

March 5, 2024

MINUTES OF BERNVILLE BOROUGH COUNCIL MEETING MARCH 5, 2024

President Dennis Baver called meeting of Bernville Borough Council to order Tuesday, March 5, 2024, at 7:00 PM in the Bernville Borough Hall at 6602 Bernville Rd.

Present were President Dennis Baver, Vice President Justin Kiebach, Councilmember's Jason Wenrich, Wayne Leshar, Zachary Smith, and Jamie Schurr, Secretary Brenda Strunk, Chief Brian Thumm, and Michelle Mayfield, Esquire. Mayor Shawn Raup-Konsavage and Councilmember Randy Copenhaver were absent.

Guests included Dale Balthaser, Tom Vanzin, John Kissling, Larry Groff, Les Longenecker, Kim Shultz, Howard Watts, Debe Donley, and Brenda Quinter.

Pledge to the Flag

MOTIONS

1. MOTION by KIEBACH/SCHUR to authorize Kraft Municipal Group to issue a letter to Gozella Evans, the property owner at 253 E 4th Street, giving her a time limit to secure and remove the debris around her property or the borough will have it done and lien the property. Motion carried 6-0.
2. MOTION by BAVER/WENRICH to authorize the borough solicitor to draft an ordinance for lien expenses for water, sewer, and trash and to have available for the March 26, 2024, workshop meeting. Motion carried 6-0.
3. MOTION by WENRICH/KIEBACH to accept the minutes of February 6, 2024. Motion carried. Councilmember's Leshar and Smith abstained due to only being appointed on February 6th meeting.
4. MOTION by LESHER/KIEBACH to accept the minutes of February 27, 2024. Motion carried. Councilmembers Wenrich and Smith abstained due to not being at the meeting.
5. MOTION by SCHUR/WENRICH to accept the accounts payable listed on page 6. Motion carried. Vice President Kiebach abstained due to being an employee of the County of Berks
6. MOTION by WENRICH/LESHER to accept the treasurer report subject to audit. Motion carried unanimously.
7. MOTION by KIEBACH/LESHER to accept the profit and loss subject to audit. Motion carried unanimously. (P&L ATTACHED)
8. MOTION by WENRICH/SCHUR to accept the proposal from SMRTGUYS for designing a borough website at a cost of \$4900 to be split between general, water, sewer, and trash accounts contingent on cancelling our current website. Motion carried unanimously.
9. MOTION by SCHUR/BAVER to authorize the solicitor to send a request for information to the ethics advisory committee regarding approving bills. Motion carried unanimously.

March 5, 2024

GUESTS

Larry Groff, representing St. Thomas Church, asked the council if when the Church does spring cleanup at local resident's home may they dump at the recycling site. Council spoke about this, and the decision was made not to allow St. Thomas Church to dump at the recycling site due to this being for residents only. Solicitor Mayfield stated that this was done by a grant and there are specific rules for residential only.

Mr. Groff stated that he heard the borough was considering selling the pool property. Mr. Groff stated that he donated a chest freezer to the pool a few years ago and if it were still in decent shape he would like the freezer back. There is a consensus by the council to allow Mr. Groff to take the freezer back.

Kim Shultz, borough resident, spoke to council about her neighbor's property at 253 E 4th Street that burned. Mrs. Shultz stated that the property has been boarded up, but the door has been standing open because the door jamb is broken, also there is no tarp on the roof, and it has been raining for a few days. There is trash and debris around the property and a foul odor from the fire. Solicitor Mayfield stated that the borough may secure the property if the owner does not then the borough may lien the property for the costs. Solicitor Mayfield suggested that Kraft Municipal Group writes a letter stating that the owner needs to have the property cleaned up and secured by a certain date.

Mrs. Shultz also asked the council about the potholes on 4th Street near Thomas Street. Council President Baver stated that our engineer was supposed to do a road study of the borough and has not. Vice President Kiebach stated that the borough will contract someone to fill the potholes. President Baver stated that the borough needs to look at what water and sewer work needs to be completed before the borough replaces streets.

