MINUTES OF BERNVILLE BOROUGH COUNCIL MEETING MAY 5, 2026

President Dennis Baver called meeting of Bernville Borough Council to order Tuesday, May 5, 2026, at 7:00 PM in the Bernville Borough Hall at 6602 Bernville Rd.

Present were Mayor Wayne Lesher, President Dennis Baver, Vice President Justin Kiebach, Councilmember's Dale Balthaser, Jamie Schur, Randy Copenhaver, Cindy Wise, and Jason Wenrich, and Secretary Brenda Strunk and Solicitor Chris Hartman.

Guests included Eric Hershberger, Scott Miller, Michele Ehrhart, Lisa Calhoun, Kim Schultz, Luke Schultz, John Kissling, Terry Rubendall, Brian Thumm, Brynn Schaeffer, and Darren Zimmerman.

Pledge to the Flag

MOTIONS

1. MOTION by WENRICH/BALTHASER to accept the minutes of April 7, 2026. Motion carried 7-0.
2. MOTION by KIEBACH/BALTHASER to accept the minutes of the "Special Meeting" of April 13, 2026. Motion carried 5-1-1. Councilmember Copenhaver voted no, and Councilmember Wenrich abstained due to not being in attendance at the meeting.
3. MOTION by SCHUR/KIEBACH to approve the accounts payable listed on page 3. Motion carried 7-0.
4. MOTION by KIEBACH/WENRICH to accept the treasurer report subject to audit. Motion carried 7-0.
5. MOTION by SCHUR/WISE to accept the profit and loss subject to audit. Motion carried 7-0. (P&L ATTACHED)
6. MOTION by SCHUR/BALTHASER to grant the extension until November 3, 2026 for the 225 -229 N Main St Subdivision. Motion carried 7-0.
7. MOTION by SCHUR/BALTHASER to accept the proposal from Ditchcreek Utility Services Inc. pending final PA Small Water and Sewer Grant approval, to clean and televise approximately 19,000 ft of 8-inch, 10-inch, 12-inch sanitary sewer lines with additional pricing to televise sanitary sewer laterals. Motion carried 7-0. (PROPOSAL ATTACHED)
8. MOTION by WENRICH/BALTHASER to accept the proposal from Optimum Controls Corporation pending final PA Small Water and Sewer Grant approval, for SCADA Modifications for the WWTP at a cost of 33,208.00. Motion carried 7-0. (PROPOSAL ATTACHE)
9. MOTION by BALTHASER/WISE to accept the proposal from American Communications Center a cost of $75 base rate per month, which includes 75 minutes, and $1.10 per minute over 75 minutes. This service is an answering service for after hours, holiday, and vacation coverage. Motion failed. 2-4-1. Councilmembers Baver, Schur, Wenrich, Kiebach voted no, Copenhaver abstained due to being related to Brenda.
10. MOTION by KIEBACH/SCHUR to accept the Sewer Plant Organic Rerate Project Proposal, from SSM, to be performed time and material for an estimated amount of $6,500.00. Motin carried 7-0. (PROPOSAL ATTACHED)

MOTIONS cont.

11. MOTION by SCHUR/BAVER to table the motion to accept the proposal from Pristine Properties for mowing and trimming as follows:
    a. Pool - $120.00
    b. Umbenhauer Park - $280.00
    c. Clay Park - $150.00
    d. Creek at Umbenhauer Park between Pool and Bandshell - $50/hour
12. MOTION by WENRICH/KIEBACH to authorize the secretary to readvertise the snow removal bid specs for opening at the July 7, 2026 meeting. Motion carried 7-0.
13. MOTION by COPENHAVER/WENRICH to amend the agenda adding window installation. Motion carried 6-1. Councilmember Balthaser voted no.
14. MOTION by COPENHAVER/WENRICH to accept the proposal from Deaner Construction Service at a cost not to exceed $2,200.00 to install and aluminum cap 15 windows in the borough hall. Motion carried 6-1. Councilmember Balthaser voted no. (PROPOSAL ATTACHED)

GUESTS

John Kissling, Fire Chief, requested to use the Well 4 driveway to access parking for the volunteers for the annual gun raffle. Council agreed. Council also agreed to let Mr. Kissling cut and remove low hanging branches in the parking area.
Mr. Kissling asked council if the fire company may do pool fills. President Baver stated it shouldn't be a problem but asked Mr. Kissling to keep a record of water usage.
Mr. Kissling asked councilmember Schur if the fire company is to participate in the Memorial Day Parade, councilmember Schur stated yes, they should do the normal as every year.

Michele Ehrhart, borough resident, stated concerns on how long it takes to make code enforcement work. Ms. Ehrhart stated there was a couch outside at the curb on Stevens Avenue for 7.5 weeks. President Baver stated it takes time because you have to give the violator time to correct the issue.
Luke Shultz stated that he believes 325 Stevens Ave is draining their laundry water into the street.

Kim Shultz, borough resident, asked council if they were considering supplying water to a data center that is proposed in Jefferson Township. President Baver stated that there are no agreements between the borough and the proposed data center. President Baver stated that the borough was approached and the borough stated they were not interested.

