MINUTES OF THE BERNVILLE BOROUGH COUNCIL MEETING
AUGUST 4, 2026

President Dennis Baver called the meeting of the Bernville Borough Council to order on Tuesday, August 4, 2026, at 7:00 PM in the Bernville Borough Hall, 6602 Bernville Road.

Present were Mayor Wayne Lesher, President Dennis Baver, Vice President Justin Kiebach, Councilmembers Dale Balthaser, Jamie Schur, Cindy Wise, Jason Wenrich, Terry Rubendall, and Borough Secretary Brenda Strunk.

Guests included Luke Schultz, John Kissling, Brynn Schaeffer, and Darren Zimmerman.

Pledge to the Flag

BOROUGH COUNCIL VACANCY

MOTION by KIEBACH/SCHUR to appoint Terry Rubendall to the vacant borough council seat with term expiring on December 31, 2027. Motion passed 6-0.

Oath of Office was administered by Mayor Wayne Lesher.

MOTIONS

1. **MOTION** by SCHUR/RUBENDALL to conditionally approve the Preliminary Land Development Plan for 1729 Stevens Avenue, subject to review letters and recommendations of the Borough Engineer and Solicitor and any other applicable reviewing agencies, and contingent upon the applicant satisfying all outstanding comments and requirements prior to final plan approval. Motion carried 6-1. Wenrich voted no. **(WAIVERS ATTACHED)**
2. **MOTION** by KIEBACH/BALTHASER to accept the minutes of June 23, 2026 work session. Motion carried 5-0-2. Abstentions by Rubendall and Wenrich.
3. **MOTION** by KIEBACH/SCHUR to accept the minutes of June 29, 2026 special meeting. Motion carried 5-1-1. Wenrich voted no and Rubendall abstained.
4. **MOTION** by KIEBACH/WISE to accept the minutes of July 7, 2026 council meeting. Motion carried 4-0-3. Abstentions by Baver, Rubendall, and Wenrich.
5. **MOTION** by KIEBACH/BALTHASER to accept the minutes of July 28, 2026 work session. Motion carried 5-0-2. Abstentions by Rubendall and Wenrich.
6. **MOTION** by SCHUR/WENRICH to approve the accounts payable listed on page 4. Motion carried 7-0.
7. **MOTION** by BALTHASER/RUBENDALL to accept the treasurer report subject to audit. Motion carried 7-0.
8. **MOTION** by WENRICH/RUBENDALL to accept the profit and loss subject to audit. Motion carried 7-0.

MOTIONS cont.

9. **MOTION** by SCHUR/BAVER to accept the proposal, from SSM, for $5,200 for additional services to final DEP permit application for sewage treatment plant capacity based on the outcome of the rerate study. Motion carried 7-0.
10. **MOTION** by SCHUR/RUBENDALL to approve the request from Tulpehocken Township for assistance of the fire police for the Rehrersburg Car Show on September 12, 2026. Motion carried 7-0.
11. **MOTION** by KIEBACH/WISE to adopt Resolution No. 2026-08-04 to establish an official social media policy for borough owned social media accounts. Motion carried 7-0.
12. **MOTION** by SCHUR/WENRICH to issue memorandum to Borough permanent records to identify ordinance numbers 349 and 351 as unused numbers. Motion carried 7-0.
13. **MOTION** by BAVER/RUBENDALL to amend the agenda to make a motion to approve waivers for 1729 Stevens Avenue land development plan and to make a motion to accept the request from Womelsdorf borough for fire police assistance. Motion carried 7-0.
14. **MOTION** by BAVER/BALTHASER to approve the waivers for 1729 Stevens Avenue as listed in the June 9, 2026 letter. Motion carried 6-1. Wenrich voted no.
15. **MOTION** by BAVER/RUBENDALL to approve the request from Womelsdorf Borough for assistance of the fire police for the annual motorcycle ride on August 30, 2026. Motion carried 6-1. Wenrich voted no.

GUESTS

John Kissling, Fire Chief, stated that at the officers' meeting, it was decided that the Fire Company would like to apply for an LSA grant for 40 pagers. Council would need to adopt a resolution for the grant application.

