

April 2, 2024

MINUTES OF BERNVILLE BOROUGH COUNCIL MEETING APRIL 2, 2024

President Dennis Baver called meeting of Bernville Borough Council to order Tuesday, March 5, 2024, at 7:00 PM in the Bernville Borough Hall at 6602 Bernville Rd.

Present were President Dennis Baver, Vice President Justin Kiebach, Councilmember's Jason Wenrich, Wayne Leshner, Randy Copenhaver and Jamie Schurr, Secretary Brenda Strunk, Chief Brian Thumm, and Solicitor Chris Hartman. Mayor Shawn Raup-Konsavage and Councilmember Zachary Smith were absent.

Guests included Dale Balthaser, John Kissling, and Mike Kreiser.

Pledge to the Flag

**MOTIONS**

1. MOTION by WENRICH/SCHUR to authorize Chief Brian Thumm to purchase a second printer, to print tickets, for the Ford Explorer at a cost not to exceed \$500.00. Motion carried 6-0.
2. MOTION by KIEBACH/COPENHAVER to authorize President Dennis Baver to sign the Chapter 94 report for submission to DEP. Motion carried 6-0.
3. MOTION by LESHER/COPENHAVER to accept the proposal from Les Longenecker to sell the borough property at Stevens Ave and the pool property on Umbenhauer Drive with a buyer's premium of 5% with date and reserve price to be determined. Motion carried 6-0.
4. MOTION by COPENHAVER/WENRICH to accept the proposal from SSM to create the lead service line inventory for the borough. Motion carried 6-0.
5. MOTION by COPENHAVER/SCHUR to accept the minutes of March 5, 2024. Motion carried 6-0.
6. MOTION by LESHER/WENRICH to approve the accounts payable listed on page 3. Motion carried. Councilmember Copenhaver abstained to the Comcast lines due to being an employee and Vice President Kiebach abstained to the County of Berks lines due to being an employee.
7. MOTION by BAYER/SCHUR to accept the treasurer report subject to audit. Motion carried. Councilmember Copenhaver abstained.
8. MOTION by WENRICH/KIEBACH to accept the profit and loss subject to audit. Motion carried 6-0. (P&L ATTACHED)
9. MOTION by COPENHAVER/KIEBACH to accept the Intergovernmental Agreement for the establishment of the Berks County Uniform Construction Code Board of Appeals. Motion carried 6-0.
10. MOTION by COPENHAVER/KIEBACH to accept the Polling Place Agreement with the County of Berks Motion carried 6-0.
11. MOTION by KIEBACH/SCHUR to release the escrow for the Penn Hills Water Loop in the amount of \$16,950.00. Motion carried 6-0.
12. MOTION by LESHER/KIEBACH to hire Snyder's Landscaping to fill potholes at a cost not to exceed \$1,500.00. Motion carried 6-0.

April 2, 2024

**MOTIONS** cont.

13. MOTION by COPENHAVER/WENRICH to proceed with Arlan Wessner Inc without a third bid due to emergency conditions. The bid for storm drains repairs at 4<sup>th</sup> and Penn Valley and at 3<sup>rd</sup> and Penn Valley. The storm drains are sinking and causing a sinkhole in the roadway. Also to replace or repair the water and the sewer cover at 4<sup>th</sup> and Penn Valley Rd at a cost not exceeding \$18,388.35. A.H. Moyer did not respond for a bid. Motion carried 6-0.

**GUESTS**

John Kissling, Bernville Fire Chief, handed out the 2023-year end report.

**COUNCIL REPORTS**

Vice President Kiebach spoke about renting a machine to paint curbs in the borough. He also mentioned that he will get a price for pressure washing the curbs, renting a machine, and paint. Mr. Kiebach also stated that Snyder's will fill the potholes within two weeks.

President Baver spoke about property sales and the lead service line inventory on water lines.

Councilmember Wenrich spoke to the council about bingo at the library.

Councilmember Copenhaver stated he received one quote, from a contractor, for chipping. It costs \$480 - \$500 per month. That is two times a month for 4 hours each time.

Mr. Copenhaver called a third engineer. Copenhaver spoke to SSM to get a proposal for road projects.

