

January 7, 2025

MINUTES OF BERNVILLE BOROUGH COUNCIL MEETING JANUARY 7, 2025

President Dennis Baver called meeting of Bernville Borough Council to order Tuesday, January 7, 2025, at 7:04 PM in the Bernville Borough Hall at 6602 Bernville Rd.

Present were President Dennis Baver, Vice President Justin Kiebach, Councilmember's Jason Wenrich, Randy Copenhaver, Wayne Leshner, and Jamie Schur, Secretary Brenda Strunk, Chief Brian Thumm and Solicitor Michelle Mayfield. Mayor Shawn Raup-Konsavage, and Councilmember Zach Smith were absent.

Guests included Luke Shultz, Kim Shultz, Dale Balthaser, Randy Becker, and John Kissling.

Pledge to the Flag

APPOINTMENTS MADE BY MOTIONS

1. MOTION by SCHUR/KIEBACH to appoint Brenda Strunk to secretary/treasurer. Motion carried 6-0.
2. MOTION by KIEBACH/LESHER to appoint Hartman, Valeriano, Magovern, and Lutz as borough solicitor. Motion carried 6-0.
3. MOTION by LESHER/SCHUR to appoint Spotts, Stevens, and McCoy to engineer for general, water, and sewer. Motion carried 6-0.
4. MOTION by LESHER/KIEBACH to appoint Kraft Municipal Group as code enforcement and zoning. Motion carried 5-1. Councilmember Copenhaver was against.
5. MOTION by WENRICH/COPENHAVER to appoint James Gabel to the zoning hearing board with term expiring January 2028. Motion carried 5-0. Councilmember Leshner abstained.
6. MOTION by SCHUR/KIEBACH to appoint Luke Shultz to the shade tree commission with term expiring December 31, 2026. Motion carried 6-0.

MOTIONS

1. MOTION by COPENHAVER/WENRICH to waive the fee for the park rental, for Bernville Fire Company, on May 17, 2025 for the gun raffle and allowing alcohol in Umbenhauer Park that day contingent on the Bernville Fire Company having a liquor license, and Umbenhauer Park will be closed the day of the event. Motion carried 5-0. Vice President Kiebach abstained.
2. MOTION by SCHUR/LESHER to terminate any agreements with McCarthy Engineering for municipal engineering services for the Borough of Bernville and to authorize the solicitor to issue a letter of notification of termination to McCarthy Engineering and request return of all borough documents in their position. Motion carried 6-0.
3. MOTION by COPENHAVER/WENRICH to accept Resolution No. 01-07-2025 to appoint Brown Plus as auditor for year ending 2024 for the amount not to exceed \$14,500 and \$6,000 for the tax collector audit. Motion carried 6-0.
4. MOTION by SCHUR/WENRICH to salary Brenda Strunk at \$25.61 per hour for 80 hours in a 2 week pay period for 54 weeks. This includes 2 additional weeks for vacation pay. Motion carried 5-0. Councilmember Copenhaver abstained due to being a relative.
5. MOTION by LESHER/WENRICH to issue a insurance stipend to the Secretary/Treasurer in the amount of \$6675.00. Motion carried 5-0. Councilmember Copenhaver abstained due to being a relative.
6. MOTION by KIEBACH/COPENHAVER to salary Chief Brian Thumm at \$29.82 per hour for 80 hours in a 2 week pay period for 52 weeks. Motion carried 6-0.

January 7, 2025

MOTIONS cont.

7. MOTION by BAVER/LESHER to give employees a 3% increase for 2025. Motion carried 5-0. Councilmember Schur abstained.
8. MOTION by COPENHAVER/LESHER to hire Randy Becker, as a maintenance level 2 part time employee, at a rate of \$20.00 per hour effective after all employee paperwork and background checks have been submitted to the borough secretary/treasurer. Motion carried 6-0.
9. MOTION by COPENHAVER/SCHUR to accept the minutes of November 26, 2024. Motion carried 5-0. Councilmember Wenrich abstained.
10. MOTION by SCHUR/COPENHAVER to accept the minutes of December 3, 2024. Motion carried 4-0. President Bayer and Councilmember Leshar abstained.
11. MOTION by COPENHAVER/SCHUR to approve the accounts payable with the inclusion of S&T Landscaping \$7750.00 and Berks County Uniformed Construction Code \$300.00. Motion carried 6-0.
12. MOTION by KIEBACH/COPENHAVER to accept the treasurer report subject to audit. Motion carried 6-0.
13. MOTION by COPENHAVER/KIEBACH to accept the profit and loss subject to audit. Motion carried 6-0. (P&L ATTACHED)