Tom Vanzin, representing the Shade Tree Commission, stated that the small chainsaw that was in the borough garage is missing. Council President Baver said that if the chainsaw is not found then the borough will purchase one.

Mr. Vanzin asked if there will be a community day. Councilmember Schur stated there will be. Mr. Vanzin asked if the Heritage and Cultural may be part of the community day meetings.

Mr. Vanzin asked council when the recycling site will be open. President Baver stated the plans are to open the site around March 12, 2024.

Brenda Quinter, borough resident, spoke to council about the potholes on 4th Street. Ms. Quinter came into the meeting late, and President Baver told her that we are looking at the infrastructure before the borough can replace roads.

John Kissling, Fire Chief, stated that he will give council the 2023-year end report at next meeting. Mr. Kissling asked the council to place something on the borough Facebook and website stating Umbenhauer Park will be closed May 18, 2024, for the Bernville Fire Company's fundraiser.

Debe Donley, representing the Bernville Library, gave a 2023 report to council. Ms. Donley also told the council what events are planned for the library for 2024.

Les Longenecker handed out proposals to auction two borough properties. The council will discuss this more at the workshop meeting.

March 5, 2024

COUNCIL REPORTS

Councilmember Copenhaver was absent but submitted a report. President Baver read Council member Copenhaver's report. Councilmember Copenhaver's report stated that Copenhaver would like the council to consider soliciting bids to scrape, paint and update the restrooms in the park. The electricity at the exit gate, at the recycling site, will be completed on March 6, 2024, and the dumpsters will be put in place. Councilmember Copenhaver also dropped off a draft of signs for the recycling site at Mainstream. Mainstream will send an email with the proofs. Councilmember Copenhaver also asked John Kissling to contact Derek Kissling to service the mower at the sewer plant and go over the two new mowers at the borough garage.

Councilmember Copenhaver met with Charles Hess and Chip from System Designs. Discussed was a tentative scope of work for a 3-to-5-year plan for borough roads, sewer, water, curb, and sidewalk evaluation. The intent is to get a plan together with costs. This will take System Designs 2 to 3 weeks for a proposal. This will be discussed more at the March workshop meeting.

Councilmember Leshner stated there are two signs at 4th and Penn Valley that need to be replaced.

Council member Smith asked the council where they stand with the security cameras at the borough hall. President Baver stated that council is working on a camera policy.

SOLICITOR REPORT

Solicitor Mayfield is working on the camera policy and a meter leak policy. Solicitor Mayfield stated the meter leak policy will state who is responsible for testing or replacing a meter. Solicitor Mayfield is also working on a policy on when to file liens, civil complaints, and shutoff for water and sewer.

SECRETARY REPORT

Secretary Brenda Strunk read a proposal to the council from SMRTGUYS for designing a website.

The secretary read an email from Katherine Taylor asking if she could train dogs in Umbenhauer Park. The council stated they would need more information.

WATER REPORT

ATTACHED

SEWER REPORT

ATTACHED

March 5, 2024

POLICE REPORT

To: Bernville Borough Council & Mayor

From: Chief Brian E. Thumm

Subject: February Monthly Report

Date: 3-05-2024

In the month of February, we had 1 misdemeanor or felony crimes reported to the Police Department. We were busy patrolling the streets, conducting security checks of Borough and private property, and monitoring traffic.

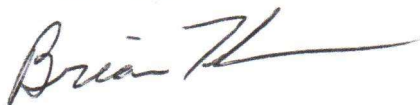
The Borough received 35 calls for Police service. We had 5 calls for police service. We had 5 ALS calls, and 3 BLS Med call. Other calls for medical service such as 2 welfare calls came in. The Department conducted 4 traffic stops for violations of the vehicle code in the Borough. There where 3 vehicle crash in the Borough. We had 2 Domestic. Officer Goudy filed a criminal complaint. The Borough had 3 fire calls and 1 fire alarm. There were 3 calls for disorderly conduct. We had 1 repossession of a vehicle. There was 1 reckless driver reported to us.