Mr. Copenhaver asked council about purchasing mulching kits for the SKAG mowers in the park at a cost of \$1135.00.

Councilmember Schur asked the borough secretary to sign the firework agreement and send the deposit.

Councilmember Leshar spoke about the abandon vehicle ordinance. Solicitor Hartman stated that the Codes Officer should approach abandoned vehicles and use the Police Chief as resource.

Mr. Leshar stated that Snyder's is renting their garages and there is unlicensed work going on. Solicitor Hartman stated that if the work is being done in the garage, then it is a zoning issue and should be reported to Kraft Municipal Group.

**SOLICITOR REPORT**

Solicitor Hartman talked about a policy for filing liens against properties for delinquent trash, water, and sewer. The council stated they would like to file liens after delinquent two quarters and file a criminal complaint after delinquent three quarters.

Solicitor Hartman spoke about a meter leak policy. Hartman stated that if a property has a water leak and the meter is not the problem then the property owner is responsible for the bill. If the property owner wants the meter checked then the borough will get it checked and if it comes back the meter is not faulty the property owner will have to pay those fees.

**WATER REPORT**  
**ATTACHED**

**SEWER REPORT**  
**ATTACHED**



April 2, 2024

## ACCOUNTS PAYABLE

Borough of Bernville  
Accounts Payable  
April 2, 2024

	AMOUNT	DESCRIPTION
01 Comcast	\$114.74 PAID	POLICE PHONE AND FAX
01 Fleet Services	\$86.21 PAID	POLICE GASOLINE
01 Met-Ed	\$38.50 PAID	GARAGE ELECTRIC
01 Met-Ed	\$68.42 PAID	UMBENHAUER PARK
01 Met-Ed	\$24.17 PAID	CLAY PARK
01 Met-Ed	\$297.14 PAID	BOROUGH HALL
01 Met-Ed	\$50.94 PAID	POOL ELECTRIC
01 Snyder Landscaping	\$4,762.50 PAID	SNOW REMOVAL
01 eLock	\$10,126.73 PAID	ACCESS CONTROL SYSTEM AND CCTV SYSTEM INSTALLED AT THE RECYCLING SITE
01 Main Stream Industries	\$540.00 PAID	SIGNS FOR RECYCLING SITE
01 County of Berks	\$65.50 PAID	POLICE MOBILE COMPUTER
01 Berks County Chiefs of Police Association	\$96.00 PAID	POLICE CRIMES AND CODE AND VEHICLE LAW BOOKS
01 Albright College, Center for Excellence in Loc'l Gov't	\$150.00 PAID	BERKS COUNTY COOPERATIVE PURCHASING COUNCIL ANNUAL FEE
01 Bernville Auto Parts	\$7.70 PAID	POLICE - QT. OIL
01 SMRTGUYS	\$2,450.00 PAID	1/2 DOWN FOR WEB DEVELOPMENT
<b>TOTAL GENERAL PAID</b>	<b>\$18,878.55</b>	
01 Cardmember Services	\$62.72	LAPTOP CORD, PHONE SCREEN PROTECTOR
01 Reifsnyder's Ag Center	\$458.43	PARKS SUPPLIES (CHAINSAW)
01 County of Berks	\$200.00	2024 UNIFORM CONSTRUCTION CODE APPEALS ANNUAL FEE
01 T-Mobile	\$157.55	CELL PHONES
<b>TOTAL GENERAL UNPAID</b>	<b>\$878.70</b>	
08 Verizon	\$159.12 PAID	WWTP PHONE AND INTERNET
08 Met-Ed	\$1,815.86 PAID	WWTP ELECTRIC
08 Nexbillpay	\$28.50 PAID	CREDIT CARD FEES
08 Slaymaker	\$1,339.15 PAID	WWTP REPAIR - SLUDGE AND SEWER CALIBRATED
08 Marlin M. Nolt	\$3,427.20 PAID	SLUDGE REMOVAL
08 USA BlueBook	\$91.50 PAID	WWTP SUPPLIES
08 WG Malden	\$117.30 PAID	WWTP SUPPLIES
08 ARRO Water Services	\$8,638.75 PAID	CONTRACTED SERVICES
08 PA DEP	\$1,000.00 PAID	ANNUAL FEE
08 Brown Plus	\$1,150.00 PAID	AUDIT ENDING 12/31/2023
<b>TOTAL SEWER PAID</b>	<b>\$17,767.38</b>	
08 McCarthy Engineering	\$1,918.75	ENGINEERING (CHAPTER 94)
<b>TOTAL SEWER UNPAID</b>	<b>\$1,918.75</b>	
Verizon	\$72.55 PAID	WELL PHONE
Met-Ed	\$492.85 PAID	WELL 4 ELECTRIC
Met-Ed	\$299.45 PAID	WELL 3 ELECTRIC
Slaymaker	\$1,339.15 PAID	WELL PUMP REPAIR
Suburban Water Testing	\$60.00 PAID	WATER TESTING
Suburban Water Testing	\$66.00 PAID	WATER TESTING
Main Pool and Chemical Co.	\$292.50 PAID	WELL SUPPLIES
ARRO Water Services	\$1,449.00 PAID	CONTRACTED SERVICES
<b>TOTAL WATER PAID</b>	<b>\$4,071.50</b>	
Suburban Water Testing	\$96.00	WATER TESTING
<b>TOTAL WATER UNPAID</b>	<b>\$96.00</b>	
09 Jax Disposal	\$8,880.00 PAID	TRASH REMOVAL
<b>TOTAL TRASH UNPAID</b>	<b>\$8,880.00</b>	