GUESTS

John Kissling, Bernville Fire Chief, talked to council about the May 17, 2025 gun raffle fundraiser. Mr. Kissling also stated that there is a EMA meeting on January 20, 2025.

President Bayer asked Mr. Kissling to draft and propose to the borough council who meets what requirements and eligibility for the fire tax credit that has been requested.

SECRETARY REPORT

Brenda Strunk reported that Christmas Day the laundromat had a water leak and used 168,000 gallons of water.

The secretary also reported that \$200,000 was transferred from the sewer Tompkins Vist account to the sewer PLGIT account. Also, \$200,000 was transferred from the water Tompkins Vist account to the water PLGIT account.

COUNCIL REPORTS

President Dennis Bayer held a discussion about declaring a snow emergency. The solicitor stated that if the Mayor is unavailable to call a snow emergency then the Council President would be deputy mayor and declare the snow emergency.

Councilmember Wenrich reported that January 14, 2025, at 6:30 PM, the County Commissioners will be holding a town hall meeting at the Bernville Library.

Councilmember Leshar reported that he repaired potholes at 4th and Thomas Street.

SEWER REPORT

REPORT ATTACHED

WATER REPORT

REPORT ATTACHED

January 7, 2025

POLICE REPORT

To: Bernville Borough Council & Mayor

From: Chief Brian E. Thumm

Subject: December Monthly Report

Date: 01-03-2025

In the month of December, we had no misdemeanor or felony crimes reported to the Police Department. We were busy patrolling the streets, conducting security checks of Borough and private property, and monitoring traffic.

The Borough received 22 calls for Police service. The Police had 4 ALS calls, and 1 BLS medical call, and 3 welfare checks. The Department conducted 2 traffic stops for violations of the vehicle code in the Borough. The Borough had 3 domestics reported. There were 2 calls for disorderly conduct. We had 4 calls for Police service, 1 crash reported. We had 1 flooded roadway and 1 assist request.

I handled many phone assignments relative to police matters which required no police action. Many of the calls were for incidents that took place outside of the Borough and the complaint was advised to contact PSP. The Department is here to service the community but requires citizens reporting incidents to the police Dept. and being willing and able to identify suspects involved.

Bernville Borough had 22 Police calls, 11 calls between 7am -3pm, 6 calls between 3pm-11pm and 5 call between 11pm-7am. The Borough police handled 6 calls for service, PSP received 16 calls for service, of those calls 11 of them they did not respond to the Borough.

The Police Department worked a total of 26 shifts covering 208 hours of service. Officers traveled 708 miles while on patrol and in the performance of our duties. We purchased 78.424 gallons of fuel for a total cost of \$250.15 dollars this is the pump price with all taxes and does not show any discount. The department issued 2 traffic citations, no non-traffic citations, and no parking tickets. There was a total of 22 police service calls.

RESPECTFULLY

A handwritten signature in blue ink, appearing to read "Brian Thumm", followed by a long horizontal flourish.