I handled many phone assignments relative to police matters which required no police action. The Department is here to service the community but requires citizens reporting incidents to the police Dept. and being willing and able to identify suspects involved.

Bernville Borough had 35 Police calls 14 calls between 7am -3pm, 14 calls between 3pm-11pm and 7 call between 11pm-7am. The Borough police handled 21 calls for service, PSP received 14 calls for service, 7 of those calls were EMS related calls that they did not respond to.

The Police Department worked a total of 32 shifts covering 248 hours of service. Officers traveled 1027 miles while on patrol and in the performance of my duties. We purchased 135.671 gallons of fuel for a total cost of \$479.84 dollars this is the pump price with all taxes and does not show any discount. The department issued 6 traffic citations, no non-traffic citations, and 3 parking tickets. There was a total of 35 police service calls.

RESPECTFULLY



Brian E. Thumm
Chief of Police

March 5, 2024

TREASURER REPORT

BOROUGH OF BERNVILLE'S TREASURER REPORT AS OF JANUARY 31, 2024

GENERAL FUND

Balance December 31, 2023		\$ 238,759.80
Receipts	1/01/2024 - 1/31/2024	\$ 10,702.41
Expenditures	1/01/2024 - 1/31/2024	\$ 68,764.71
Balance -	31-Jan-24	\$ 180,697.50

SEWER FUND

Balance December 31, 2023		\$ 267,545.66
Receipts	1/01/2024 - 1/31/2024	\$ 46,377.62
Expenditures	1/01/2024 - 1/31/2024	\$ 90,303.47
Balance -	31-Jan-24	\$ 223,619.81

TRASH FUND

Balance December 31, 2023		\$ 47,459.96
Receipts	1/01/2024 - 1/31/2024	\$ 18,873.87
Expenditures	1/01/2024 - 1/31/2024	\$ 9,145.12
Balance -	31-Jan-24	\$ 57,188.71

WATER FUND


Balance December 31, 2023		\$ 332,510.63
Receipts	1/01/2024 - 1/31/2024	\$ 18,753.24
Expenditures	1/01/2024 - 1/31/2024	\$ 157,613.68
Balance -	31-Jan-24	\$ 193,650.19

Total January 2024 Balance all Funds		\$ 655,156.21
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DEPOSITORIES

PLGIT Investment - Highway State Aid	\$129,701.71
PLGIT Investment - Sewer	\$493,239.99
PLGIT Investment - Water	\$463,878.18

TOTAL DEPOSITORIES	\$1,086,819.88
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 Brenda Strunk, Secretary/Treasurer

