretary

**Bernville Borough**  
**Profit & Loss Budget vs. Actual**  
January through December 2024



	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
0130110 · Real Estate Taxes - Current	0.00	185,796.00	-185,796.00
0130140 · Delinquent Real Estate Tax IMMTL	0.00	4,660.00	-4,660.00
0131001 · Per Capita Taxes -Current	0.00	3,000.00	-3,000.00
0131002 · Per Capita Taxes-Prior	0.00	500.00	-500.00
0131010 · Real Estate Transfer Taxes	1,788.50	25,000.00	-23,211.50
0131020 · Earned Income Taxes	5,210.14	126,419.00	-121,208.86
0131051 · Occupation Privilege Taxes	395.86	5,000.00	-4,604.14
0132001 · Building/Zoning	0.00	3,500.00	-3,500.00
0132011 · Rental Registration & Ins.	0.00	12,000.00	-12,000.00
0132014 · Cable Franchise Fee	0.00	16,000.00	-16,000.00
0132090 · Misc. Permits (including cable)	0.00	750.00	-750.00
0133005 · Parking Fines	100.00	0.00	100.00
0134101 · Interest - Savings	0.00	120.00	-120.00
0135501 · Public Utility Real Estate	0.00	300.00	-300.00
0135508 · Alcoholic Beverage License	0.00	150.00	-150.00
0138014 · Reimbursement Fire Co. WC Ins	0.00	9,500.00	-9,500.00
0138017 · Park Rental	0.00	800.00	-800.00
0170000 · Real Estate - Delinquent	3,017.38	0.00	3,017.38
<b>Total Income</b>	<b>10,511.88</b>	<b>393,495.00</b>	<b>-382,983.12</b>
<b>Gross Profit</b>	<b>10,511.88</b>	<b>393,495.00</b>	<b>-382,983.12</b>
<b>Expense</b>			
0140004 · Treasurer's Salary	1,740.20	24,120.54	-22,380.34
0140005 · Secretary Treasurer Bond	0.00	800.00	-800.00
0140006 · Stipend	2,160.00	2,160.00	0.00
0140010 · Materials & Supplies	1,030.17	5,000.00	-3,969.83
0140011 · Postage	0.00	600.00	-600.00
0140021 · Legal Ad Publication	295.08	0.00	295.08
0140024 · General Engineer Services	544.00	1,500.00	-956.00
0140026 · Audit Fees	1,900.00	6,000.00	-4,100.00
0140029 · Legal Services	1,948.00	18,000.00	-16,052.00
0140032 · Office Telephone	165.81	1,200.00	-1,034.19
0140034 · Advertising, Printing & Binding	0.00	4,500.00	-4,500.00
0140048 · Website	0.00	500.00	-500.00
0140060 · Dues, Subscriptions, & Website	0.00	1,300.00	-1,300.00
0140070 · Building Main./Repairs	500.95	2,419.00	-1,918.05
0140080 · Misc.-General Fund	0.00	1,200.00	-1,200.00
0140201 · Cleaning Services	0.00	1,000.00	-1,000.00
0140211 · Electric	278.52	2,600.00	-2,321.48
0140301 · Tax Collector-Salary	0.00	7,000.00	-7,000.00
0140302 · Tax Collector Bond	0.00	100.00	-100.00
0140303 · Tax Bills	0.00	125.00	-125.00
0140435 · Bank Servi. Chgs	259.98	0.00	259.98