Brian E. Thumm
Chief of Police

January 7, 2025

ACCOUNTS PAYABLE

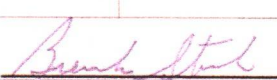
Borough of Bernville
Accounts Payable
January 7, 2025

	AMOUNT		DESCRIPTION
01 Comcast	\$116.14 PAID		POLICE PHONE AND FAX
01 Fleet Services	\$313.39 PAID		POLICE GASOLINE
01 Kraft Municipal Group	\$2,608.19 PAID		CODES AND RENTAL INSPECTIONS
01 County of Berks	\$65.50 PAID		POLICE MOBILE COMPUTER
01 County of Berks	\$96.55 PAID		POLICE MOBILE COMPUTER REPLACEMENT
01 Met-Ed	\$167.30 PAID		BORO HALL
01 Met-Ed	\$24.19 PAID		CLAY PARK
01 Met-Ed	\$54.29 PAID		UMBENHAUER PARK
01 Met-Ed	\$32.65 PAID		GARAGE
01 Met-Ed	\$47.87 PAID		POOL
01 County of Berks	\$65.50 PAID		POLICE MOBILE COMPUTER
01 CNA Surety	\$793.75 PAID		SECRETARY/TREASURER BOND
01 Law Office of Alexander J. Eliker	\$1,575.00 PAID		ZONING HEARING FOR 228 GARFIELD RD (2023/2024)
01 Brown Plus	\$910.00 PAID		TAX COLLECTOR AUDIT
01 21st Century Media	\$977.81 PAID		2025 BUDGET AD & 2025 MEETING DATES AD
01 Reifsnnyder's Ag Center	\$9.40 PAID		BATTERIES - POLICE DEPT
01 ProMax Fence	\$13,290.00 PAID		BACKSTOP AT UMBENHAUER PARK
01 Wayne Leshner	\$119.73 PAID		COLD PATCH AND TAMPER
01 W.D. Zwicky	\$910.00 PAID		EMPTIED DUMPSTER AT RECYCLING SITE
	TOTAL GENERAL PAID	\$22,177.26	
01 T-Mobile	\$158.56		CELL PHONES
01 Cardmember Services	\$1,299.33		QUICKBOOKS PAYROLL SUBSCRIPTION and OFFICE SUPPLIES
01 Hartman Valeriano Magovern & Lutz	\$1,116.00		LEGAL SERVICES
01 Kraft Municipal Group	\$3,443.08		PERMITS, CODES, and RENTAL INSPECTIONS
01 Smrtguys	\$79.00		WEBSITE
01 Stratix Systems	\$156.00		WEBROOT with CISCO UMBRELLA - POLICE DEPARTMENT
01 Main Stream Industries	\$4,197.35		STREET SIGNS AND POSTS
01 Met Ed	\$1,205.50		STREETLIGHTS
	TOTAL GENERAL UNPAID	\$11,654.82	
08 Verizon	\$158.49 PAID		WWTP PHONE AND INTERNET (SEPTEMBER & OCTOBER)
08 nexbillpay	\$65.05 PAID		CREDIT CARD FEES
08 Met Ed	\$1,134.95 PAID		WWTP ELECTRIC
08 Quadient	\$21.19 PAID		POSTAGE
08 Wind River Environmental aka Captain Clog	\$763.50 PAID		SEWER CLOG 416 E 3rd ST
08 Power Systems Electric	\$669.19 PAID		WWTP GENERATORS SERVICES
08 Marlin M Nolt	\$3,360.00 PAID		SLUDGE REMOVAL
08 ARRO	\$8,583.88 PAID		CONTRACTED SERVICES
	TOTAL SEWER PAID	\$14,756.25	
08 Process Masters	\$2,595.40		WWTP SUPPLIES
	TOTAL SEWER UNPAID	\$2,595.40	
Verizon	\$75.12 PAID		WELL PHONE (SEPTEMBER & OCTOBER)
Met Ed	\$261.61 PAID		WELL 3
Met Ed	\$456.74 PAID		WELL 4
Suburban Water Testing	\$1,586.00 PAID		WATER TESTING
ARRO	\$1,871.88 PAID		CONTRACTED SERVICES
SSM	\$3,813.00 PAID		ENGINEERING
AH Moyer	\$419.48 PAID		REPAIRED FIRE HYDRANT AT PENN BERNVILLE
Power Systems Electric	\$411.73 PAID		WELL 3 GENERATOR SERVICE
Powerton Generators	\$69.99 PAID		GENERATOR MONITORING SUBSCRIPTION WELL 4
	TOTAL WATER PAID	\$8,895.56	
Suburban Water Testing	\$234.00		WATER TESTING
Exeter Supply Co	\$2,310.00		WELL SUPPLIES
	TOTAL WATER UNPAID	\$2,544.00	
09 Jax Disposal	\$9,065.00 PAID		TRASH REMOVAL