Mr. Kissling also reported that the Fire Company cannot use the hydrants in North Heidelberg Township due to low water pressure. If there is a fire, the Fire Company will need to fill the trucks in the Borough. They will use the tank across from Redner's when available.

Luke Schultz, Borough resident, asked how residents are supposed to know what is going on in the Borough. Mr. Schultz stated that the Borough should consider distributing a newsletter to residents. Council indicated that it would support a newsletter but has been unable to find volunteers to prepare and distribute one. Councilmember Balthaser stated that residents may call the Borough Secretary with questions or concerns.

ENGINEER'S REPORT
ATTACHED

MAYOR'S REPORT

Mayor Lesher reported on Community Day.

Mayor Lesher reported that the Pennsylvania State Police stopped seven vehicles for violations and issued warnings. He also reported that four minors were stopped while riding bicycles without helmets.

Mayor Lesher also reported that he spoke with Brian Thumm, former Police Chief, and informed him that he would not be receiving the Borough's weapons.

Mayor Lesher spoke with Council about setting up an office in the rear room of the Borough Hall and requested a telephone for the office. This matter will be discussed at the August Workshop Meeting.

COMMITTEE REPORTS

President Baver stated that the water tower project should be awarded in September or October. He also reported that sewer videoing will take place in early September.

Councilmember Schur reported that Community Day went well and that a total of $445 was collected.

President Baver stated that he will schedule a meeting with the Street Committee to discuss long-term street repairs.

Councilmember Balthaser reported that Umbenhauer Park was surveyed. Borough Engineer Scott Miller distributed plans of the park.

Councilmember Balthaser also reported that AKA Fence Co. was at Umbenhauer Park to provide an estimate for replacing the damaged baseball fence and to provide steel and wooden markers to identify the surveyed property boundaries.

Councilmember Balthaser also stated that there has been considerable discussion on social media regarding Bernville Borough. Councilmember Balthaser stated, **"When a contractor can do the work cheaper than the employee, then that's the way to go."**

1729 STEVENS AVENUE SUBDIVISION

Darren Zimmerman and Brynn Schaeffer spoke regarding the conditional approval of the 1729 Stevens Avenue Land Development Plan. Mr. Zimmerman stated that there were no changes to the plans since the previous month.

WATER REPORT

Attached.

SEWER REPORT

Attached.