April 2, 2024

## TREASURER REPORT

## BOROUGH OF BERNVILLE'S TREASURER REPORT AS OF FEBRUARY 29, 2024

## GENERAL FUND

Balance January 31, 2023		\$ 180,697.50
Receipts	2/01/2024 - 2/29/2024	\$ 31,997.09
Expenditures	2/01/2024 - 2/29/2024	\$ 49,463.99
<b>Balance -</b>	<b>29-Feb-24</b>	<b>\$ 163,230.60</b>

## SEWER FUND

Balance	January 31, 2023		\$	223,619.81
Receipts	2/01/2024 - 2/29/2024		\$	51,987.70
Expenditures	2/01/2024 - 2/29/2024		\$	37,682.89
<b>Balance -</b>	<b>29-Feb-24</b>		<b>\$</b>	<b>237,924.62</b>

## TRASH FUND

Balance	January 31, 2023		\$	57,188.71
Receipts	2/01/2024 - 2/29/2024		\$	27,108.37
Expenditures	2/01/2024 - 2/29/2024		\$	10,542.32
<b>Balance -</b>	<b>29-Feb-24</b>		<b>\$</b>	<b>73,754.76</b>

## WATER FUND

Balance January 31, 2023		\$ 193,650.19
Receipts 2/01/2024 - 2/29/2024		\$ 25,376.60
Expenditures 2/01/2024 - 2/29/2024		\$ 6,756.51
<b>Balance - 29-Feb-24</b>		<b>\$ 212,270.28</b>

<b>Total February 2024 Balance all Funds</b>					<b>\$ 687,180.26</b>
--	--	--	--	--	----------------------

## DEPOSITORIES

PLGIT Investment - Highway State Aid	\$130,228.64
PLGIT Investment - Sewer	\$495,243.85
PLGIT Investment - Water	\$465,762.75

<b>TOTAL DEPOSITORIES</b>					<b>\$1,091,235.24</b>
---------------------------	--	--	--	--	-----------------------

Buck Stal

**Brenda Strunk, Secretary/Treasurer**



April 2, 2024

**POLICE REPORT**

To: Bernville Borough Council & Mayor

From: Chief Brian E. Thumm

Subject: March Monthly Report

Date: 4-01-2024

In the month of March, we had no misdemeanor or felony crimes reported to the Police Department. We were busy patrolling the streets, conducting security checks of Borough and private property, and monitoring traffic.

The Borough received 42 calls for Police service. The Police had 3 ALS calls, and 1 BLS medical call, 8 welfare checks along with 1 class 4 mental subject. The Department conducted 11 traffic stops for violations of the vehicle code in the Borough. There was 1 reckless driver call. The Borough had 4 domestics reported. There were 3 calls for suspicious / disorderly conduct. We also had 4 calls for Police service, 1 MVA, and 1 alarm.