January 7, 2025

TREASURER REPORT

BOROUGH OF BERNVILLE'S TREASURER REPORT AS OF NOVEMBER 30, 2024

GENERAL FUND			
	Balance October 31, 2024		\$ 410,710.75
	Receipts 11/01/2024 - 11/30/2024		\$ 31,139.34
	Expenditures 11/01/2024 - 11/30/2024		\$ 29,283.64
	Balance - 30-Nov-24		\$ 412,566.45
SEWER FUND			
	Balance October 31, 2024		\$ 373,529.51
	Receipts 11/01/2024 - 11/30/2024		\$ 30,678.98
	Expenditures 11/01/2024 - 11/30/2024		\$ 19,197.67
	Balance - 30-Nov-24		\$ 385,010.82
TRASH FUND			
	Balance October 31, 2024		\$ 71,174.41
	Receipts 11/01/2024 - 11/30/2024		\$ 58.36
	Expenditures 11/01/2024 - 11/30/2024		\$ 10,830.00
	Balance - 30-Nov-24		\$ 60,402.77
WATER FUND			
	Balance October 31, 2024		\$ 344,575.87
	Receipts 11/01/2024 - 11/30/2024		\$ 1,037.38
	Expenditures 11/01/2024 - 11/30/2024		\$ 18,295.69
	Balance - 30-Nov-24		\$ 327,317.56
Total November 2024 Balance all Funds			\$ 1,185,297.60
DEPOSITORIES			
PLGIT Investment - Highway State Aid			\$167,860.11
PLGIT Investment - Sewer			\$514,127.15
PLGIT Investment - Water			\$483,521.96
TOTAL DEPOSITORIES			\$1,165,509.22
			
Brenda Strunk, Secretary/Treasurer			

January 7, 2025

ADJOURNMENT: There was no further business, and the Bernville Borough Council meeting adjourned at 7:46 PM by SCHUR/LESHER.

NO EXECUTIVE SESSION

Attest:

A handwritten signature in cursive script, appearing to read "Brenda Strunk".

Brenda Strunk
Borough Secretary

Bernville Borough
Profit & Loss Budget vs. Actual
January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
0130110 · Real Estate Taxes - Current	166,290.02	185,796.00	-19,505.98
0130140 · Delinquent Real Estate Tax IMMT'L	1,721.84	4,660.00	-2,938.16
0131001 · Per Capita Taxes -Current	1,711.88	3,000.00	-1,288.12
0131002 · Per Capita Taxes-Prior	583.00	500.00	83.00
0131010 · Real Estate Transfer Taxes	13,992.76	25,000.00	-11,007.24
0131020 · Earned Income Taxes	139,497.72	126,419.00	13,078.72
0131051 · Occupation Privilege Taxes	5,958.28	5,000.00	958.28
0132001 · Building/Zoning	15,873.00	3,500.00	12,373.00
0132011 · Rental Registration & Ins.	7,306.00	12,000.00	-4,694.00
0132014 · Cable Franchise Fee	14,051.86	16,000.00	-1,948.14
0132090 · Misc. Permits (including cable)	25.00	750.00	-725.00
0132095 · General Miscellaneous	70,415.00	0.00	70,415.00
0133003 · PA State Police Fines	895.73	0.00	895.73
0133004 · Miscellaneous	48,033.46	0.00	48,033.46
0133005 · Parking Fines	1,050.00	0.00	1,050.00
0133006 · Restitutions	363.30	0.00	363.30
0133007 · Traffic Fines	1,501.55	0.00	1,501.55
0133008 · Non Traffic Fines	318.33	0.00	318.33
0134101 · Interest - Savings	657.09	120.00	537.09
0135210 · Snow Removal Agreement	1,746.53	0.00	1,746.53
0135501 · Public Utility Real Estate	0.00	300.00	-300.00
0135508 · Alcoholic Beverage License	150.00	150.00	0.00
0135513 · Fireman's Relief Fund	4,882.58	0.00	4,882.58
0136702 · Community Day Donations	-3,503.66	0.00	-3,503.66
0138013 · Accident Reports	60.00	0.00	60.00
0138014 · Reimbursement Fire Co. WC Ins	11,766.00	9,500.00	2,266.00
0138016 · Grants	93,902.66	0.00	93,902.66
0138017 · Park Rental	560.00	800.00	-240.00
0139201 · transfer from other fund	32,719.15	0.00	32,719.15
0139208 · Transfer from Sewer	0.00	0.00	0.00
0170000 · Real Estate - Delinquent	5,545.92	0.00	5,545.92
Total Income	638,075.00	393,495.00	244,580.00
Gross Profit	638,075.00	393,495.00	244,580.00
Expense			
0140004 · Treasurer's Salary	19,092.48	24,120.54	-5,028.06
0140005 · Secretary Treasurer Bond	793.75	800.00	-6.25
0140006 · Stipend	2,160.00	2,160.00	0.00
0140010 · Materials & Supplies	8,054.80	5,000.00	3,054.80
0140011 · Postage	486.42	600.00	-113.58
0140020 · General Expense	51.09	0.00	51.09