ACCOUNTS PAYABLE

Borough of Bernville
Accounts Payable
August 4, 2026

		AMOUNT		DESCRIPTION
01	Comcast	$203.31	PAID	POLICE TELEPHONE AND FAX
01	Met Ed	$24.60	PAID	CLAY PARK
01	Met Ed	$53.85	PAID	UMBENHAUER PARK
01	Met Ed	$41.22	PAID	BOROUGH GARAGE
01	Met Ed	$172.54	PAID	BOROUGH HALL
01	County of Berks	$23.81	PAID	POOL ELECTRIC
01	County of Berks	$33.50	PAID	POLICE MOBILE COMPUTER
01	Pristine Properties	$96.55	PAID	POLICE MOBILE COMPUTER REPLACEMENT
01	SMRTGUYS	$1,250.00	PAID	MOWED AT BOROUGH HALL X2, CLAY PARK X2, UMBENHAUER X1, CLEANED CREEK FROM POOL TO BANDSHELL
01	Kraft	$79.00	PAID	WEBSITE
01	Reifsnyder's	$2,947.79	PAID	CODE SERVICES
01	Bernville Gas	$70.02	PAID	PARK SUPPLIES
01	A.K.A. The Fence Company	$157.21	PAID	DUMPTRUCK INSPECTION, FUEL FOR PARK
01	City of Reading	$3,608.00	PAID	1/3 DOWN PAYMENT FOR WOODEN GUARDRAIL AT UMBENHAUER PARK
01	AmTrust	$50.00	PAID	USE OF FORCE AND CONTROL TACTICS TRAINING FOR THUMM
01	H.A. Thomson	$30,401.00	PAID	WORKER'S COMP
01	Wayne Lesher	$550.00	PAID	ANNUAL SERVICE FEE - LOSS CONTROL AND ACCT - WORKERS COMPENSATION
		$61.42	PAID	REIMBURSEMENT FOR RESTROOM LOCK IN UMBENHAUER PARK
	TOTAL GENERAL PAID	$39,823.82		
01	Pristine Property Solutions	$900.00		MOWED AT BOROUGH HALL X 2, PARK x 2, CLAY PARK, POOL x1
01	Eckert Seamans Cherin and Mellot LLC	$648.00		LEGAL SERVICES - DISBANDMENT OF POLICE DEPARTMENT
01	Hartman Valeriano Magovern & Lutz PC	$1,926.96		LEGAL SERVICES
01	Cardmember Services	$432.33		CURB PAINT, BORO ENVELOPES, UCC QUARTERLY, BROOM AND DUSTPAN, PRIZES FOR COMMUNITY DAY (REIMBURSED)
01	T-Mobile	$96.18		3 CELL PHONES AND INTERNET BOX
01	SMRTGUYS	$79.00		WEBSITE
01	Mike's Tree Worx	$750.00		STORM DAMAGE CLEAN UP (TREE LIMB FELL ONTO SNACKBAR AND BASEBALL FENCE)
01	Kraft	$2,709.50		BUILDING/ZONING/CODE ENFORCEMENT/RENTAL INSPECTIONS
	TOTAL GENERAL UNPAID	$7,541.97		
08	MetEd	$1,661.30	PAID	WWTP
08	ARRO	$10,087.25	PAID	CONTRACTED SERVICES
08	Pristine Properties	$110.00	PAID	MOWED AT WWTP X2
08	Main Pool and Chemical Company	$1,500.00	PAID	WWTP SUPPLIES
08	Countryside Fuel	$1,069.51	PAID	OFF ROAD DIESEL FOR GENERATOR
08	Countryside Fuel	$149.00	PAID	OFF ROAD DIESEL FOR GENERATOR 2
08	Process Masters	$4,620.00	PAID	WWTP SUPPLIES
08	nexbill pay	$50.80	PAID	CREDIT CARD AND CHECK PROCESSING FEES
	TOTAL SEWER PAID	$19,247.86		
08	Pristine Property Solutions	$110.00		MOWED ATWWTP X2
08	Commonwealth of PA	$100.00		2026 AVAILABLE OPERATOR REPORT - CHAPTER 302 ANNUAL SERVICE FEE
08	Verizon	$159.33		WWTP PHONE AND INTERNET
08	SLAYMAKER	$1,053.46		WWTP SUPPLIES
08	Process Masters	$3,133.96		WWTP SUPPLIES
08	Renew Source	$5,420.80		SLUDGE REMOVAL
08	Quadient	$209.06		POSTAGE
08	Hartman Valeriano Magovern & Lutz PC	$180.00		LEGAL SERVICES
	TOTAL SEWER UNPAID	$10,366.61		
	Met Ed	$228.14	PAID	WELL 3 ELECTRIC
	Met Ed	$654.98	PAID	WELL 4 ELECTRIC
	Michael K. Garman	$57.00	PAID	CONSTABLE SERVICE TO DELIVER UTILITY INVOICE TO 115 N MAIN ST
	Pristine Properties	$280.00	PAID	MOWED AT WELL 4 X2 and WELL 3 X2
	Suburban Water Testing	$1,917.90	PAID	WATER TESTING
	Countryside Fuel	$180.15	PAID	OFF ROAD DIESEL FOR GENERATOR
	Penn Township	$190.00	PAID	WELL 3 SEWER
	ARRO	$2,569.00	PAID	CONTRACTED SERVICES
	TOTAL WATER PAID	$6,077.17		
	Pristine Property Solutions	$80.00		MOWED AT WELL 4 X1
	Suburban Water Testing	$849.40		WATER TESTING
	Verizon	$73.63		WELL 3 PHONE
	Exeter Supply	$461.26		2 NEPTUNE METERS
	Commonwealth of PA	$100.00		PUBLIC WATER SYSTEM 2026 AVAILABLE OPERATOR REPORT - CHAPTER 302 ANNUAL SERVICE FEE
	Exeter Supply	$1,980.00		WELL SUPPLIES
	Quadient	$209.06		POSTAGE
	Exeter Supply	$461.26		2 METERS
	TOTAL WATER UNPAID	$4,214.61		
09	Jax Disposal	$9,250.00	PAID	TRASH REMOVAL
	TOTAL TRASH PAID	$9,250.00		
09	Quadient	$209.05		POSTAGE
	TOTAL TRASH UNPAID	$209.05		