I handled many phone assignments relative to police matters which required no police action. Many of the calls were for incidents that took place outside of the Borough and the complaint was advised to contact PSP. The Department is here to service the community but requires citizens reporting incidents to the police Dept. and being willing and able to identify suspects involved.

Bernville Borough had 42 Police calls, 21 calls between 7am -3pm, 10 calls between 3pm-11pm and 11 call between 11pm-7am. The Borough police handled 23 calls for service, PSP received 19 calls for service, of those calls 9 of them they did respond to the Borough.

The Police Department worked a total of 32 shifts covering 256 hours of service. Officers traveled 1214 miles while on patrol and in the performance of our duties. We purchased 121.597 gallons of fuel for a total cost of \$439.16 dollars this is the pump price with all taxes and does not show any discount. The department issued 30 traffic citations, no non-traffic citations, and 4 parking tickets. There was a total of 42 police service calls.

RESPECTFULLY

Brian E. Thumm  
Chief of Police

April 2, 2024

NO EXECUTIVE SESSION

ADJOURNMENT: There was no further business, and the Bernville Borough Council meeting adjourned at 9:25 PM by KIEBACH/SCHUR.

Attest:



Brenda Strunk  
Borough Secretary

**Bernville Borough**  
**Profit & Loss Budget vs. Actual**  
January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
0130110 · Real Estate Taxes - Current	19,294.21	185,796.00	-166,501.79
0130140 · Delinquent Real Extate Ta IMMTL	137.35	4,660.00	-4,522.65
0131001 · Per Capita Taxes -Current	0.00	3,000.00	-3,000.00
0131002 · Per Capita Taxes-Prior	33.00	500.00	-467.00
0131010 · Real Estate Transfer Taxes	3,503.50	25,000.00	-21,496.50
0131020 · Earned Income Taxes	32,435.43	126,419.00	-93,983.57
0131051 · Occupation Privilege Taxes	1,533.16	5,000.00	-3,466.84
0132001 · Building/Zoning	1,456.50	3,500.00	-2,043.50
0132011 · Rental Registration & Ins.	75.00	12,000.00	-11,925.00
0132014 · Cable Franchise Fee	3,614.89	16,000.00	-12,385.11
0132090 · Misc. Permits (including cable)	0.00	750.00	-750.00
0133005 · Parking Fines	225.00	0.00	225.00
0133007 · Traffic Fines	405.46	0.00	405.46
0134101 · Interest - Savings	337.18	120.00	217.18
0135501 · Public Utility Real Estate	0.00	300.00	-300.00
0135508 · Alcoholic Beverage License	150.00	150.00	0.00
0138014 · Reimbursement Fire Co. WC Ins	0.00	9,500.00	-9,500.00
0138017 · Park Rental	0.00	800.00	-800.00
0139201 · trasnfer from other fund	8,203.80	0.00	8,203.80
0139208 · Transfer from Sewer	0.00	0.00	0.00
0170000 · Real Estate - Delinquent	4,574.63	0.00	4,574.63
<b>Total Income</b>	<b>75,979.11</b>	<b>393,495.00</b>	<b>-317,515.89</b>
<b>Gross Profit</b>	<b>75,979.11</b>	<b>393,495.00</b>	<b>-317,515.89</b>
<b>Expense</b>			
0140004 · Treasurer's Salary	5,866.96	24,120.54	-18,253.58
0140005 · Secretary Treasurer Bond	0.00	800.00	-800.00
0140006 · Stipend	2,160.00	2,160.00	0.00
0140010 · Materials & Supplies	3,669.41	5,000.00	-1,330.59
0140011 · Postage	147.32	600.00	-452.68
0140020 · General Expense	51.09	0.00	51.09
0140024 · General Engineer Services	544.00	1,500.00	-956.00
0140026 · Audit Fees	7,900.00	6,000.00	1,900.00
0140029 · Legal Services	5,444.00	18,000.00	-12,556.00
0140032 · Office Telephone	302.30	1,200.00	-897.70
0140034 · Advertising, Printing & Binding	957.80	4,500.00	-3,542.20
0140048 · Website	2,605.76	500.00	2,105.76
0140060 · Dues, Subscriptions, & Website	339.00	1,300.00	-961.00
0140070 · Building Main./Repairs	977.14	2,419.00	-1,441.86
0140080 · Misc.-General Fund	0.00	1,200.00	-1,200.00
0140201 · Cleaning Services	0.00	1,000.00	-1,000.00