ENGINEER REPORT
ATTACHED

MAYOR REPORT

Mayor Lesher reported that Boyer's will provide hotdogs and rolls for the Memorial Day service in Umbenhauer Park. Dieffenbach's will provide chips. The mayor stated he still doesn't have anyone to donate drinks.
Mayor Lesher stated the borough purchased 20 new U.S. Flags and he will hang them along Main Street.
Mayor Lesher presented a proposal to install new windows at the borough hall.

COMMITTEE REPORTS

Safety Committee had a meeting, there is no borough police coverage at this time. The borough at this time has state police coverage.

The zoning committee had a meeting and councilmember Balthaser will write a report on that and submit it to council.

Councilmember Schur reported that the Boy Scouts were spreading the playground mulch in Umbenhauer Park.
Schur also asked about installing the new swings. President Baver and councilmember Balthaser will install the new swings.

Councilmember Wise stated that the building and grounds committee will be getting estimates for topsoil. Ms. Wise also stated that County Line Pest Control will spray the bees around the buildings at Umbenhauer Park for a cost of $225.00.
It was also discussed to get the camera's working at the bandshell and installing motion detectors in the bandshell and pavilion. It was also dicussed about reinstalling a chain across the bottom entrance to the park. Wise also reported that the breaker box, in the pavilion, doesn't have a lock on it.
Council will get the secretary a list of everything to sell that the borough no longer uses.
Balthaser reported that facia and soffit need to be fixed on several buildings at Umbenhauer Park and the borough garage. Balthaser also stated the cement water pit covers pose a trip hazard in the park. Balthaser said he would like to place trash cans on top of them to avoid a trip hazard.

225 N MAIN ST. SUBDIVISION

Mr. Hershberger, owner of 225 N. Main St, spoke to council on his concerns with the subdivision. He stated he received a denial letter, from DEP, for sewer. President Baver stated the borough is working on rectifying the sewer issue.
There was also a discussion about off street parking spaces. A total of six off street parking spaces are required. There are four off street parking spaces required for lot one and two off street parking spaces for lot two. Solicitor Hartman stated that the current plan doesn't meet standards so Mr. Hershberger will have to create a new print. Solicitor Hartman told Mr. Hershberger he will need a time extension. Mr. Hershberger stated he would like a 180 day extension.
Mr. Hershberger stated his escrow has a negative balance. He asked council if he may pay amount due and replenish his escrow in October. Council agreed.

1729 STEVENS AVE SUBDIVISION

Brynn Schaeffer, engineer for subdivision, passed out photos with different options for driveway options. They are proposing aprons that are represented on the first sheet handed out. (ATTACHED) Scott Miller, from SSM, stated they would require a waiver for the driveway on the attached sheet.
Mr. Schaeffer also gave an update on on street parking and off street parking. Mr. Schaeffer stated that a lot on 3rd St. was eliminated and they introduced a driveway with a parking area. Mr. Miller suggests that they put a macadam pathway in so people can walk safely if they are parking in the lot.
Darren Zimmerman, owner of 1729 Stevens Ave, stated he spoke with the owner of TPK Properties on East 2nd St. and he will grant the intersection to the borough. President Baver stated council would like all of East 2nd St. given to the borough. President Baver stated he would like to have a meeting with TPK Properties.