TREASURER'S REPORT

BOROUGH OF BERNVILLE'S TREASURER REPORT AS OF JUNE 30, 2026

GENERAL FUND			
	Balance May 31, 2026		$ 459,919.86
	Receipts	06/01/2026 - 06/30/2026	$ 50,775.69
	Expenditures	06/01/2026 - 06/30/2026	$ 28,039.35
	Balance -	**30-Jun-26**	**$ 482,656.20**
SEWER FUND			
	Balance May 31, 2026		$ 187,757.17
	Receipts	06/01/2026 - 06/30/2026	$ 10,448.78
	Expenditures	06/01/2026 - 06/30/2026	$ 30,660.45
	Balance -	**30-Jun-26**	**$ 167,545.50**
TRASH FUND			
	Balance May 31, 2026		$ 63,211.34
	Receipts	06/01/2026 - 06/30/2026	$ 1,659.52
	Expenditures	06/01/2026 - 06/30/2026	$ 9,250.00
	Balance -	**30-Jun-26**	**$ 55,620.86**
WATER FUND			
	Balance May 31, 2026		$ 354,144.64
	Receipts	06/01/2026 - 06/30/2026	$ 3,390.15
	Expenditures	06/01/2026 - 06/30/2026	$ 10,371.04
	Balance -	**30-Jun-26**	**$ 347,163.75**
Total June 2026 Balance all Funds			**$ 1,052,986.31**
DEPOSITORIES			
PLGIT Investment - Highway State Aid			$236,895.26
PLGIT Investment - Sewer			$758,851.80
PLGIT Investment - Water			$726,301.38
TOTAL DEPOSITORIES			**$1,722,048.44**

Brenda Strunk

Brenda Strunk, Secretary/Treasurer

ADJOURNMENT

There being no further business, the meeting of the Bernville Borough Council adjourned at 8:04 PM upon a motion by RUBENDALL/KIEBACH.

Attest:

Brenda Strunk
Borough Secretary

Bernville Borough
Profit & Loss Budget vs. Actual
January through December 2026

	Jan - Dec 26	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
0130110 · Real Estate Taxes - Current	170,224.31	185,796.00	-15,571.69
0130140 · Deliquent Real Extate Ta IMMT'L	1,344.02	8,000.00	-6,655.98
0131001 · Per Capita Taxes -Current	156.50	2,500.00	-2,343.50
0131002 · Per Capita Taxes-Prior	0.00	500.00	-500.00
0131010 · Real Estate Transfer Taxes	18,348.05	25,000.00	-6,651.95
0131020 · Earned Income Taxes	81,850.28	140,000.00	-58,149.72
0131051 · Occupation Privilege Taxes	2,789.62	5,000.00	-2,210.38
0132001 · Building/Zoning	3,071.50	6,500.00	-3,428.50
0132011 · Rental Registration & Ins.	2,190.00	8,000.00	-5,810.00
0132014 · Cable Franchise Fee	6,045.34	14,500.00	-8,454.66
0132090 · Misc. Permits (including cable)	50.00	400.00	-350.00
0132095 · General Miscellaneous	-2,424.26	0.00	-2,424.26
0133003 · PA State Police Fines	201.33	0.00	201.33
0133004 · Miscellaneous	100.00	0.00	100.00
0133005 · Parking Fines	75.00	0.00	75.00
0133007 · Traffic Fines	121.81	0.00	121.81
0133008 · Non Traffic Fines	31.20	0.00	31.20
0134101 · Interest - Savings	80.74	125.00	-44.26
0135210 · Snow Removal Agreement	590.27	0.00	590.27
0135501 · Public Utility Real Estate	0.00	300.00	-300.00
0135508 · Alcoholic Beverage License	150.00	150.00	0.00
0136701 · Contributions	98.90	0.00	98.90
0136702 · Community Day Donations	0.00	0.00	0.00
0138008 · Refund-Misc.	88.33	0.00	88.33
0138013 · Accident Reports	105.00	0.00	105.00
0138014 · Reimbursement Fire Co. WC Ins	17,588.00	12,000.00	5,588.00
0139201 · trasnfer from other fund	24,731.17	0.00	24,731.17
0170000 · Real Estate - Delinquent	760.23	0.00	760.23
Total Income	328,367.34	408,771.00	-80,403.66
Gross Profit	328,367.34	408,771.00	-80,403.66
Expense			
0140004 · Treasurer's Salary	14,933.00	25,590.00	-10,657.00
0140005 · Secretary Treasurer Bond	0.00	800.00	-800.00
0140006 · Stipend	2,290.00	2,290.00	0.00
0140010 · Materials & Supplies	1,905.34	6,000.00	-4,094.66
0140011 · Postage	160.80	300.00	-139.20
0140020 · General Expense	0.00	5,000.00	-5,000.00
0140021 · Legal Ad Publication	886.85	0.00	886.85
0140024 · General Engineer Services	2,697.79	0.00	2,697.79
0140026 · Audit Fees	8,832.10	9,000.00	-167.90