**Bernville Borough**  
**Profit & Loss Budget vs. Actual**  
January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget
0140211 · Electric	1,165.32	2,600.00	-1,434.68
0140301 · Tax Collector-Salary	4.83	7,000.00	-6,995.17
0140302 · Tax Collector Bond	0.00	100.00	-100.00
0140303 · Tax Bills	106.03	125.00	-18.97
0140435 · Bank Servi. Chgs	879.96	0.00	879.96
0141001 · Police Salaries & Wages	6,756.80	30,000.00	-23,243.20
0141002 · Police Training	0.00	400.00	-400.00
0141007 · Police Chief Salary	16,212.00	60,228.00	-44,016.00
0141010 · Police Mat'l & Supplies	452.15	2,500.00	-2,047.85
0141011 · Police - gasoline	837.43	6,000.00	-5,162.57
0141015 · Police Uniform	0.00	1,000.00	-1,000.00
0141016 · Police Equipment	78.50	1,000.00	-921.50
0141017 · Police Firearms	0.00	500.00	-500.00
0141020 · Police Insurances WC & Liability	0.00	10,500.00	-10,500.00
0141025 · Police Vehicle Maintenance	934.01	5,000.00	-4,065.99
0141030 · Radio Net	0.00	8,000.00	-8,000.00
0141035 · Police Telephone, Fax, Internet	823.22	2,575.00	-1,751.78
0141036 · Police - Computer	0.00	2,400.00	-2,400.00
0141040 · Mobile Computer	551.65	2,000.00	-1,448.35
0141190 · Contribution to Fire Co.	0.00	6,000.00	-6,000.00
0141192 · Radio Net-Fire	0.00	2,600.00	-2,600.00
0141293 · Ambulance Radio Net	0.00	2,500.00	-2,500.00
0143093 · Garage Electric	153.56	625.00	-471.44
0143105 · Dump Trk.	0.00	400.00	-400.00
0143200 · Snow Cleaning	13,858.81	10,000.00	3,858.81
0143310 · Signs Mat'l & Supplies	0.00	4,200.00	-4,200.00
0143420 · Streets - Maintenance	0.00	27,500.00	-27,500.00
0143430 · Street Lights	3,907.65	14,400.00	-10,492.35
0145101 · Parks - Salaries & Wages	705.55	12,400.00	-11,694.45
0145109 · Parks - Mat'l & Supplies	721.42	4,150.00	-3,428.58
0145111 · Parks - Electric Service	380.92	1,200.00	-819.08
0145120 · Parks-Gen'l Expense	401.30	16,592.46	-16,191.16
0145121 · Parks Equipment Grant	48,788.66	0.00	48,788.66
0145122 · Community Days Games& Fireworks	0.00	2,500.00	-2,500.00
0145140 · Pool	106.42	0.00	106.42
0145500 · Shade Tree Comm.	0.00	2,000.00	-2,000.00
0146110 · Code Services	3,811.11	8,000.00	-4,188.89
0146111 · Apt. Inspections	494.38	12,000.00	-11,505.62
0146700 · Bernville Library Contributions	0.00	1,000.00	-1,000.00
0146704 · Parade Committee	0.00	500.00	-500.00
0147002 · FICA Employer	503.15	6,000.00	-5,496.85
0147003 · Police FICA	1,757.11	7,000.00	-5,242.89



Bernville Borough  
Profit & Loss Budget vs. Actual  
January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget
0147010 · PSAB U/C Plan	35.80	1,700.00	-1,664.20
0147101 · General Liability	0.00	11,000.00	-11,000.00
0147113 · Workers Compensation	1,106.00	18,000.00	-16,894.00
0147114 · Property and Auto Ins	0.00	9,000.00	-9,000.00
Total Expense	136,498.52	393,495.00	-256,996.48
Net Ordinary Income	-60,519.41	0.00	-60,519.41
Net Income	-60,519.41	0.00	-60,519.41