WATER REPORT
ATTACHED

SEWER REPORT
ATTACHED

ACCOUNTS PAYABLE

Borough of Bernville
Accounts Payable
May 5, 2026

		AMOUNT		DESCRIPTION
01	Comcast	$202.83	PAID	POLICE TELEPHONE AND FAX
01	Fleet Services	$162.03	PAID	POLICE & PARKS GASOLINE
01	Met Ed	$24.07	PAID	CLAY PARK
01	Met Ed	$55.26	PAID	UMBENHAUER PARK
01	Met Ed	$41.12	PAID	BOROUGH GARAGE
01	Met Ed	$224.98	PAID	BOROUGH HALL
01	County of Berks	$65.50	PAID	POLICE MOBILE COMPUTER
01	Brown Plus	$2,550.00	PAID	AUDIT
01	21st Century Media	$62.93	PAID	SPECIAL MEETING AD
01	Nature's Accent	$250.00	PAID	SPRAYED DIRT INFIELD AT UMBENHAUER BASEBALL FIELD
01	Jeff Gernsheimer	$862.00	PAID	175th ANNIVERSARY BANNER HARDWARE (REIMBURSED FROM 175TH ANNIVERSARY DONATIONS)
01	Pristine Properties	$70.00	PAID	MOWED AT BOROUGH HALL X2
	TOTAL GENERAL PAID	$4,570.72		
01	Smrtguys	$79.00		WEBSITE
01	SSM	$1,911.50		ENGINEERING - 225 N MAIN ST
01	SSM	$10,071.50		ENGINEERING - 1729 STEVENS AVE
01	SSM	$397.50		ENGINEERING
01	Brown Plus	$1,250.00		YE 2025 AUDIT
01	T-Mobile	$138.15		CELL PHONES - 2 POLICE, 1 OFFICE
01	County of Berks	$96.55		POLICE MOBILE COMPUTER REPLACEMENT
01	Hartman Valeriano Magovern and Lutz	$140.00		1729 STEVENS AVE SUBDIVISION
01	Hartman Valeriano Magovern and Lutz	$160.00		225 N MAIN SUBDIVISION
01	Hartman Valeriano Magovern and Lutz	$1,200.00		LEGAL SERVICES
01	Reifsnyder's Ag Center	$76.60		PARK SUPPLIES
01	21st Century Media	$252.67		SNOW REMOVAL BID SPECS
01	Jeff Gernsheimer	$1,144.10		REIMBURSE FOR ANNIVERSARY BANNERS (FROM DONATIONS)
	TOTAL GENERAL UNPAID	$16,917.57		
08	Met Ed	$1,882.92	PAID	WWTP
08	nexbillpay	$7.25	PAID	CHECK PROCESSING FEES
08	nexbillpay	$324.85	PAID	CREDIT CARD PROCESSING FEES
08	Pristine Properties	$110.00	PAID	MOWED AT WWTP X2
	Total SEWER PAID	$2,325.02		
08	SSM	$279.00		ENGINEERING (CHAPTER 94 REPORT)
08	SSM	$84.25		ENGINEERING (TELEVISING GRANT COORDINATION)
08	Verizon	$158.93		WWTP PHONE AND INTERNET
08	ARRO Water Services	$10,471.91		CONTRACTED SERVICES
08	Quadient	$213.58		POSTAGE
08	Main Pool and Chemical	$1,500.00		WWTP SUPPLIES
	Total Sewer Unpaid	$12,707.67		
	Met Ed	$351.01	PAID	WELL 3 ELECTRIC
	Met Ed	$565.22	PAID	WELL 4 ELECTRIC
	Penn Township	$190.00	PAID	SEWER BILL
	Pristine Properties	$140.00	PAID	MOWED AT WELL 3 X1 and MOWED AT WELL 4 X1
	Quadient	$213.59	PAID	POSTAGE
	TOTAL WATER PAID	$1,459.82		
	Suburban Water Testing	$730.00		WATER TESTING
	DEP	$2,000.00		SAFE DRINKING WATER ANNUAL FEE
	Main Pool and Chemical Company	$342.00		WELL SUPPLIES
	Verizon	$73.33		WELL PHONE
	ARRO Water Services	$2,869.00		CONTRACTED SERVICES
	TOTAL WATER UNPAID	$6,014.33		
09	Jax Disposal	$9,250.00	PAID	TRASH REMOVAL
	TOTAL TRASH PAID	$9,250.00		

TREASURER REPORT

BOROUGH OF BERNVILLE'S TREASURER REPORT AS OF MARCH 31, 2026

GENERAL FUND			
	Balance February 28, 2026		$ 335,833.53
	Receipts	03/01/2026 - 03/31/2026	$ 69,142.40
	Expenditures	03/01/2026 - 03/31/2026	$ 39,376.67
	Balance -	**31-Mar-26**	**$ 365,599.26**
SEWER FUND			
	Balance February 28, 2026		$ 264,135.90
	Receipts	03/01/2026 - 03/31/2026	$ 16,831.11
	Expenditures	03/01/2026 - 03/31/2026	$ 25,529.52
	Balance -	**31-Mar-26**	**$ 255,437.49**
TRASH FUND			
	Balance February 28, 2026		$ 65,246.08
	Receipts	03/01/2026 - 03/31/2026	$ 4,193.35
	Expenditures	03/01/2026 - 03/31/2026	$ 9,359.60
	Balance -	**31-Mar-26**	**$ 60,079.83**
WATER FUND			
	Balance February 28, 2026		$ 320,136.14
	Receipts	03/01/2026 - 03/31/2026	$ 7,576.60
	Expenditures	03/01/2026 - 03/31/2026	$ 8,535.92
	Balance -	**31-Mar-26**	**$ 319,176.82**
Total March 2026 Balance all Funds			**$ 1,000,293.40**
DEPOSITORIES			
PLGIT Investment - Highway State Aid			$239,433.91
PLGIT Investment - Sewer			$752,332.70
PLGIT Investment - Water			$720,061.92
TOTAL DEPOSITORIES			**$1,711,828.53**

Brenda Strunk, Secretary/Treasurer

ADJOURNMENT: There was no further business, and the Bernville Borough Council meeting adjourned at 8:50 PM by KIEBACH/SCHUR.

Attest:

Brenda Strunk
Borough Secretary

Bernville Borough
Profit & Loss Budget vs. Actual
January through December 2026

	Jan - Dec 26	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
0130110 · Real Estate Taxes - Current	76,540.47	185,796.00	-109,255.53
0130140 · Deliquent Real Extate Ta IMMT'L	0.00	8,000.00	-8,000.00
0131001 · Per Capita Taxes -Current	156.50	2,500.00	-2,343.50
0131002 · Per Capita Taxes-Prior	0.00	500.00	-500.00
0131010 · Real Estate Transfer Taxes	16,395.40	25,000.00	-8,604.60
0131020 · Earned Income Taxes	46,346.78	140,000.00	-93,653.22
0131051 · Occupation Privilege Taxes	1,323.63	5,000.00	-3,676.37
0132001 · Building/Zoning	738.50	6,500.00	-5,761.50
0132011 · Rental Registration & Ins.	305.00	8,000.00	-7,695.00
0132014 · Cable Franchise Fee	3,063.49	14,500.00	-11,436.51
0132090 · Misc. Permits (including cable)	25.00	400.00	-375.00
0132095 · General Miscellaneous	-2,164.50	0.00	-2,164.50
0133004 · Miscellaneous	80.00	0.00	80.00
0133005 · Parking Fines	75.00	0.00	75.00
0133007 · Traffic Fines	49.61	0.00	49.61
0133008 · Non Traffic Fines	31.20	0.00	31.20
0134101 · Interest - Savings	36.54	125.00	-88.46
0135501 · Public Utility Real Estate	0.00	300.00	-300.00
0135508 · Alcoholic Beverage License	150.00	150.00	0.00
0136701 · Contributions	1,243.00	0.00	1,243.00
0138010 · Reimbursements	-27.55	0.00	-27.55
0138013 · Accident Reports	105.00	0.00	105.00
0138014 · Reimbursement Fire Co. WC Ins	0.00	12,000.00	-12,000.00
0139201 · trasnfer from other fund	10,833.39	0.00	10,833.39
Total Income	155,306.46	408,771.00	-253,464.54
Gross Profit	155,306.46	408,771.00	-253,464.54
Expense			
0140004 · Treasurer's Salary	8,165.20	25,590.00	-17,424.80
0140005 · Secretary Treasurer Bond	0.00	800.00	-800.00
0140006 · Stipend	2,290.00	2,290.00	0.00
0140010 · Materials & Supplies	1,626.93	6,000.00	-4,373.07
0140011 · Postage	160.80	300.00	-139.20
0140020 · General Expense	0.00	5,000.00	-5,000.00
0140021 · Legal Ad Publication	318.58	0.00	318.58
0140026 · Audit Fees	5,835.00	9,000.00	-3,165.00
0140029 · Legal Services	4,030.25	18,000.00	-13,969.75
0140031 · Conference/Convention	125.00	0.00	125.00
0140032 · Office Telephone	174.58	1,500.00	-1,325.42
0140034 · Advertising, Printing & Binding	0.00	3,500.00	-3,500.00
0140060 · Dues, Subscriptions, & Website	1,090.85	2,300.00	-1,209.15

Bernville Borough
Profit & Loss Budget vs. Actual
January through December 2026

	Jan - Dec 26	Budget	$ Over Budget
0147003 · Police FICA	861.23	7,200.00	-6,338.77
0147010 · PSAB U/C Plan	567.25	1,700.00	-1,132.75
0147101 · General Liability	0.00	12,000.00	-12,000.00
0147113 · Workers Compensation	1,409.93	21,000.00	-19,590.07
0147114 · Property and Auto Ins	0.00	10,000.00	-10,000.00
0148000 · Misc.-Gen. Fund	319.18	0.00	319.18
0866900 · Reconciliation Discrepancies	0.20	0.00	0.20
Total Expense	103,014.81	408,771.00	-305,756.19
Net Ordinary Income	52,291.65	0.00	52,291.65
Net Income	**52,291.65**	**0.00**	**52,291.65**

Bernville Borough Sewer Fund
Profit & Loss Budget vs. Actual
January through December 2026

	Jan - Dec 26	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
0810702 · Dividends-PLGIT Sewer Fund	6,545.40	24,000.00	-17,454.60
0836410 · Wastewater/Sewage	132,289.79	285,600.00	-153,310.21
0836420 · Sewer Tap in Fee	0.00	3,500.00	-3,500.00
Total Income	138,835.19	313,100.00	-174,264.81
Gross Profit	138,835.19	313,100.00	-174,264.81
Expense			
0820004 · Treasurers Salary	4,877.20	13,324.00	-8,446.80
0820005 · Stipend	2,290.00	2,290.00	0.00
0820301 · Sewer - Wages - Groundskeeping	110.00	1,530.00	-1,420.00
0822025 · Office Expense	716.91	0.00	716.91
0822029 · Legal Service	0.00	5,000.00	-5,000.00
0822500 · Inspections/Maintenace	49,110.84	44,500.00	4,610.84
0825200 · Contracted Services	57,463.38	170,000.00	-112,536.62
0827002 · FICA Employer - Sewer	373.09	1,400.00	-1,026.91
0828000 · Misc.	6,425.51	8,000.00	-1,574.49
0832200 · Billing Service	0.00	3,500.00	-3,500.00
0832300 · Billing Postage	0.00	1,500.00	-1,500.00
0834400 · Gen'l Engineering Service	8,663.24	19,470.00	-10,806.76
0840000 · Software Support	1,166.66	0.00	1,166.66
0840026 · Audit Expense	4,172.50	6,000.00	-1,827.50
0840033 · RESERVE ACCT	27,000.00	27,651.00	-651.00
0840122 · Property & Liability Insurance	0.00	9,000.00	-9,000.00
Total Expense	162,369.33	313,165.00	-150,795.67
Net Ordinary Income	-23,534.14	-65.00	-23,469.14
Net Income	**-23,534.14**	**-65.00**	**-23,469.14**

Bernville Borough Trash Fund
Profit & Loss Budget vs. Actual
January through December 2026