Bernville Borough
Profit & Loss Budget vs. Actual
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
0140024 · General Engineer Services	3,309.00	1,500.00	1,809.00
0140026 · Audit Fees	11,700.00	6,000.00	5,700.00
0140029 · Legal Services	28,823.81	18,000.00	10,823.81
0140032 · Office Telephone	829.34	1,200.00	-370.66
0140034 · Advertising, Printing & Binding	2,277.02	4,500.00	-2,222.98
0140048 · Website	3,158.76	500.00	2,658.76
0140060 · Dues, Subscriptions, & Website	1,554.75	1,300.00	254.75
0140070 · Building Main./Repairs	3,046.81	2,419.00	627.81
0140080 · Misc.-General Fund	3,191.93	1,200.00	1,991.93
0140201 · Cleaning Services	0.00	1,000.00	-1,000.00
0140211 · Electric	2,580.71	2,600.00	-19.29
0140301 · Tax Collector-Salary	6,816.02	7,000.00	-183.98
0140302 · Tax Collector Bond	0.00	100.00	-100.00
0140303 · Tax Bills	106.03	125.00	-18.97
0140435 · Bank Servi. Chgs	879.96	0.00	879.96
0140720 · Grant Writer	200.00	0.00	200.00
0140725 · Grant Writer Engineering Fees	822.00	0.00	822.00
0141001 · Police Salaries & Wages	25,379.20	30,000.00	-4,620.80
0141002 · Police Training	350.00	400.00	-50.00
0141007 · Police Chief Salary	60,216.00	60,228.00	-12.00
0141010 · Police Mat'l & Supplies	1,535.15	2,500.00	-964.85
0141011 · Police - gasoline	4,084.90	6,000.00	-1,915.10
0141015 · Police Uniform	289.98	1,000.00	-710.02
0141016 · Police Equipment	2,798.01	1,000.00	1,798.01
0141017 · Police Firearms	0.00	500.00	-500.00
0141020 · Police Insurances WC & Liability	9,162.81	10,500.00	-1,337.19
0141025 · Police Vehicle Maintenance	3,780.35	5,000.00	-1,219.65
0141030 · Radio Net	7,863.17	8,000.00	-136.83
0141035 · Police Telephone, Fax, Internet	2,762.81	2,575.00	187.81
0141036 · Police - Computer	2,063.82	2,400.00	-336.18
0141040 · Mobile Computer	2,141.65	2,000.00	141.65
0141190 · Contribution to Fire Co.	6,000.00	6,000.00	0.00
0141191 · Fire Co Tax Refund	4,882.58	0.00	4,882.58
0141192 · Radio Net-Fire	2,331.07	2,600.00	-268.93
0141293 · Ambulance Radio Net	2,288.66	2,500.00	-211.34
0141424 · Engineering Services	2,460.63	0.00	2,460.63
0141450 · Shade Tree Commission	2,000.00	0.00	2,000.00
0143093 · Garage Electric	486.31	625.00	-138.69
0143105 · Dump Trk.	0.00	400.00	-400.00
0143200 · Snow Cleaning	13,858.81	10,000.00	3,858.81
0143310 · Signs Mat'l & Supplies	0.00	4,200.00	-4,200.00
0143420 · Streets - Maintenance	12,284.50	27,500.00	-15,215.50