**Bernville Borough Sewer Fund**  
**Profit & Loss Budget vs. Actual**  
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
0810702 · Dividends-PLGIT Sewer Fund	3,982.05	18,000.00	-14,017.95
0834115 · Interest Inc.	374.40	0.00	374.40
0836410 · Wastewater/Sewage	91,499.19	285,000.00	-193,500.81
0836420 · Sewer Tap in Fee	0.00	3,500.00	-3,500.00
0836430 · Certification Fee	0.00	150.00	-150.00
<b>Total Income</b>	<u>95,855.64</u>	<u>306,650.00</u>	<u>-210,794.36</u>
<b>Gross Profit</b>	95,855.64	306,650.00	-210,794.36
<b>Expense</b>			
0820004 · Treasurers Salary	3,182.08	12,558.79	-9,376.71
0820005 · Stipend	2,160.00	2,160.00	0.00
0822025 · Office Expense	794.04	0.00	794.04
0822029 · Legal Service	0.00	5,000.00	-5,000.00
0822500 · Inspections/Maintenace	2,436.06	44,500.00	-42,063.94
0825200 · Contracted Services	41,758.52	145,000.00	-103,241.48
0827002 · FICA Employer - Sewer	243.43	900.00	-656.57
0828000 · Misc.	5,061.34	6,000.00	-938.66
0832200 · Billing Service	119.27	1,000.00	-880.73
0832300 · Billing Postage	254.58	1,400.00	-1,145.42
0834400 · Gen'l Engineering Service	1,139.25	15,000.00	-13,860.75
0840026 · Audit Expense	1,150.00	3,000.00	-1,850.00
0840033 · RESERVE ACCT	0.00	62,631.21	-62,631.21
0840122 · Property & Liability Insurance	0.00	7,500.00	-7,500.00
0849225 · Transfer from Tompkins to PLGIT	75,000.00	0.00	75,000.00
<b>Total Expense</b>	<u>133,298.57</u>	<u>306,650.00</u>	<u>-173,351.43</u>
<b>Net Ordinary Income</b>	<u>-37,442.93</u>	<u>0.00</u>	<u>-37,442.93</u>
<b>Net Income</b>	<u><u>-37,442.93</u></u>	<u><u>0.00</u></u>	<u><u>-37,442.93</u></u>



**Bernville Borough Water Authority**  
**Profit & Loss Budget vs. Actual**  
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
0234115 · Interest Inc.	3,951.57	15,000.00	-11,048.43
0236410 · WATER CUSTOMERS	48,325.01	245,000.00	-196,674.99
CERTIFICATION FEE	0.00	150.00	-150.00
Total 0236411 · MISC. CUSTOMER FEES	0.00	150.00	-150.00
0236502 · Tap In Fees	0.00	4,000.00	-4,000.00
<b>Total Income</b>	<u>52,276.58</u>	<u>264,150.00</u>	<u>-211,873.42</u>
<b>Gross Profit</b>	52,276.58	264,150.00	-211,873.42
<b>Expense</b>			
0220201 · CERTIFIED OPERATOR	4,178.27	24,000.00	-19,821.73
0222501 · WaterMeters	0.00	10,000.00	-10,000.00
0222502 · Chemicals	804.86	6,000.00	-5,195.14
0222600 · Building Maintenance/Repairs	1,865.99	3,250.00	-1,384.01
0222601 · Equipment	0.00	1,000.00	-1,000.00
0222700 · Electric	2,413.03	9,000.00	-6,586.97
0222702 · Generator	0.00	5,000.00	-5,000.00
0222703 · Sewer Service	190.00	760.00	-570.00
0222709 · Mtnce. Misc.	0.00	15,000.00	-15,000.00
0222710 · Groundskeeping/snow removal	0.00	1,100.00	-1,100.00
0240003 · Secretary Salary	3,182.08	12,682.39	-9,500.31
0240005 · Stipend	2,160.00	2,160.00	0.00
0240006 · GREENTREE TECH SUPPORT	0.00	1,500.00	-1,500.00
0240010 · Business Licenses and Permits	0.00	2,000.00	-2,000.00
0240011 · Postage	254.58	1,400.00	-1,145.42
0240022 · Advertising/Notices	0.00	200.00	-200.00
0240032 · Telephone/online service	219.78	900.00	-680.22
0240033 · Reserve Account	150,000.00	134,947.61	15,052.39
0240080 · Office Supplies	356.39	500.00	-143.61
0240081 · Miscellaneous	1,438.59	0.00	1,438.59
0240083 · BANKCARD EXPENSES	2,248.51	4,200.00	-1,951.49
0240435 · Bank Servi Charges	0.00	50.00	-50.00
0250023 · Laboratory Services	1,736.00	10,000.00	-8,264.00
0250024 · Engineer Services	0.00	10,000.00	-10,000.00
0250026 · Audit fees	0.00	3,500.00	-3,500.00
0250029 · Legal Services	0.00	5,000.00	-5,000.00
<b>Total Expense</b>	<u>171,048.08</u>	<u>264,150.00</u>	<u>-93,101.92</u>
<b>Net Ordinary Income</b>	-118,771.50	0.00	-118,771.50