March 5, 2024

ACCOUNTS PAYABLE

Borough of Bernville
Accounts Payable
March 5, 2024

	AMOUNT		DESCRIPTION
01 Comcast	\$114.74 PAID		POLICE PHONE AND FAX
01 Fleet Services	\$325.22 PAID		POLICE GASOLINE
01 Met-Ed	\$45.19 PAID		GARAGE ELECTRIC
01 Met-Ed	\$70.86 PAID		UMBENHAUER PARK
01 Met-Ed	\$24.17 PAID		CLAY PARK
01 Met-Ed	\$292.52 PAID		BOROUGH HALL
01 Bernville Auto	\$128.97 PAID		POLICE VEHICLE MAINTENANCE
01 Brown Plus (Auditor)	\$6,000.00 PAID		YEAR ENDING 2023 AUDIT
01 County of Berks	\$96.55 PAID		POLICE MOBILE COMPUTER REPLACEMENT
01 County of Berks	\$65.50 PAID		POLICE MOBILE COMPUTER
01 Keppley's Tire Center	\$65.00 PAID		TUBE FOR KUBOTA TIRE
	TOTAL GENERAL PAID	\$7,228.72	
01 Cardmember Services	\$1,957.86		CASES OF OFFICE PAPER, LAPTOP FOR RECYCLING SITE, PRINTER, INK, POSTAGE, FAX TONI
01 Cardmember Services	\$78.50		POLICE EQUIPMENT CALIBRATION
01 County of Berks	\$65.50		POLICE MOBILE COMPUTER
01 County of Berks	\$96.55		POLICE MOBILE COMPUTER REPLACEMENT
01 Essig Plumbing	\$180.00		ANNUAL PLAN
01 Kraft Municipal Group	\$433.41		BUILDING/ZONING/CODES ENFORCEMENT
01 Met-Ed	\$1,311.05		STREET LIGHTS
01 Reifsnyder's Ag Center	\$49.75		PARKS and BOROUGH HALL SUPPLIES
01 Hartman Valeriano Magovern & Lutz	\$1,368.00		LEGAL SERVICES
01 County of Berks	\$106.03		2024 TAX BILL PRINTING
01 T-Mobile	\$157.66		CELL PHONES
01 County of Berks	\$12,482.90		EMERGENCY RADIO DISPATCHING SERVICES
01 Smrtguys	\$320.00		SETUP COMPUTER AT BOROUGH GARAGE FOR RECYCLING AREA
	TOTAL GENERAL UNPAID	\$18,607.21	
08 Verizon	\$158.82 PAID		WWTP PHONE AND INTERNET
08 Met-Ed	\$1,592.26 PAID		WWTP ELECTRIC
08 Power Systems Electric Inc	\$885.99 PAID		WWTP GENERATOR REPAIR
	TOTAL SEWER PAID	\$2,637.07	
08 Quadient	\$254.58		POSTAGE
08 USA BlueBook	\$648.89		WWTP SUPPLIES
08 Delaware River Basin Commission	\$749.00		ANNUAL FEE
08 Slaymaker	\$1,792.46		EMERGENCY SERVICE ON SEWER SYSTEM
08 McCarthy Engineering	\$529.00		ENGINEERING
	TOTAL SEWER UNPAID	\$3,973.93	
Verizon	\$72.25 PAID		WELL PHONE
Met-Ed	\$416.16 PAID		WELL 4 ELECTRIC
Met-Ed	\$325.73 PAID		WELL 3 ELECTRIC
	TOTAL WATER PAID	\$814.14	
Suburban Water Testing	\$796.00		WATER TESTING
USA BlueBook	\$219.86		WELL SUPPLIES
Quadient	\$254.58		POSTAGE
	TOTAL WATER UNPAID	\$1,270.44	
09 Jax Disposal	\$8,880.00 PAID		TRASH REMOVAL
	TOTAL TRASH UNPAID	\$8,880.00	
35 Eastern Salt Company	\$1,803.81		ROCK SALT
	TOTAL HIGHWAY UNPAID	\$1,803.81	

March 5, 2024

NO EXECUTIVE SESSION

ADJOURNMENT: There was no further business, and the Bernville Borough Council meeting adjourned at 9:50 PM by LESHER/SCHUR.

Attest:

A handwritten signature in blue ink, appearing to read "Brenda Strunk".