Bernville Borough
Profit & Loss Budget vs. Actual
January through December 2026

	Jan - Dec 26	Budget	$ Over Budget
0140029 · Legal Services	10,058.75	18,000.00	-7,941.25
0140031 · Conference/Convention	1,023.70	0.00	1,023.70
0140032 · Office Telephone	299.27	1,500.00	-1,200.73
0140034 · Advertising, Printing & Binding	0.00	3,500.00	-3,500.00
0140060 · Dues, Subscriptions, & Website	1,425.63	2,300.00	-874.37
0140070 · Building Main./Repairs	8,572.12	2,500.00	6,072.12
0140080 · Misc.-General Fund	751.37	2,000.00	-1,248.63
0140201 · Cleaning Services	1,040.00	2,080.00	-1,040.00
0140211 · Electric	2,297.29	2,600.00	-302.71
0140275 · Lawn & Ground Care	2,065.00	0.00	2,065.00
0140301 · Tax Collector-Salary	6,820.47	7,200.00	-379.53
0140302 · Tax Collector Bond	104.00	100.00	4.00
0140303 · Tax Bills	141.00	150.00	-9.00
0141001 · Police Salaries & Wages	13,657.90	39,936.00	-26,278.10
0141002 · Police Training	150.00	400.00	-250.00
0141007 · Police Chief Salary	-37,306.06	63,896.00	-101,202.06
0141010 · Police Mat'l & Supplies	239.99	2,500.00	-2,260.01
0141011 · Police - gasoline	536.54	6,000.00	-5,463.46
0141015 · Police Uniform	0.00	1,000.00	-1,000.00
0141016 · Police Equipment	0.00	3,500.00	-3,500.00
0141017 · Police Firearms	0.00	500.00	-500.00
0141020 · Police Insuraces WC & Liability	11,000.00	10,500.00	500.00
0141025 · Police Vehicle Maintenance	734.73	5,000.00	-4,265.27
0141030 · Radio Net	8,390.67	8,000.00	390.67
0141035 · Police Telephone, Fax, Internet	2,094.18	2,575.00	-480.82
0141036 · Police - Computer	25.00	2,400.00	-2,375.00
0141040 · Mobile Computer	973.80	2,000.00	-1,026.20
0141192 · Radio Net-Fire	2,487.45	2,800.00	-312.55
0141293 · Ambulance Radio Net	2,442.19	2,750.00	-307.81
0143093 · Garage Electric	279.10	650.00	-370.90
0143105 · Dump Trk.	65.00	400.00	-335.00
0143200 · Snow Cleaning	40,009.14	0.00	40,009.14
0143310 · Signs Mat'l & Supplies	0.00	4,500.00	-4,500.00
0143420 · Streets - Maintenance	0.00	27,500.00	-27,500.00
0143421 · Road Improvements	1,380.00	0.00	1,380.00
0143430 · Street Lights	4,664.30	4,854.00	-189.70
0145101 · Parks - Salaries & Wages	10,864.50	15,600.00	-4,735.50
0145109 · Parks - Mat'l & Supplies	2,793.04	4,500.00	-1,706.96
0145111 · Parks - Electric Service	568.73	1,200.00	-631.27
0145120 · Parks-Gen'l Expense	5,955.11	17,000.00	-11,044.89
0145122 · Community Days Games& Fireworks	5,864.00	0.00	5,864.00
0145140 · Pool	191.42	1,000.00	-808.58