**Bernville Borough Trash Fund**  
**Profit & Loss Budget vs. Actual**  
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
0934100 · Trash Interest	87.96	0.00	87.96
0938036 · Trash Collections	56,612.86	122,100.00	-65,487.14
Total Income	<u>56,700.82</u>	<u>122,100.00</u>	<u>-65,399.18</u>
Gross Profit	56,700.82	122,100.00	-65,399.18
Expense			
0940033 · Salary	1,839.64	4,349.69	-2,510.05
0948036 · Trash Removal	26,640.00	110,000.00	-83,360.00
0948037 · Recycling Site Disposal	0.00	5,000.00	-5,000.00
0948040 · Trash Miscellaneous	1,556.35	0.00	1,556.35
Total Expense	<u>30,035.99</u>	<u>119,349.69</u>	<u>-89,313.70</u>
Net Ordinary Income	<u>26,664.83</u>	<u>2,750.31</u>	<u>23,914.52</u>
Net Income	<u><u>26,664.83</u></u>	<u><u>2,750.31</u></u>	<u><u>23,914.52</u></u>



**Bernville Borough State Liquid Fuels Fund**  
**Profit & Loss Budget vs. Actual**  
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
3510702 · Divi. - Highway Aid	1,091.44	0.00	<u>1,091.44</u>
3535199 · State Liquid Fuels	31,466.16	0.00	<u>31,466.16</u>
Total Income	<u>32,557.60</u>	0.00	<u>32,557.60</u>
Gross Profit	<u>32,557.60</u>	0.00	<u>32,557.60</u>
Net Ordinary Income	<u>32,557.60</u>	0.00	<u>32,557.60</u>
Net Income	<u>32,557.60</u>	<u>0.00</u>	<u>32,557.60</u>



April 3, 2024

Via Email: [bernvillemoro@comcast.net](mailto:bernvillemoro@comcast.net). [jmccarthy@mccarthy-engineering.com](mailto:jmccarthy@mccarthy-engineering.com)

Dennis Baver  
Bernville Borough  
P.O. Box 40  
Bernville, PA 19506

RE: Bernville Borough Wastewater  
NPDES Permit No. PA0024023  
March 2024—Monthly Operations and Maintenance Report

Dear Dennis:

We are pleased to report there were no wastewater quality violations during the month of March, 2024. Copies of the following information, which will be submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough, will be sent to you on or before April 30, 2024.

- Discharge Monitoring Report
- Supplemental Reports

A summary of the monthly flow data is as follows:

Average, in MGD	=	0.3253
Maximum, in MGD	=	0.5664

Routine Maintenance/Events:

- General housekeeping
- Maintenance and inspections/observations performed

Non-Routine Maintenance/Events:

There are no non-routine events to report at this time.

If you have any questions, please contact us at 717.560.2760 or [ContactAWS@arrowaterservices.com](mailto:ContactAWS@arrowaterservices.com).