Brenda Strunk
Borough Secretary

Bernville Borough
Profit & Loss Budget vs. Actual
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
0130110 · Real Estate Taxes - Current	0.00	185,796.00	-185,796.00
0130140 · Delinquent Real Extate Ta IMMT'L	0.00	4,660.00	-4,660.00
0131001 · Per Capita Taxes -Current	0.00	3,000.00	-3,000.00
0131002 · Per Capita Taxes-Prior	33.00	500.00	-467.00
0131010 · Real Estate Transfer Taxes	3,503.50	25,000.00	-21,496.50
0131020 · Earned Income Taxes	11,950.62	126,419.00	-114,468.38
0131051 · Occupation Privilege Taxes	976.09	5,000.00	-4,023.91
0132001 · Building/Zoning	0.00	3,500.00	-3,500.00
0132011 · Rental Registration & Ins.	0.00	12,000.00	-12,000.00
0132014 · Cable Franchise Fee	3,614.89	16,000.00	-12,385.11
0132090 · Misc. Permits (including cable)	0.00	750.00	-750.00
0133005 · Parking Fines	175.00	0.00	175.00
0133007 · Traffic Fines	286.80	0.00	286.80
0134101 · Interest - Savings	190.53	120.00	70.53
0135501 · Public Utility Real Estate	0.00	300.00	-300.00
0135508 · Alcoholic Beverage License	0.00	150.00	-150.00
0138014 · Reimbursement Fire Co. WC Ins	0.00	9,500.00	-9,500.00
0138017 · Park Rental	0.00	800.00	-800.00
0139201 · trasnfer from other fund	4,226.20	0.00	4,226.20
0139208 · Transfer from Sewer	0.00	0.00	0.00
0170000 · Real Estate - Delinquent	4,574.63	0.00	4,574.63
Total Income	<u>29,531.26</u>	<u>393,495.00</u>	<u>-363,963.74</u>
Gross Profit	29,531.26	393,495.00	-363,963.74
Expense			
0140004 · Treasurer's Salary	4,474.80	24,120.54	-19,645.74
0140005 · Secretary Treasurer Bond	0.00	800.00	-800.00
0140006 · Stipend	2,160.00	2,160.00	0.00
0140010 · Materials & Supplies	1,577.52	5,000.00	-3,422.48
0140011 · Postage	5.97	600.00	-594.03
0140021 · Legal Ad Publication	957.80	0.00	957.80
0140024 · General Engineer Services	544.00	1,500.00	-956.00
0140026 · Audit Fees	7,900.00	6,000.00	1,900.00
0140029 · Legal Services	4,076.00	18,000.00	-13,924.00
0140032 · Office Telephone	223.47	1,200.00	-976.53
0140034 · Advertising, Printing & Binding	0.00	4,500.00	-4,500.00
0140048 · Website	155.76	500.00	-344.24
0140060 · Dues, Subscriptions, & Website	163.69	1,300.00	-1,136.31
0140070 · Building Main./Repairs	977.14	2,419.00	-1,441.86
0140080 · Misc.-General Fund	0.00	1,200.00	-1,200.00
0140201 · Cleaning Services	0.00	1,000.00	-1,000.00