**Bernville Borough**  
**Profit & Loss Budget vs. Actual**  
January through December 2024



	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
0141001 · Police Salaries & Wages	1,812.80	30,000.00	-28,187.20
0141002 · Police Training	0.00	400.00	-400.00
0141007 · Police Chief Salary	4,632.00	60,228.00	-55,596.00
0141010 · Police Mat'l & Supplies	300.00	2,500.00	-2,200.00
0141011 · Police - gasoline	178.94	6,000.00	-5,821.06
0141015 · Police Uniform	0.00	1,000.00	-1,000.00
0141016 · Police Equipment	0.00	1,000.00	-1,000.00
0141017 · Police Firearms	0.00	500.00	-500.00
0141020 · Police Insurances WC & Liability	0.00	10,500.00	-10,500.00
0141025 · Police Vehicle Maintenance	74.75	5,000.00	-4,925.25
0141030 · Radio Net	0.00	8,000.00	-8,000.00
0141035 · Police Telephone, Fax, Internet	414.80	2,575.00	-2,160.20
0141036 · Police - Computer CODY SYSTEM	0.00	2,400.00	-2,400.00
0141040 · Mobile Computer	227.55	2,000.00	-1,772.45
0141190 · Contribution to Fire Co.	0.00	6,000.00	-6,000.00
0141192 · Radio Net-Fire	0.00	2,600.00	-2,600.00
0141293 · Ambulance Radio Net	0.00	2,500.00	-2,500.00
0143093 · Garage Electric	31.37	625.00	-593.63
0143105 · Dump Trk.	0.00	400.00	-400.00
0143200 · Snow Cleaning	2,615.00	10,000.00	-7,385.00
0143310 · Signs Mat'l & Supplies	0.00	4,200.00	-4,200.00
0143420 · Streets - Maintenance	0.00	27,500.00	-27,500.00
0143430 · Street Lights	1,285.53	14,400.00	-13,114.47
0145101 · Parks - Salaries & Wages	0.00	12,400.00	-12,400.00
0145109 · Parks - Mat'l & Supplies	56.31	4,150.00	-4,093.69
0145111 · Parks - Electric Service	100.71	1,200.00	-1,099.29
0145120 · Parks-Gen'l Expense	401.30	16,592.46	-16,191.16
0145121 · Parks Equipment Grant	34,360.00	0.00	34,360.00
0145122 · Community Days Games& Fireworks	0.00	2,500.00	-2,500.00
0145140 · Pool	3.82	0.00	3.82
0145500 · Shade Tree Comm.	0.00	2,000.00	-2,000.00
0146110 · Code Services	3,032.32	8,000.00	-4,967.68
0146111 · Apt. Inspections	234.38	12,000.00	-11,765.62
0146700 · Bernville Library Contributions	0.00	1,000.00	-1,000.00
0146704 · Parade Committee	0.00	500.00	-500.00
0147002 · FICA Employer	0.00	6,000.00	-6,000.00
0147003 · Police FICA	0.00	7,000.00	-7,000.00
0147010 · PSAB U/C Plan	35.80	1,700.00	-1,664.20
0147101 · General Liability	0.00	11,000.00	-11,000.00
0147113 · Workers Compensation	1,106.00	18,000.00	-16,894.00
0147114 · Property and Auto Ins	0.00	9,000.00	-9,000.00
<b>Total Expense</b>	<b>61,726.09</b>	<b>393,495.00</b>	<b>-331,768.91</b>
<b>Net Ordinary Income</b>	<b>-51,214.21</b>	<b>0.00</b>	<b>-51,214.21</b>
<b>Net Income</b>	<b>-51,214.21</b>	<b>0.00</b>	<b>-51,214.21</b>

**Bernville Borough Sewer Fund**  
**Profit & Loss Budget vs. Actual**  
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
0810702 · Dividends-PLGIT Sewer Fund	0.00	18,000.00	-18,000.00
0836410 · Wastewater/Sewage	45,972.66	285,000.00	-239,027.34
0836420 · Sewer Tap in Fee	0.00	3,500.00	-3,500.00
0836430 · Certification Fee	0.00	150.00	-150.00
<b>Total Income</b>	<u>45,972.66</u>	<u>306,650.00</u>	<u>-260,677.34</u>
<b>Gross Profit</b>	45,972.66	306,650.00	-260,677.34
<b>Expense</b>			
0820004 · Treasurers Salary	1,690.48	12,558.79	-10,868.31
0820005 · Stipend	2,160.00	2,160.00	0.00
0822025 · Office Expense	159.47	0.00	159.47
0822029 · Legal Service	0.00	5,000.00	-5,000.00
0822500 · Inspections/Maintenance	0.00	44,500.00	-44,500.00
0825200 · Contracted Services	12,354.51	145,000.00	-132,645.49
0827002 · FICA Employer - Sewer	129.32	900.00	-770.68
0828000 · Misc.	1,841.39	6,000.00	-4,158.61
0832200 · Billing Service	0.00	1,000.00	-1,000.00
0832300 · Billing Postage	0.00	1,400.00	-1,400.00
0834400 · Gen'l Engineering Service	0.00	15,000.00	-15,000.00
0840026 · Audit Expense	0.00	3,000.00	-3,000.00
0840033 · RESERVE ACCT	0.00	62,631.21	-62,631.21
0840122 · Property & Liability Insurance	0.00	7,500.00	-7,500.00
0849225 · Transfer from Tompkins to PLGIT	75,000.00	0.00	75,000.00
<b>Total Expense</b>	<u>93,335.17</u>	<u>306,650.00</u>	<u>-213,314.83</u>
<b>Net Ordinary Income</b>	<u>-47,362.51</u>	<u>0.00</u>	<u>-47,362.51</u>
<b>Net Income</b>	<u><u>-47,362.51</u></u>	<u><u>0.00</u></u>	<u><u>-47,362.51</u></u>