Sincerely,

A handwritten signature in blue ink, appearing to read "DK", is written over a light blue circular background.

David Kline, L.O.  
Director of Operations

A handwritten signature in blue ink, appearing to read "Kevin R. Dunn", is written over a light blue circular background.

Kevin R. Dunn  
Assistant Director of Operations

108 West Airport Road, Lititz, PA 17543  
P: 717.560.2760 | E: [contactAWS@arrowaterservices.com](mailto:contactAWS@arrowaterservices.com)





April 3, 2024

Via Email: [bernvillemoro@comcast.net](mailto:bernvillemoro@comcast.net)

Dennis Baver  
Bernville Borough Water Treatment Plant  
P.O. Box 40  
Bernville, PA 19506

RE: Bernville Borough Water Treatment Plant  
March 2024—Monthly Operations and Maintenance Report

Dear Dennis:

A chlorine check at the entry point was missed on March 17, 2024 which resulted in ARRO having to contact the DEP and initiate a public notice notifying your customers of the missed monitoring. That notice is attached for your review.

The monthly DWELR data for the two wells was submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough and the confirmation report will be sent to you via email for your files.

A brief summary of the monthly flow data is as follows:

2024			
March	Well		Total Daily Gallons
	4	3	
Average	100,805	90,935	100,476
Total	2,923,341	90,935	3,014,276
Min	61,913	90,935	61,913
Max	214,767	90,935	214,767

Routine Maintenance/Events:

- Performed daily well inspections as per the contract
- Weekly duties as per the contract
- Monthly duties as per the contract

108 West Airport Road, Lititz, PA 17543  
P: 717.560.2760 | E: [contactAWS@arrowaterservices.com](mailto:contactAWS@arrowaterservices.com)

Non-Routine Maintenance/Events:

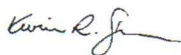
There are no non-routine events to report at this time.

If you have any questions, please contact 717.560.2760 or [ContactAWS@arrowaterservices.com](mailto:ContactAWS@arrowaterservices.com).

Sincerely,



David Kline, L.O.  
Director of Operations



Kevin R. Dunn  
Assistant Director of Operations





## PUBLIC NOTICE

### IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER FAILURE TO MONITOR

**ESTE INFORME CONTIENE INFORMACIÓN IMPORTANTE ACERCA DE SU AGUA POTABLE. HAGA QUE  
ALGUIEN LO TRADUZCA PARA USTED, O HABLE CON ALGUIEN QUE LO ENTIENDA.**

#### **Monitoring Requirements Not Met for Bernville Borough Water System**

Our water system violated several drinking water standards over the past year. Even though these were not emergencies, as our customers, you have a right to know what happened and what we did to correct these situations.

*We are required to monitor your drinking water for specific contaminants on a regular basis. Results of regular monitoring are an indicator of whether or not our drinking water meets health standards. During March 17, 2024 we failed to monitor for the following contaminants and therefore cannot be sure of the quality of our drinking water during that time.*

#### **What should I do?**

There is nothing you need to do at this time.

The table below lists the contaminant(s) we did not properly test for during the last year, the required sampling frequency, how many samples we took, when samples should have been taken, and the date on which corrective action samples were (or will be) taken.

Contaminant	Required sampling frequency	Number of samples taken	When all samples should have been taken	When samples were or will be taken
EP Chlorine Residual	1	0	3/17/24	3/18/24

#### **What happened? What was done? When will it be resolved?**

A chlorine check at the entry point was missed on March 17<sup>th</sup>, 2024. This resulted in missed monitoring for that day.

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

For more information regarding this notice, please contact Kevin Dunn at 717-205-4570.

#### **Certified by:**

Signature: Kevin R. Dunn

Date: 3/19/2024

Print Name and Title: Kevin Dunn Assistant Director of Operations

As a representative of the Public Water system indicated above, I certify that public notification addressing the above violation was distributed to all customers in accordance with the delivery requirements outlined in Chapter 25 PA Code 109 Subchapter D of the Department of Environmental Protection (DEP's) regulations. The following methods of distribution were used: Mail Delivery.

PWS ID#: 3060085

Date distributed: Next Bill.