Bernville Borough
Profit & Loss Budget vs. Actual
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
0143421 · Road Improvements	119.73	0.00	119.73
0143430 · Street Lights	19,957.44	14,400.00	5,557.44
0145101 · Parks - Salaries & Wages	4,756.80	12,400.00	-7,643.20
0145109 · Parks - Mat'l & Supplies	4,996.05	4,150.00	846.05
0145111 · Parks - Electric Service	1,172.06	1,200.00	-27.94
0145120 · Parks-Gen'l Expense	23,005.80	16,592.46	6,413.34
0145121 · Parks Equipment Grant	48,788.66	0.00	48,788.66
0145122 · Community Days Games& Fireworks	5,919.60	2,500.00	3,419.60
0145140 · Pool	554.49	0.00	554.49
0145500 · Shade Tree Comm.	2,000.00	2,000.00	0.00
0146110 · Code Services	18,715.42	8,000.00	10,715.42
0146111 · Apt. Inspections	6,131.81	12,000.00	-5,868.19
0146700 · Bernville Library Contributions	1,000.00	1,000.00	0.00
0146704 · Parade Committee	0.00	500.00	-500.00
0147002 · FICA Employer	2,345.89	6,000.00	-3,654.11
0147003 · Police FICA	6,548.03	7,000.00	-451.97
0147010 · PSAB U/C Plan	1,211.26	1,700.00	-488.74
0147101 · General Liability	10,626.00	11,000.00	-374.00
0147113 · Workers Compensation	15,636.19	18,000.00	-2,363.81
0147114 · Property and Auto Ins	19,405.00	9,000.00	10,405.00
0148000 · Misc.-Gen. Fund	876.16	0.00	876.16
0866900 · Reconciliation Discrepancies	0.01	0.00	0.01
Total Expense	<u>462,721.49</u>	<u>393,495.00</u>	<u>69,226.49</u>
Net Ordinary Income	175,353.51	0.00	175,353.51

Bernville Borough Sewer Fund
Profit & Loss Budget vs. Actual
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
0810702 · Dividends-PLGIT Sewer Fund	17,305.56	18,000.00	-694.44
0836410 · Wastewater/Sewage	346,672.18	285,000.00	61,672.18
0836420 · Sewer Tap in Fee	0.00	3,500.00	-3,500.00
0836430 · Certification Fee	0.00	150.00	-150.00
0838330 · Miscell.	269,375.00	0.00	269,375.00
Total Income	<u>633,352.74</u>	<u>306,650.00</u>	<u>326,702.74</u>
Gross Profit	633,352.74	306,650.00	326,702.74
Expense			
0140060 · Dues & Subscriptions	250.00	0.00	250.00
0820004 · Treasurers Salary	15,674.74	12,558.79	3,115.95
0820005 · Stipend	2,160.00	2,160.00	0.00
0822025 · Office Expense	3,551.51	0.00	3,551.51
0822029 · Legal Service	223.06	5,000.00	-4,776.94
0822500 · Inspections/Maintenace	34,159.02	44,500.00	-10,340.98
0825200 · Contracted Services	162,416.16	145,000.00	17,416.16
0827002 · FICA Employer - Sewer	1,199.12	900.00	299.12
0828000 · Misc.	10,734.81	6,000.00	4,734.81
0832200 · Billing Service	119.27	1,000.00	-880.73
0832300 · Billing Postage	944.42	1,400.00	-455.58
0834400 · Gen'l Engineering Service	3,462.25	15,000.00	-11,537.75
0840000 · Software Support	2,145.00	0.00	2,145.00
0840026 · Audit Expense	3,000.00	3,000.00	0.00
0840033 · RESERVE ACCT	0.00	62,631.21	-62,631.21
0840122 · Property & Liability Insurance	0.00	7,500.00	-7,500.00
0849225 · Transfer from Tompkins to PLGIT	275,000.00	0.00	275,000.00
Total Expense	<u>515,039.36</u>	<u>306,650.00</u>	<u>208,389.36</u>
Net Ordinary Income	<u>118,313.38</u>	<u>0.00</u>	<u>118,313.38</u>
Net Income	<u><u>118,313.38</u></u>	<u><u>0.00</u></u>	<u><u>118,313.38</u></u>