	Jan - Dec 26	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
0934100 · Trash Interest	4.39	0.00	4.39
0938036 · Trash Collections	48,200.65	122,100.00	-73,899.35
Total Income	48,205.04	122,100.00	-73,894.96
Gross Profit	48,205.04	122,100.00	-73,894.96
Expense			
0940010 · Mat. & Supplies	1,166.66	0.00	1,166.66
0940033 · Salary	712.40	4,635.00	-3,922.60
0948036 · Trash Removal	37,000.00	111,000.00	-74,000.00
0948037 · Recycling Site Disposal	0.00	5,000.00	-5,000.00
Total Expense	38,879.06	120,635.00	-81,755.94
Net Ordinary Income	9,325.98	1,465.00	7,860.98
Net Income	**9,325.98**	**1,465.00**	**7,860.98**

Bernville Borough Water Authority
Profit & Loss Budget vs. Actual
January through December 2026

	Jan - Dec 26	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
0234115 · Interest Inc.	6,271.13	25,000.00	-18,728.87
0236410 · WATER CUSTOMERS	104,492.03	260,600.00	-156,107.97
0236502 · Tap In Fees	0.00	4,000.00	-4,000.00
Total Income	110,763.16	289,600.00	-178,836.84
Gross Profit	110,763.16	289,600.00	-178,836.84
Expense			
0220201 · CERTIFIED OPERATOR	9,255.48	26,000.00	-16,744.52
0222501 · WaterMeters	0.00	5,000.00	-5,000.00
0222502 · Chemicals	297.00	9,000.00	-8,703.00
0222600 · Building Maintenance/Repairs	0.00	4,000.00	-4,000.00
0222601 · Equipment	0.00	1,000.00	-1,000.00
0222700 · Electric	4,483.80	9,000.00	-4,516.20
0222702 · Generator	1,080.20	3,000.00	-1,919.80
0222703 · Sewer Service	380.00	760.00	-380.00
0222709 · Mtnce. Misc.	4,867.48	15,000.00	-10,132.52
0222710 · Groundskeeping/snow removal	140.00	3,640.00	-3,500.00
0240003 · Secretary Salary	4,877.20	13,324.00	-8,446.80
0240005 · Stipend	2,290.00	2,290.00	0.00
0240006 · GREENTREE TECH SUPPORT	1,166.68	2,500.00	-1,333.32
0240010 · Business Licenses and Permits	0.00	3,000.00	-3,000.00
0240011 · Postage	78.51	1,600.00	-1,521.49
0240022 · Advertising/Notices	0.00	600.00	-600.00
0240032 · Telephone/online service	289.09	900.00	-610.91
0240033 · Reserve Account	0.00	132,936.00	-132,936.00
0240080 · Office Supplies	612.00	1,000.00	-388.00
0240083 · BANKCARD EXPENSES	0.00	2,000.00	-2,000.00
0240435 · Bank Servi Charges	0.00	50.00	-50.00
0250023 · Laboratory Services	3,767.40	12,000.00	-8,232.60
0250024 · Engineer Services	0.00	30,000.00	-30,000.00
0250026 · Audit fees	4,672.50	6,000.00	-1,327.50
0250029 · Legal Services	0.00	5,000.00	-5,000.00
Total Expense	38,257.34	289,600.00	-251,342.66
Net Ordinary Income	72,505.82	0.00	72,505.82

Bernville Borough State Liquid Fuels Fund
Profit & Loss Budget vs. Actual
January through December 2026

	Jan - Dec 26	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
3510702 · Divi. - Highway Aid	1,907.96	0.00	1,907.96
3535192 · State Liq. Fuels-Spec. Rev. Fun	31,011.66	0.00	31,011.66
Total Income	32,919.62	0.00	32,919.62
Gross Profit	32,919.62	0.00	32,919.62
Expense			
3543400 · Street Lighting	3,059.78	0.00	3,059.78
Total Expense	3,059.78	0.00	3,059.78
Net Ordinary Income	29,859.84	0.00	29,859.84
Net Income	29,859.84	0.00	29,859.84

Spotts, Stevens and McCoy
1047 N. Park Road > Reading PA 19610-1339
610.621.2000 > F. 610.621.2001 > SSMGROUP.COM

SSM

MONTHLY ENGINEER'S REPORT

Bernville Borough

Reporting Period: April 7, 2026 to May 5, 2026

SSM File: 100090.2026

Submitted by: Jamie D. Lorah, P.E.
Client Representative
jamie.lorah@ssmgroup.com

To: Dennis Baver, President and Board Members

Here is our **Monthly Engineer's Report** ("**MER**") for use at your May 5th Authority Meeting.

1. **2025 PA Small Water & Sewer Grants (100090.0010)**

   Grants have been awarded for the televising work and the WWTP SCADA. The Grant Agreements have been signed and are currently being processed by the Grant agency. One Grant Agreement continues to be missing. Proposals were sent for approval by the Board:

   - **OCC: SCADA Modifications** to include a new Digital Chart Recorder and Autodialer for a total of **$ 33,208**; and
   - **A.H. Moyer: Systemwide Televising** of the entire sewer system for a total cost of **$26,980**. Additionally, laterals may be televised at a cost of $100 each, and they can provide traffic control for an additional $1,700 per day.

   As previously noted, a PennVest Loan may be requested for any other work being proposed by the Borough on a new Well or on the Iron/Manganese Treatment System. The interest rate would be 1% for 5 years and about 1.7% for the remainder. Note: This Loan can easily take 9 to 12 months to obtain.