**Berville Borough Water Authority**  
**Profit & Loss Budget vs. Actual**  
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
0234115 · Interest Inc.	0.00	15,000.00	-15,000.00
0236410 · WATER CUSTOMERS	18,531.91	245,000.00	-226,468.09
CERTIFICATION FEE	0.00	150.00	-150.00
<b>Total 0236411 · MISC. CUSTOMER FEES</b>	<u>0.00</u>	<u>150.00</u>	<u>-150.00</u>
0236502 · Tap In Fees	0.00	4,000.00	-4,000.00
<b>Total Income</b>	<u>18,531.91</u>	<u>264,150.00</u>	<u>-245,618.09</u>
<b>Gross Profit</b>	18,531.91	264,150.00	-245,618.09
<b>Expense</b>			
0220201 · CERTIFIED OPERATOR	1,289.24	24,000.00	-22,710.76
0222501 · WaterMeters	0.00	10,000.00	-10,000.00
0222502 · Chemicals	292.50	6,000.00	-5,707.50
0222600 · Building Maintenance/Repairs	526.84	3,250.00	-2,723.16
0222601 · Equipment	0.00	1,000.00	-1,000.00
0222700 · Electric	878.84	9,000.00	-8,121.16
0222702 · Generator	0.00	5,000.00	-5,000.00
0222703 · Sewer Service	190.00	760.00	-570.00
0222709 · Mtnce. Misc.	0.00	15,000.00	-15,000.00
0222710 · Groundskeeping/snow removal	0.00	1,100.00	-1,100.00
0240003 · Secretary Salary	1,690.48	12,682.39	-10,991.91
0240005 · Stipend	2,160.00	2,160.00	0.00
0240006 · GREENTREE TECH SUPPORT	0.00	1,500.00	-1,500.00
0240010 · Business Licenses and Permits	0.00	2,000.00	-2,000.00
0240011 · Postage	0.00	1,400.00	-1,400.00
0240022 · Advertising/Notices	0.00	200.00	-200.00
0240032 · Telephone/online service	75.28	900.00	-824.72
0240033 · Reserve Account	0.00	134,947.61	-134,947.61
0240080 · Office Supplies	0.00	500.00	-500.00
0240081 · Miscellaneous	1,438.59	0.00	1,438.59
0240083 · BANKCARD EXPENSES	896.89	4,200.00	-3,303.11
0240435 · Bank Servi Charges	0.00	50.00	-50.00
0250023 · Laboratory Services	194.00	10,000.00	-9,806.00
0250024 · Engineer Services	0.00	10,000.00	-10,000.00
0250026 · Audit fees	0.00	3,500.00	-3,500.00
0250029 · Legal Services	0.00	5,000.00	-5,000.00
0265000 · TRANSFER TO RESERVE ACCT.6387	150,000.00	0.00	150,000.00
<b>Total Expense</b>	<u>159,632.66</u>	<u>264,150.00</u>	<u>-104,517.34</u>
<b>Net Ordinary Income</b>	<u>-141,100.75</u>	<u>0.00</u>	<u>-141,100.75</u>
<b>Net Income</b>	<u><u>-141,100.75</u></u>	<u><u>0.00</u></u>	<u><u>-141,100.75</u></u>

**Bernville Borough Trash Fund**  
**Profit & Loss Budget vs. Actual**  
 January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
0938036 · Trash Collections	18,838.21	122,100.00	-103,261.79
<b>Total Income</b>	<u>18,838.21</u>	<u>122,100.00</u>	<u>-103,261.79</u>
<b>Gross Profit</b>	18,838.21	122,100.00	-103,261.79
<b>Expense</b>			
0940033 · Salary	845.24	4,349.69	-3,504.45
0948036 · Trash Removal	8,880.00	110,000.00	-101,120.00
0948037 · Recycling Site Disposal	0.00	5,000.00	-5,000.00
0948040 · Trash Miscellaneous	265.12	0.00	265.12
<b>Total Expense</b>	<u>9,990.36</u>	<u>119,349.69</u>	<u>-109,359.33</u>
<b>Net Ordinary Income</b>	<u>8,847.85</u>	<u>2,750.31</u>	<u>6,097.54</u>
<b>Net Income</b>	<u><u>8,847.85</u></u>	<u><u>2,750.31</u></u>	<u><u>6,097.54</u></u>



## Bernville Borough Police Department

6602 Bernville Road  
P.O. Box 699  
Bernville, Pennsylvania 19506  
Phone: (610) 488-0928  
Fax: (610) 488-9500  
bernvillepd@comcast.net

**Shawn A. Raup-Konsavage**  
Mayor

**Brian E. Thumm**  
Chief of Police

To: Bernville Borough Council & Mayor

From: Chief Brian E. Thumm

Subject: January Monthly Report

Date: 2-06-2024

In the month of January, we had no misdemeanor or felony crimes reported to the Police Department. We were busy patrolling the streets, conducting security checks of Borough and private property, and monitoring traffic.