Bernville Borough
Profit & Loss Budget vs. Actual
January through December 2026

	Jan - Dec 26	Budget	$ Over Budget
0145500 · Shade Tree Comm.	0.00	2,000.00	-2,000.00
0146110 · Code Services	9,574.91	12,000.00	-2,425.09
0146111 · Apt. Inspections	441.26	8,000.00	-7,558.74
0146700 · Bernville Library Contributions	0.00	1,000.00	-1,000.00
0146703 · Emergency Services	202.65	6,000.00	-5,797.35
0147002 · FICA Employer	2,496.19	6,000.00	-3,503.81
0147003 · Police FICA	3,680.40	7,200.00	-3,519.60
0147010 · PSAB U/C Plan	923.05	1,700.00	-776.95
0147101 · General Liability	0.00	12,000.00	-12,000.00
0147113 · Workers Compensation	21,360.93	21,000.00	360.93
0147114 · Property and Auto Ins	0.00	10,000.00	-10,000.00
0148000 · Misc.-Gen. Fund	729.05	0.00	729.05
0866900 · Reconciliation Discrepancies	0.19	0.00	0.19
Total Expense	183,773.84	408,771.00	-224,997.16
Net Ordinary Income	144,593.50	0.00	144,593.50
Net Income	**144,593.50**	**0.00**	**144,593.50**

Bernville Borough Sewer Fund
Profit & Loss Budget vs. Actual
January through December 2026

	Jan - Dec 26	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
0810702 · Dividends-PLGIT Sewer Fund	13,084.55	24,000.00	-10,915.45
0836410 · Wastewater/Sewage	219,588.81	285,600.00	-66,011.19
0836420 · Sewer Tap in Fee	0.00	3,500.00	-3,500.00
Total Income	232,673.36	313,100.00	-80,426.64
Gross Profit	232,673.36	313,100.00	-80,426.64
Expense			
0820004 · Treasurers Salary	8,521.40	13,324.00	-4,802.60
0820005 · Stipend	2,290.00	2,290.00	0.00
0820301 · Sewer - Wages - Groundskeeping	660.00	1,530.00	-870.00
0822025 · Office Expense	1,193.74	0.00	1,193.74
0822029 · Legal Service	0.00	5,000.00	-5,000.00
0822500 · Inspections/Maintenace	59,613.76	44,500.00	15,113.76
0825200 · Contracted Services	128,276.77	170,000.00	-41,723.23
0827002 · FICA Employer - Sewer	651.81	1,400.00	-748.19
0828000 · Misc.	11,507.76	8,000.00	3,507.76
0832200 · Billing Service	1,166.66	3,500.00	-2,333.34
0832300 · Billing Postage	463.58	1,500.00	-1,036.42
0834400 · Gen'l Engineering Service	9,629.49	19,470.00	-9,840.51
0840026 · Audit Expense	4,172.50	6,000.00	-1,827.50
0840033 · RESERVE ACCT	27,000.00	27,651.00	-651.00
0840122 · Property & Liability Insurance	0.00	9,000.00	-9,000.00
0866900 · Reconciliation Discrepancies	0.10	0.00	0.10
Total Expense	255,147.57	313,165.00	-58,017.43
Net Ordinary Income	-22,474.21	-65.00	-22,409.21
Net Income	**-22,474.21**	**-65.00**	**-22,409.21**

Bernville Borough Water Authority
Profit & Loss Budget vs. Actual
January through December 2026