Bernville Borough Water Authority
Profit & Loss Budget vs. Actual
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
0234115 · Interest Inc.	22,034.88	15,000.00	7,034.88
0236410 · WATER CUSTOMERS	244,805.19	245,000.00	-194.81
CERTIFICATION FEE	0.00	150.00	-150.00
Total 0236411 · MISC. CUSTOMER FEES	0.00	150.00	-150.00
0236501 · MISCELLANEOUS INCOME	283,525.00	0.00	283,525.00
0236502 · Tap In Fees	0.00	4,000.00	-4,000.00
Total Income	<u>550,365.07</u>	<u>264,150.00</u>	<u>286,215.07</u>
Gross Profit	550,365.07	264,150.00	286,215.07
Expense			
0220201 · CERTIFIED OPERATOR	17,130.77	24,000.00	-6,869.23
0222500 · Inspect. & Maint. Water Lines	419.48	0.00	419.48
0222501 · WaterMeters	0.00	10,000.00	-10,000.00
0222502 · Chemicals	4,833.11	6,000.00	-1,166.89
0222600 · Building Maintenance/Repairs	2,674.89	3,250.00	-575.11
0222601 · Equipment	0.00	1,000.00	-1,000.00
0222700 · Electric	8,557.44	9,000.00	-442.56
0222702 · Generator	34,318.35	5,000.00	29,318.35
0222703 · Sewer Service	769.50	760.00	9.50
0222709 · Mtnce. Misc.	79.95	15,000.00	-14,920.05
0222710 · Groundskeeping/snow removal	2,500.00	1,100.00	1,400.00
0240003 · Secretary Salary	15,674.74	12,682.39	2,992.35
0240005 · Stipend	2,160.00	2,160.00	0.00
0240006 · GREENTREE TECH SUPPORT	2,145.00	1,500.00	645.00
0240010 · Business Licenses and Permits	2,100.00	2,000.00	100.00
0240011 · Postage	825.85	1,400.00	-574.15
0240022 · Advertising/Notices	0.00	200.00	-200.00
0240032 · Telephone/online service	946.74	900.00	46.74
0240033 · Reserve Account	150,000.00	134,947.61	15,052.39
0240060 · Dues and Subscriptions	75.00	0.00	75.00
0240080 · Office Supplies	356.39	500.00	-143.61
0240081 · Miscellaneous	3,923.43	0.00	3,923.43
0240083 · BANKCARD EXPENSES	2,248.51	4,200.00	-1,951.49
0240435 · Bank Servi Charges	15.00	50.00	-35.00
0250023 · Laboratory Services	12,558.00	10,000.00	2,558.00
0250024 · Engineer Services	27,277.08	10,000.00	17,277.08
0250026 · Audit fees	3,539.30	3,500.00	39.30
0250029 · Legal Services	90.00	5,000.00	-4,910.00
Total Expense	<u>295,218.53</u>	<u>264,150.00</u>	<u>31,068.53</u>
Net Ordinary Income	255,146.54	0.00	255,146.54