The Borough received 21 calls for Police service. We had 3 calls for police service. We had 2 ALS calls, and 1 BLS Med call. Other calls for medical service such as 1 Mental subject and 4 welfare calls came in. The Department conducted 2 traffic stops for violations of the vehicle code in the Borough. There was 1 vehicle crash in the Borough. We had 2 Domestic, and 1 suspicious activity. I served a warrant for a Felone Theft which took place outside of the Borough. I assisted PSP a 1 vehicle crash outside of the Borough. We took 1 911 hangup, and had 1 phone assignment.

I handled many phone assignments relative to police matters which required no police action. The Department is here to service the community but requires citizens reporting incidents to the police Dept. and being willing and able to identify suspects involved.

Bernville Borough had 21 Police calls 9 calls between 7am -3pm, 10 calls between 3pm-11pm and 2 call between 11pm-7am. The Borough police handled 14 calls for service, PSP received 7 calls for service, 6 of those calls were EMS related calls that they did not respond to.

The Police Department worked a total of 32 shifts covering 248 hours of service. Officers traveled 1027 miles while on patrol and in the performance of my duties. We purchased 110.684 gallons of fuel for a total cost of \$307.91 dollars this is the pump price with all taxes and does not show any discount. The department issued 6 traffic citations, no non-traffic citations, and 4 parking tickets. There was a total of 21 police service calls.

RESPECTFULLY

Brian E. Thumm  
Chief of Police



February 5, 2024

Via Email: [bernavilleboro@comcast.net](mailto:bernavilleboro@comcast.net). [jmccarthy@mccarthy-eengineering.com](mailto:jmccarthy@mccarthy-eengineering.com)

Wesley Raup-Konsavage  
Bernville Borough  
P.O. Box 40  
Bernville, PA 19506

RE: Bernville Borough Wastewater  
NPDES Permit No. PA0024023  
January 2024—Monthly Operations and Maintenance Report

Dear Wesley Raup-Konsavage:

We are pleased to report there were no water quality violations during the month of January, 2024. Copies of the following information, which will be submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough, will be sent to you on or before February 29, 2024.

- Discharge Monitoring Report
- Supplemental Reports

A summary of the monthly flow data is as follows:

Average, in MGD	=	0.3973
Maximum, in MGD	=	0.8684

Routine Maintenance/Events:

- General housekeeping
- Maintenance and inspections/observations performed

Non-Routine Maintenance/Events:

January 5: Slaymaker was on site to inspect influent pump. A new wet well transducer was ordered and will be installed.

January 23: Slaymaker was on site to fix SBR control panel.

If you have any questions, please contact us at 717.560.2760 or [ContactAWS@arrowaterservices.com](mailto:ContactAWS@arrowaterservices.com).

Sincerely,

A handwritten signature in black ink, appearing to read "DK", is written over a light gray background.

David Kline, L.O.  
Director of Operations

A handwritten signature in black ink, appearing to read "Kevin R. Dunn", is written over a light gray background.

Kevin R. Dunn  
Assistant Director of Operations

108 West Airport Road, Lititz, PA 17543  
P: 717.560.2760 | E: [contactAWS@arrowaterservices.com](mailto:contactAWS@arrowaterservices.com)



February 5, 2024

Via Email: [bervilleboro@comcast.net](mailto:bervilleboro@comcast.net)

Wesley Raup-Konsavage  
Bernville Borough Water Treatment Plant  
P.O. Box 40  
Bernville, PA 19506

RE: Bernville Borough Water Treatment Plant  
January 2024—Monthly Operations and Maintenance Report

Dear Wesley:

We are pleased to report that there were no water quality violations during the month of January 2024. Copies of the following information, which will be submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough, will be emailed to you for your files.

- Monthly DWELR Report for the two wells

A brief summary of the monthly flow data is as follows:

2024			
January	Well		Total Daily Gallons
	4	3	
Average	87,070	84,478	86,986
Total	2,612,087	84,478	2,696,565
Min	54,981	84,478	54,981
Max	143,456	84,478	143,456

Routine Maintenance/Events:

- Performed daily well inspections as per the contract
- Weekly duties as per the contract
- Monthly duties as per the contract

108 West Airport Road, Lititz, PA 17543  
P: 717.560.2760 | E: [contactAWS@arrowaterservices.com](mailto:contactAWS@arrowaterservices.com)

Non-Routine Maintenance/Events:

There are no non-routine events to report at this time.

If you have any questions, please contact 717.560.2760 or [ContactAWS@arrowaterservices.com](mailto:ContactAWS@arrowaterservices.com).

Sincerely,



David Kline, L.O.  
Director of Operations



Kevin R. Dunn  
Assistant Director of Operations