Bernville Borough
Profit & Loss Budget vs. Actual
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
0140211 · Electric	571.04	2,600.00	-2,028.96
0140301 · Tax Collector-Salary	4.83	7,000.00	-6,995.17
0140302 · Tax Collector Bond	0.00	100.00	-100.00
0140303 · Tax Bills	0.00	125.00	-125.00
0140435 · Bank Servi. Chgs	569.98	0.00	569.98
0141001 · Police Salaries & Wages	4,779.20	30,000.00	-25,220.80
0141002 · Police Training	0.00	400.00	-400.00
0141007 · Police Chief Salary	11,580.00	60,228.00	-48,648.00
0141010 · Police Mat'l & Supplies	300.00	2,500.00	-2,200.00
0141011 · Police - gasoline	504.16	6,000.00	-5,495.84
0141015 · Police Uniform	0.00	1,000.00	-1,000.00
0141016 · Police Equipment	0.00	1,000.00	-1,000.00
0141017 · Police Firearms	0.00	500.00	-500.00
0141020 · Police Insurances WC & Liability	0.00	10,500.00	-10,500.00
0141025 · Police Vehicle Maintenance	926.31	5,000.00	-4,073.69
0141030 · Radio Net	0.00	8,000.00	-8,000.00
0141035 · Police Telephone, Fax, Internet	629.54	2,575.00	-1,945.46
0141036 · Police - Computer	0.00	2,400.00	-2,400.00
0141040 · Mobile Computer	324.10	2,000.00	-1,675.90
0141190 · Contribution to Fire Co.	0.00	6,000.00	-6,000.00
0141192 · Radio Net-Fire	0.00	2,600.00	-2,600.00
0141293 · Ambulance Radio Net	0.00	2,500.00	-2,500.00
0143093 · Garage Electric	76.56	625.00	-548.44
0143105 · Dump Trk.	0.00	400.00	-400.00
0143200 · Snow Cleaning	7,292.50	10,000.00	-2,707.50
0143310 · Signs Mat'l & Supplies	0.00	4,200.00	-4,200.00
0143420 · Streets - Maintenance	0.00	27,500.00	-27,500.00
0143430 · Street Lights	1,285.53	14,400.00	-13,114.47
0145101 · Parks - Salaries & Wages	77.26	12,400.00	-12,322.74
0145109 · Parks - Mat'l & Supplies	131.67	4,150.00	-4,018.33
0145111 · Parks - Electric Service	195.74	1,200.00	-1,004.26
0145120 · Parks-Gen'l Expense	401.30	16,592.46	-16,191.16
0145121 · Parks Equipment Grant	38,341.93	0.00	38,341.93
0145122 · Community Days Games& Fireworks	0.00	2,500.00	-2,500.00
0145140 · Pool	55.48	0.00	55.48
0145500 · Shade Tree Comm.	0.00	2,000.00	-2,000.00
0146110 · Code Services	3,377.70	8,000.00	-4,622.30
0146111 · Apt. Inspections	494.38	12,000.00	-11,505.62
0146700 · Bernville Library Contributions	0.00	1,000.00	-1,000.00
0146704 · Parade Committee	0.00	500.00	-500.00
0147002 · FICA Employer	353.90	6,000.00	-5,646.10
0147003 · Police FICA	1,251.48	7,000.00	-5,748.52

Berville Borough
Profit & Loss Budget vs. Actual
 January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
0147010 · PSAB U/C Plan	35.80	1,700.00	-1,664.20
0147101 · General Liability	0.00	11,000.00	-11,000.00
0147113 · Workers Compensation	1,106.00	18,000.00	-16,894.00
0147114 · Property and Auto Ins	0.00	9,000.00	-9,000.00
Total Expense	<u>97,882.54</u>	<u>393,495.00</u>	<u>-295,612.46</u>
Net Ordinary Income	<u>-68,351.28</u>	<u>0.00</u>	<u>-68,351.28</u>
Net Income	<u>-68,351.28</u>	<u>0.00</u>	<u>-68,351.28</u>

Berville Borough Sewer Fund
Profit & Loss Budget vs. Actual
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
0810702 · Dividends-PLGIT Sewer Fund	4,179.87	18,000.00	-13,820.13
0836410 · Wastewater/Sewage	79,376.79	285,000.00	-205,623.21
0836420 · Sewer Tap in Fee	0.00	3,500.00	-3,500.00
0836430 · Certification Fee	0.00	150.00	-150.00
Total Income	<u>83,556.66</u>	<u>306,650.00</u>	<u>-223,093.34</u>
Gross Profit	83,556.66	306,650.00	-223,093.34
Expense			
0820004 · Treasurers Salary	3,878.16	12,558.79	-8,680.63
0820005 · Stipend	2,160.00	2,160.00	0.00
0822025 · Office Expense	477.11	0.00	477.11
0822029 · Legal Service	0.00	5,000.00	-5,000.00
0822500 · Inspections/Maintenance	2,436.06	44,500.00	-42,063.94
0825200 · Contracted Services	24,536.30	145,000.00	-120,463.70
0827002 · FICA Employer - Sewer	296.69	900.00	-603.31
0828000 · Misc.	2,512.64	6,000.00	-3,487.36
0832200 · Billing Service	0.00	1,000.00	-1,000.00
0832300 · Billing Postage	0.00	1,400.00	-1,400.00
0834400 · Gen'l Engineering Service	610.25	15,000.00	-14,389.75
0840026 · Audit Expense	0.00	3,000.00	-3,000.00
0840033 · RESERVE ACCT	0.00	62,631.21	-62,631.21
0840122 · Property & Liability Insurance	0.00	7,500.00	-7,500.00
0849225 · Transfer from Tompkins to PLGIT	75,000.00	0.00	75,000.00
Total Expense	<u>111,907.21</u>	<u>306,650.00</u>	<u>-194,742.79</u>
Net Ordinary Income	<u>-28,350.55</u>	<u>0.00</u>	<u>-28,350.55</u>
Net Income	<u><u>-28,350.55</u></u>	<u><u>0.00</u></u>	<u><u>-28,350.55</u></u>