2. **Developer Review – 1729 Stevens Ave. (100090.0011)**

   The preliminary plans have been reviewed for 1729 Stevens Ave for approximately 31 lots to include 28 single-family semi-detached dwellings, one single-family dwelling and 2 non-building lots. We are currently awaiting resubmission. The Planning Module was signed, and a Will Serve Letter was sent to the developer.

   Sewer work on 2nd Street to remove the infiltration gusher (leak) was recently completed this past week, along with the replacement of the sewer line along Stevens Avenue. The developer had requested that the contractor (AH Moyer) add sewer connections for his property (at his expense).

3. **Developer Review - 25 Main Street (100090.0012)**

   The Sewage Planning Module exemption request was sent to PA DEP, and the Will Serve Letter was sent to the developer. Revised plans were submitted to show a gravity sewer lateral with connection on Main Street.

4. **Annual Chapter 94 Report (100090.0013)**

   The Annual Chapter 94 Report was submitted to the PA DEP by end of March. A letter was received stating that the WWTP was found to be organically overloaded and looking for an explanation. A letter was prepared to address this overload, but we are recommending that the Authority consider conducting an organic re-rating study on the WWTP. A proposal has been provided to prepare this study (see attached).

5. **Water Storage Tank Painting Project (100090.0015)**

   SSM has been working on the Water Storage Tank coating permit, which requires information as to how the Borough intends to maintain disinfection and pressure while the tank is out of service. It was determined that the water storage tank is currently the only source of disinfection and pressure for the system. If we take the tank out of service, we need to provide chlorine contact time in the distribution system or by other means. The previously installed tank bypass is no longer in place and was previously capped due to PA DEP request. We have recommended injection of chlorine at the Well and using the piping to the wellhouse for disinfection contact time. Additionally, we may need to rent a booster pump to provide pressure for the system while the tank is down. SSM will also be preparing Bid Specifications, conducting Bid-Phase Services and Construction Administration for this project.

Please do not hesitate to contact us should you have any questions or comments on the above, or if additional information is needed. Thank you.

Respectfully submitted,
Spotts, Stevens and McCoy

Jamie D. Lorah, P.E.

Technical Director, Environmental Engineering
jamie.lorah@ssmgroup.com

ARRO Water Services
108 West Airport Road
Lititz, PA 17543
P: 717.560.2760
www.arrowaterservices.com

April 7, 2026

Via Email: brenda@bernvilleborough.org

Dennis Baver
Bernville Borough
P.O. Box 40
Bernville, PA 19506

RE: Bernville Borough Wastewater
NPDES Permit No. PA0024023
March 2026—Monthly Operations and Maintenance Report

Dear Dennis:

We are pleased to report there were no wastewater quality violations during the month of March 2026. Copies of the following information, which will be submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough, will be sent to you on or before April 30, 2026.

- Discharge Monitoring Report
- Supplemental Reports

A summary of the monthly flow data is as follows:

Average, in MGD	=	0.3818
Maximum, in MGD	=	0.7197

Routine Maintenance/Events:

- General housekeeping
- Maintenance and inspections/observations performed

Non-Routine Maintenance/Events:
There were no non-routine events for the month of March.

If you have any questions, please contact us at 717.560.2760 or ContactAWS@arrowaterservices.com.

Sincerely,

David Kline, L.O.
Director of Operations
ARRO Water Services

Kevin R. Dunn, L.O.
Assistant Director of Operations
ARRO Water Services

ARRO Water Services
108 West Airport Road
Lititz, PA 17543
P: 717.560.2760
www.arrowaterservices.com

April 7, 2026

Via Email: brenda@bernvilleborough.org

Dennis Baver
Bernville Borough Water Treatment Plant
P.O. Box 40
Bernville, PA 19506

RE: Bernville Borough Water Treatment Plant
March 2026—Monthly Operations and Maintenance Report

Dear Dennis:

We are pleased to report that there were no water quality violations during the month of March 2026. The monthly DWELR data for the two wells was submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough and the confirmation report has been emailed to the address listed above.

A brief summary of the monthly flow data is as follows:

2026			
March	Well		Total Daily Gallons
	4	3	
Average	69,973	47,517	71,590
Total	2,029,212	190,069	2,219,281
Min	33,319	13,685	33,319
Max	104,640	81,374	104,640

Routine Maintenance/Events:

- Performed daily well inspections as per the contract
- Weekly duties as per the contract
- Monthly duties as per the contract

ARRO Water Services
108 West Airport Road
Lititz, PA 17543
P: 717.560.2760
www.arrowaterservices.com

May 5, 2026

Via Email: brenda@bernvilleborough.org

Dennis Baver
Bernville Borough
P.O. Box 40
Bernville, PA 19506

RE: Bernville Borough Wastewater
NPDES Permit No. PA0024023
April 2026—Monthly Operations and Maintenance Report

Dear Dennis:

We are pleased to report there were no wastewater quality violations during the month of April 2026. Copies of the following information, which will be submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough, will be sent to you on or before May 31, 2026.

- Discharge Monitoring Report
- Supplemental Reports

A summary of the monthly flow data is as follows:

Average, in MGD	=	0.2091
Maximum, in MGD	=	0.2750

Routine Maintenance/Events:

- General housekeeping
- Maintenance and inspections/observations performed

Non-Routine Maintenance/Events:
There were no non-routine events for the month of April

If you have any questions, please contact us at 717.560.2760 or ContactAWS@arrowaterservices.com.