	Jan - Dec 26	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
0234115 · Interest Inc.	12,545.23	25,000.00	-12,454.77
0236410 · WATER CUSTOMERS	168,659.38	260,600.00	-91,940.62
0236502 · Tap In Fees	0.00	4,000.00	-4,000.00
Total Income	181,204.61	289,600.00	-108,395.39
Gross Profit	181,204.61	289,600.00	-108,395.39
Expense			
0220201 · CERTIFIED OPERATOR	17,197.37	26,000.00	-8,802.63
0222501 · WaterMeters	0.00	5,000.00	-5,000.00
0222502 · Chemicals	2,486.52	9,000.00	-6,513.48
0222600 · Building Maintenance/Repairs	0.00	4,000.00	-4,000.00
0222601 · Equipment	0.00	1,000.00	-1,000.00
0222700 · Electric	7,095.17	9,000.00	-1,904.83
0222702 · Generator	1,931.13	3,000.00	-1,068.87
0222703 · Sewer Service	570.00	760.00	-190.00
0222709 · Mtnce. Misc.	4,867.48	15,000.00	-10,132.52
0222710 · Groundskeeping/snow removal	1,000.00	3,640.00	-2,640.00
0240003 · Secretary Salary	8,521.40	13,324.00	-4,802.60
0240005 · Stipend	2,290.00	2,290.00	0.00
0240006 · GREENTREE TECH SUPPORT	1,166.68	2,500.00	-1,333.32
0240010 · Business Licenses and Permits	2,600.00	3,000.00	-400.00
0240011 · Postage	542.10	1,600.00	-1,057.90
0240022 · Advertising/Notices	0.00	600.00	-600.00
0240032 · Telephone/online service	509.10	900.00	-390.90
0240033 · Reserve Account	0.00	132,936.00	-132,936.00
0240079 · Office Equipment & Machines	558.50	0.00	558.50
0240080 · Office Supplies	612.00	1,000.00	-388.00
0240083 · BANKCARD EXPENSES	0.00	2,000.00	-2,000.00
0240435 · Bank Servi Charges	0.00	50.00	-50.00
0250023 · Laboratory Services	9,586.10	12,000.00	-2,413.90
0250024 · Engineer Services	4,196.00	30,000.00	-25,804.00
0250026 · Audit fees	4,672.50	6,000.00	-1,327.50
0250029 · Legal Services	0.00	5,000.00	-5,000.00
Total Expense	70,402.05	289,600.00	-219,197.95
Net Ordinary Income	110,802.56	0.00	110,802.56

Bernville Borough Trash Fund
Profit & Loss Budget vs. Actual
January through December 2026

	Jan - Dec 26	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
0934100 · Trash Interest	8.71	0.00	8.71
0938036 · Trash Collections	78,385.41	122,100.00	-43,714.59
Total Income	78,394.12	122,100.00	-43,705.88
Gross Profit	78,394.12	122,100.00	-43,705.88
Expense			
0940010 · Mat. & Supplies	1,166.66	0.00	1,166.66
0940033 · Salary	904.20	4,635.00	-3,730.80
0948036 · Trash Removal	64,750.00	111,000.00	-46,250.00
0948037 · Recycling Site Disposal	0.00	5,000.00	-5,000.00
Total Expense	66,820.86	120,635.00	-53,814.14
Net Ordinary Income	11,573.26	1,465.00	10,108.26
Net Income	**11,573.26**	**1,465.00**	**10,108.26**

Bernville Borough State Liquid Fuels Fund
Profit & Loss Budget vs. Actual
January through December 2026

	Jan - Dec 26	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
3510702 · Divi. - Highway Aid	3,962.06	0.00	**3,962.06**
3535192 · State Liq. Fuels-Spec. Rev. Fun	31,011.66	0.00	**31,011.66**
Total Income	34,973.72	0.00	**34,973.72**
Gross Profit	34,973.72	0.00	**34,973.72**
Expense			
3543400 · Street Lighting	6,122.64	0.00	**6,122.64**
Total Expense	6,122.64	0.00	**6,122.64**
Net Ordinary Income	28,851.08	0.00	**28,851.08**
Net Income	**28,851.08**	**0.00**	**28,851.08**