Bernville Borough Water Authority
Profit & Loss Budget vs. Actual
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
0234115 · Interest Inc.	3,787.72	15,000.00	-11,212.28
0236410 · WATER CUSTOMERS	43,108.23	245,000.00	-201,891.77
CERTIFICATION FEE	0.00	150.00	-150.00
Total 0236411 · MISC. CUSTOMER FEES	<u>0.00</u>	<u>150.00</u>	<u>-150.00</u>
0236502 · Tap In Fees	0.00	4,000.00	-4,000.00
Total Income	<u>46,895.95</u>	<u>264,150.00</u>	<u>-217,254.05</u>
Gross Profit	46,895.95	264,150.00	-217,254.05
Expense			
0220201 · CERTIFIED OPERATOR	2,729.27	24,000.00	-21,270.73
0222501 · WaterMeters	0.00	10,000.00	-10,000.00
0222502 · Chemicals	292.50	6,000.00	-5,707.50
0222600 · Building Maintenance/Repairs	526.84	3,250.00	-2,723.16
0222601 · Equipment	0.00	1,000.00	-1,000.00
0222700 · Electric	1,620.73	9,000.00	-7,379.27
0222702 · Generator	0.00	5,000.00	-5,000.00
0222703 · Sewer Service	190.00	760.00	-570.00
0222709 · Mtnc. Misc.	0.00	15,000.00	-15,000.00
0222710 · Groundskeeping/snow removal	0.00	1,100.00	-1,100.00
0240003 · Secretary Salary	3,878.16	12,682.39	-8,804.23
0240005 · Stipend	2,160.00	2,160.00	0.00
0240006 · GREENTREE TECH SUPPORT	0.00	1,500.00	-1,500.00
0240010 · Business Licenses and Permits	0.00	2,000.00	-2,000.00
0240011 · Postage	0.00	1,400.00	-1,400.00
0240022 · Advertising/Notices	0.00	200.00	-200.00
0240032 · Telephone/online service	219.78	900.00	-680.22
0240033 · Reserve Account	150,000.00	134,947.61	15,052.39
0240080 · Office Supplies	0.00	500.00	-500.00
0240081 · Miscellaneous	1,438.59	0.00	1,438.59
0240083 · BANKCARD EXPENSES	1,580.00	4,200.00	-2,620.00
0240435 · Bank Servi Charges	0.00	50.00	-50.00
0250023 · Laboratory Services	1,448.00	10,000.00	-8,552.00
0250024 · Engineer Services	0.00	10,000.00	-10,000.00
0250026 · Audit fees	0.00	3,500.00	-3,500.00
0250029 · Legal Services	0.00	5,000.00	-5,000.00
Total Expense	<u>166,083.87</u>	<u>264,150.00</u>	<u>-98,066.13</u>
Net Ordinary Income	-119,187.92	0.00	-119,187.92