Sincerely,

David Kline, L.O.
Director of Operations
ARRO Water Services

Kevin R. Dunn, L.O.
Assistant Director of Operations
ARRO Water Services

ARRO Water Services
108 West Airport Road
Lititz, PA 17543
P: 717.560.2760
www.arrowaterservices.com

May 5, 2026

Via Email: brenda@bernvilleborough.org

Dennis Baver
Bernville Borough Water Treatment Plant
P.O. Box 40
Bernville, PA 19506

RE: Bernville Borough Water Treatment Plant
April 2026—Monthly Operations and Maintenance Report

Dear Dennis:

We are pleased to report that there were no water quality violations during the month of April 2026. The monthly DWELR data for the two wells was submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough and the confirmation report has been emailed to the address listed above.

A brief summary of the monthly flow data is as follows:

2026			
April	Well		Total Daily Gallons
	4	3	
Average	68,903	52,302	71,283
Total	1,929,291	209,207	2,138,498
Min	35,641	10,687	35,641
Max	110,352	88,589	110,352

Routine Maintenance/Events:

- Performed daily well inspections as per the contract
- Weekly duties as per the contract
- Monthly duties as per the contract

DITCHCREEK
Utility Services, Inc.

March 30th, 2026

Bernville Borough
PO BOX 40
6602 Bernville Rd
Bernville, PA 19506

We are pleased to provide Bernville Borough with the following proposal to clean and televise approximately 19,000ft of 8-inch, 10-inch, and 12-inch sanitary sewer lines. Additional pricing is also being provided to televise sanitary sewer laterals.

Scope of Work:

- Light Cleaning and Televising of sanitary sewer mains. - Price per foot to clean and televise approximately 19,000 feet of sewer lines. Cleaning will be performed with a 2-person crew and a Vactor combination sewer jetter vac truck. Televising will be performed with a one-person crew and a truck mounted Rausch sewer camera crawler system.
- Heavy Cleaning – Price per foot for heavy cleaning of sewer lines if necessary.
- Lateral Televising - Price per lateral to televise sanitary sewer laterals from the sewer main toward the house – as directed. Televising will be performed with a one-person crew and a truck mounted Rausch sewer camera crawler system that is equipped with lateral launch capabilities.
- Traffic control – Price per day for a 2-person crew for flagging around work area.

Proposal 1

Item	Unit	Price
Mainline Light Cleaning and Televising	Foot	$1.42
Heavy Cleaning	Foot	$2.50
Lateral Televising	Each	$100.00
Traffic Control	Day	$1700.00

Pricing Notes:

1. Ditchcreek Utility Services Inc. is a PA COSTARS approved supplier, vendor number 534212. Work can be performed under our current COSTARS contract.
2. All work will be performed during normal business hours (6:30 to 3:30).
3. Water for jetting operations to be provided by the municipality.
4. Work area signs and cones around work area are included in the above quote. Two man traffic control flagging crew will only be used if necessary.
5. **Exclusions:** Root cutting, protruding tap removal, bypass pumping, and offroad easement clearing/degrubbing/access.

Thank you for the opportunity and we look forward to working with you.

Best Regards,

Elizabeth Ditchcreek
President

COSTARS™ certified WBENC WOMEN'S BUSINESS ENTERPRISE

OPTIMUM CONTROLS
CORPORATION

April 30, 2026

To: SSM Group
Attn: Jamie Lorah
Email: Jamie.lorah@ssmgroup.com

OCC COSTARS Supplier # 0000166387

As you requested, we are pleased to offer Optimum Controls Corporation's quotation (OCC # SMID27012 R1) for SCADA Modifications for the Bernville WWTP, per our site visit.

Under this quotation, OCC provide material and labor to replace the existing Circular Chart Recorder with a new Digital Chart Recorder. OCC will provide a trim plate, powder coated to match the existing MCC and mount the new Chart Recorder.

Additionally, we will replace the current phone-based Autodialer with a new Cellular Autodialer that will allow for alarming as scheduled, as well as the ability to see (2) Analog Values through a web interface. As part of the demolition of the existing Autodialer, OCC will remove the Annunciator on the wall as well. OCC will provide a signal splitter, conduit, and wiring to connect the Flow and Level signals currently at the Chart Recorder to the Autodialer.

Finally, OCC will provide a Point-to-Point IO Radio system to allow for connection of a UV System Alarm to the Autodialer in the Plant Control Room. This will be two small enclosures mounted in the corner of the UV Building and the Plant Control Room, as well as Conduit and Wiring to connect the Radio Enclosure to the UV Control Panel.