Bernville Borough Trash Fund
Profit & Loss Budget vs. Actual
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
0932095 · trash misc	6,375.00	0.00	6,375.00
0934100 · Trash Interest	600.21	0.00	600.21
0938005 · Trash Certification Fees	15.00	0.00	15.00
0938036 · Trash Collections	115,324.29	122,100.00	-6,775.71
Total Income	<u>122,314.50</u>	<u>122,100.00</u>	<u>214.50</u>
Gross Profit	122,314.50	122,100.00	214.50
Expense			
0940033 · Salary	3,255.78	4,349.69	-1,093.91
0948036 · Trash Removal	107,300.00	110,000.00	-2,700.00
0948037 · Recycling Site Disposal	0.00	5,000.00	-5,000.00
0948040 · Trash Miscellaneous	1,556.35	0.00	1,556.35
Total Expense	<u>112,112.13</u>	<u>119,349.69</u>	<u>-7,237.56</u>
Net Ordinary Income	<u>10,202.37</u>	<u>2,750.31</u>	<u>7,452.06</u>
Net Income	<u><u>10,202.37</u></u>	<u><u>2,750.31</u></u>	<u><u>7,452.06</u></u>

Bernville Borough State Liquid Fuels Fund
Profit & Loss Budget vs. Actual
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
3510702 · Divi. - Highway Aid	7,882.07	0.00	<u>7,882.07</u>
3535199 · State Liquid Fuels	31,466.16	0.00	<u>31,466.16</u>
Total Income	<u>39,348.23</u>	0.00	<u>39,348.23</u>
Gross Profit	<u>39,348.23</u>	0.00	<u>39,348.23</u>
Net Ordinary Income	<u>39,348.23</u>	0.00	<u>39,348.23</u>
Net Income	<u>39,348.23</u>	<u>0.00</u>	<u>39,348.23</u>



ARRO Water Services
108 West Airport Road
Lititz, PA 17543
P: 717.560.2760
www.arrowaterservices.com

January 3, 2025

Via Email: brenda@bernvillevillage.org

Dennis Baver
Bernville Borough
P.O. Box 40
Bernville, PA 19506

RE: Bernville Borough Wastewater
NPDES Permit No. PA0024023
December 2024—Monthly Operations and Maintenance Report

Dear Dennis:

We are pleased to report there were no wastewater quality violations during the month of December, 2024. Copies of the following information, which will be submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough, will be sent to you on or before January 31, 2025.

- Discharge Monitoring Report
- Supplemental Reports

A summary of the monthly flow data is as follows:

Average, in MGD	=	0.1769
Maximum, in MGD	=	0.3201

Routine Maintenance/Events:

- General housekeeping
- Maintenance and inspections/observations performed

Non-Routine Maintenance/Events:

12/23: High wet well level alarm.

If you have any questions, please contact us at 717.560.2760 or ContactAWS@arrowaterservices.com.

Sincerely,

David Kline, L.O.
Director of Operations
ARRO Water Services

Kevin R. Dunn, L.O.
Assistant Director of Operations
ARRO Water Services



ARRO Water Services
108 West Airport Road
Lititz, PA 17543
P: 717.560.2760
www.arrowaterservices.com

January 3, 2025

Via Email: brenda@bernavilleborough.org

Dennis Baver
Bernville Borough Water Treatment Plant
P.O. Box 40
Bernville, PA 19506

RE: Bernville Borough Water Treatment Plant
December 2024—Monthly Operations and Maintenance Report

Dear Dennis:

We are pleased to report that there were no water quality violations during the month of December 2024. The monthly DWELR data for the two wells was submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough and a confirmation report has been sent via email to the address listed above.

A brief summary of the monthly flow data is as follows:

2024			
December	Well		Total Daily Gallons
	4	3	
Average	90,302	103,470	90,726
Total	2,709,049	103,470	2,812,519
Min	58,787	103,470	58,787
Max	223,993	103,470	223,993

Routine Maintenance/Events:

- Performed daily well inspections as per the contract
- Weekly duties as per the contract
- Monthly duties as per the contract

Non-Routine Maintenance/Events:

12/4: Shut off Water Service at three locations.

12/5: Return Water Service to 215 Garfield.


12/25: Calls regarding Water service break in town. Instructed operator to check the water plant to confirm the well was keeping up with demand. Checked Well level after water leak.

If you have any questions, please contact 717.560.2760 or ContactAWS@arrowaterservices.com.

Sincerely,



David Kline, L.O.
Director of Operations
ARRO Water Services



Kevin R. Dunn, L.O.
Assistant Director of Operations
ARRO Water Services