Bernville Borough Trash Fund
Profit & Loss Budget vs. Actual
 January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
0934100 · Trash Interest	35.66	0.00	35.66
0938036 · Trash Collections	45,650.07	122,100.00	-76,449.93
Total Income	<u>45,685.73</u>	<u>122,100.00</u>	<u>-76,414.27</u>
Gross Profit	45,685.73	122,100.00	-76,414.27
Expense			
0940033 · Salary	1,939.08	4,349.69	-2,410.61
0948036 · Trash Removal	17,760.00	110,000.00	-92,240.00
0948037 · Recycling Site Disposal	0.00	5,000.00	-5,000.00
0948040 · Trash Miscellaneous	920.49	0.00	920.49
Total Expense	<u>20,619.57</u>	<u>119,349.69</u>	<u>-98,730.12</u>
Net Ordinary Income	<u>25,066.16</u>	<u>2,750.31</u>	<u>22,315.85</u>
Net Income	<u><u>25,066.16</u></u>	<u><u>2,750.31</u></u>	<u><u>22,315.85</u></u>

Bernville Borough State Liquid Fuels Fund
Profit & Loss Budget vs. Actual
 January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
3510702 · Divi. - Highway Aid	1,091.44	0.00	<u>1,091.44</u>
3535199 · State Liquid Fuels	31,466.16	0.00	<u>31,466.16</u>
Total Income	<u>32,557.60</u>	0.00	<u>32,557.60</u>
Gross Profit	<u>32,557.60</u>	0.00	<u>32,557.60</u>
Net Ordinary Income	<u>32,557.60</u>	0.00	<u>32,557.60</u>
Net Income	<u>32,557.60</u>	<u>0.00</u>	<u>32,557.60</u>



March 5, 2024

Via Email: bernvillemoro@comcast.net. jmccarthy@mccarthy-eengineering.com

Dennis Baver
Bernville Borough
P.O. Box 40
Bernville, PA 19506

RE: Bernville Borough Wastewater
NPDES Permit No. PA0024023
February 2024—Monthly Operations and Maintenance Report

Dear Dennis:

We are pleased to report there were no water quality violations during the month of February, 2024. Copies of the following information, which will be submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough, will be sent to you on or before March 31, 2024.

- Discharge Monitoring Report
- Supplemental Reports

A summary of the monthly flow data is as follows:

Average, in MGD	=	0.2554
Maximum, in MGD	=	0.3723

Routine Maintenance/Events:

- General housekeeping
- Maintenance and inspections/observations performed

Non-Routine Maintenance/Events:

February 2: Addressed wasting pressure relief valve issue with John Kesselring. Valve was replaced.

If you have any questions, please contact us at 717.560.2760 or ContactAWS@arrowaterservices.com.

Sincerely,

A handwritten signature in black ink, appearing to read "DK", written over a light blue horizontal line.

David Kline, L.O.
Director of Operations

A handwritten signature in black ink, appearing to read "Kevin R. Dunn", written over a light blue horizontal line.

Kevin R. Dunn
Assistant Director of Operations

108 West Airport Road, Lititz, PA 17543
P: 717.560.2760 | E: contactAWS@arrowaterservices.com



March 5, 2024

Via Email: bernavilleboro@comcast.net

Dennis Baver
Bernville Borough Water Treatment Plant
P.O. Box 40
Bernville, PA 19506

RE: Bernville Borough Water Treatment Plant
February 2024—Monthly Operations and Maintenance Report

Dear Dennis:

We are pleased to report that there were no water quality violations during the month of February 2024. Copies of the following information, which will be submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough, will be emailed to you for your files.

- Monthly DWELR Report for the two wells

A brief summary of the monthly flow data is as follows:

2024			
February	Well		Total Daily Gallons
	4	3	
Average	94,876	75,291	94,201
Total	2,656,529	75,291	2,731,820
Min	51,769	75,291	51,769
Max	143,479	75,291	143,479

Routine Maintenance/Events:

- Performed daily well inspections as per the contract
- Weekly duties as per the contract
- Monthly duties as per the contract

108 West Airport Road, Lititz, PA 17543
P: 717.560.2760 | E: contactAWS@arrowaterservices.com

Non-Routine Maintenance/Events:

There are no non-routine events to report at this time.

If you have any questions, please contact 717.560.2760 or ContactAWS@arrowaterservices.com.

Sincerely,



David Kline, L.O.
Director of Operations



Kevin R. Dunn
Assistant Director of Operations