Equipment included in our quotation:

- (1) Endress & Hauser Ecograph Digital Chart Recorder
  - Powder Coated Mounting Plate Fabricated by OCC
- (1) Sensaphone Sentinel Pro Cellular Autodialer
  - AT&T Cellular Service
  - 1 Year Cellular Service Agreement (to be continued by Bernville after 1 year)
- (2) Phoenix Contact Wireless Radio
  - (1) Digital Input Module
  - (1) Digital Output Module
- (2) Wireless IO Radio Enclosures
  - NEMA 12 Wall Mount Enclosure
  - Power Supply
  - Terminal Blocks, Wiring, Etc
- (2) Analog Signal Splitters – For Flow & Level to be sent to Autodialer
- Conduit, Fittings, Wiring as required for Above
  - PVC Schedule 40 Conduit / Fittings

Services included in our quotation:

- Submittals and Operation & Maintenance documentation
- Panel and Instrument Elementary Wiring Diagrams

- Electrical Installation (Assuming Prevailing Wage Rates – Berks County Electrician)
  - Installation of New Digital Chart Recorder
  - Installation of New Cellular Autodialer
  - Installation of Signa Splitters, Conduit, Wiring to connect Analog Signals from Chart Recorder to Autodialer
  - Installation of (2) Wireless Radio Control Panels
  - Installation of Conduit, Wiring for Radio Control Panels
- Startup and Testing
- Training
- Freight to Jobsite

Not included in our quotation:

- Field Installation of any equipment not listed above
- Field run wiring, conduit, junction boxes, or terminations not listed above
- Removal / Demolition of existing equipment not listed above
- Taxes, Permits, or Fees

The Total Price for these items is: **$ 33,208**

This offer is contingent on receiving a purchase agreement within 30 days from the date of this document. Due to rapid escalation of copper, steel, and plastic based products, OCC cannot hold a selling price longer than the period stated. In the event the order is tendered after the time period stated, OCC shall reprice the work for commodity material. The offer will be reissued reflecting any changes.

If you have any questions, please do not hesitate to call. We appreciate the opportunity.

Sincerely,

John Wisniewski, PE
Optimum Controls Corporation

Spotts, Stevens and McCoy
1047 N. Park Road > Reading PA 19610
610.621.2000 > F. 610.621.2001 > SSMGROUP.COM

April 29, 2026

Dennis Baver
Council President
Bernville Borough
PO Box 40
Bernville PA 19506
[dennis@bernvilleborough.org]

RE: 2026 Organic Overload
SSM File POP02026.0382

Dear Dennis:

Spotts, Stevens and McCoy (SSM) is pleased to provide the following Proposal for the organic re-rating of the Bernville Wastewater Treatment Plant (WWTP).

SCOPE OF WORK

The following includes a proposal for the preparation of a PA DEP Organic Re-rating Study and Report for the WWTP, which is a formal evaluation conducted by wastewater treatment facilities to increase their authorized organic loading capacity (measured in pounds per day of BOD). This study is required when a plant consistently receives more organic matter than it was originally designed to treat, often leading to operational difficulties or violations of their NPDES permit.

The study determines if the existing treatment units (e.g., aeration tanks, clarifiers) can handle higher organic loads, even if the hydraulic flow (gallons per day) remains the same. Currently the WWTP is rated for 288 pounds (lbs) of organic loading per day (at a flow rate of 115,000 gpd). This needs to be re-rated to accept 300 mg/L of BOD at your rated capacity of 285,000 gpd (or greater, if feasible).

EXCLUSIONS

Our Proposal includes the services outlined in the Scope of Work. If it is determined that additional services are required to accomplish the goals of the project, SSM will provide those services for an additional fee by means of an Authorization of Additional Services.

The following items are excluded from the Scope of Work:

- A single visit to the WWTP to measure tanks and gather data has been included in this proposal. If additional visits are required, we can provide these for an additional fee.

We will need the following information prior to the start of our project work: any tank information (dimensions) or treatment information, which could be contained within your Operations and Maintenance manual at the WWTP.

COMPENSATION

SSM will provide the services described in the Scope of Work on a time and expense basis for a fee we estimate will be approximately Six Thousand Five Hundred Dollars ($6,500).

Actual fees will be calculated on a time and expense basis at hourly charges for classifications utilized for various tasks.

Our fees are valid for ninety (90) days from the date of this Proposal.

Terms and Conditions
Our Terms and Conditions for Service Authorization are included in this letter. The Issuance of a Purchase Order in response to this Proposal constitutes acceptance. In the event of any inconsistencies between this Proposal and any other contract document, including but not limited to Purchase Orders issued in response hereto, this Proposal shall govern.

We appreciate the opportunity to provide professional services for this project. Should you have questions or require additional information, please contact me.

Sincerely,
Spotts, Stevens and McCoy

Jamie D Lorah

Jamie D. Lorah, PE
Technical Director
Environmental Engineering
jamie.lorah@ssmgroup.com

Deaner Construction Services

Deaner Construction Service, LLC
100 Waverly Street, Shillington PA 19607
610.775.5058
deanerconstruction1@gmail.com

Bernville Borough Hall

Replacement Window Installation

Install (15) replacement windows, supplied by costumer. Existing interior window stops to be reinstalled and prepped for paint. Demo materials to be disposed of by contractor and area broom clean. All work described: $900.00

- Option #1: Aluminum capping on exterior window frames. To be capped in white trim, sealed with silicone caulk. Work described: $1200.00
- Option #2: Paint exterior frames and moldings. Clean and scrape loose paint. Apply bonding primer to any bare wood and paint with white exterior semi-gloss paint. Work Described: $925.00

If above proposal is approved the approximate start date would be the first week of June.

Kind Regards, Sean Deaner (Owner)
Deaner Construction Services, LLC.