Spotts, Stevens and McCoy
1047 N. Park Road > Reading PA 19610-1339
610.621.2000 > F. 610.621.2001 > SSMGROUP.COM

SSM

MONTHLY ENGINEER'S REPORT

Bernville Borough

Reporting Period: July 8, 2026 to August 4, 2026

SSM File: 100090.2026

Submitted by: Jamie D. Lorah, P.E.
Client Representative
jamie.lorah@ssmgroup.com

To: Dennis Baver, President and Board Members

Here is our **Monthly Engineer's Report** ("**MER**") for use at your August 4th Authority Meeting.

1. **2025 PA Small Water & Sewer Grants (100090.0010)**

   Signed proposals were sent to the Contractors for the following:

   - **OCC: SCADA Modifications** to include a new Digital Chart Recorder and Autodialer for a total of **$ 33,208**; and
   - **A.H. Moyer: Systemwide Televising** of the entire sewer system for a total cost of **$26,980**. Additionally, laterals may be televised at a cost of $100 each, and they can provide traffic control for an additional $1,700 per day.

   As previously noted, a PennVest Loan may be requested for any other work being proposed by the Borough on a new Well or on the Iron/Manganese Treatment System. The interest rate would be 1% for 5 years and about 1.7% for the remainder. Note: This Loan Application can easily take 9 to 12 months to obtain. SSM has provided some dates for attending a special meeting with the Board to review options for financing.

   - Proposals were provided for the curb and curb stop inspections as well as the survey work associated with Umbenhauer Park.
   - Transmitted signed proposals to OCC and AH Moyer, phone call regarding SCADA materials and performed a site visit to review project scope changes.

2. **Developer Review – 1729 Stevens Ave. (100090.0011)**

   The preliminary plans have been reviewed for 1729 Stevens Ave for approximately 31 lots to include 28 single-family semi-detached dwellings, one single-family dwelling and 2 non-building lots. We are currently awaiting resubmission.

   - **RECAP:** Sewer work on 2nd Street to remove the infiltration gusher (leak) was recently completed this past week, along with the replacement of the sewer line along Stevens Avenue. The developer had requested that the contractor (AH Moyer) add sewer connections for his property (at his expense).

   RECAP: SSM previously provided further assistance on the Planning Module.

- **UPDATE:** Coordinated DEP questions, sewer and water comments, lighting plan and finalized letter review. Reviewed and transmitted flow data for Planning Module. Followed up on E&S Plan review.
- **UPDATE:** SSM issued a review letter dated June 30, 2026 for the Preliminary Plan.

3. **Developer Review - 25 Main Street (100090.0012)**

   The Sewage Planning Module exemption request was sent to PA DEP, and the Will Serve Letter was sent to the developer. Revised plans were submitted to show a gravity sewer lateral with connection on Main Street. No further updates.

4. **Annual Chapter 94 Report (100090.0013)**

   The Annual Chapter 94 Report was submitted to the PA DEP by end of March. A letter was received stating that the WWTP was found to be organically overloaded and looking for an explanation.

   - **UPDATE**: A response letter and Corrective Action Plan was issued to the PA DEP this past month. The Organic Re-Rate study is underway and is completed. It must be appended to a Water Quality Management (WQM) Permit Amendment to DEP. We have requested additional services to provide this Permit Application on the Borough's behalf.

5. **Water Storage Tank Painting Project (100090.0015)**

   SSM was working on the Water Storage Tank coating permit application, which required information as to how the Borough intends to maintain disinfection and pressure while the tank is out of service. It was determined that the water storage tank is currently the only source of disinfection and pressure for the system. If we take the tank out of service, we need to provide chlorine contact time in the distribution system or by other means. The previously installed tank bypass is no longer in place and was previously capped due to PA DEP request. We have recommended injection of chlorine at the Well and using the piping to the wellhouse for disinfection contact time. Additionally, we may need to rent a booster pump to provide pressure for the system while the tank is down.

   - **UPDATE:** The Permit Application was submitted to PA DEP last month to include re-instatement of the bypass line and chlorination being conducted directly at the Well.

6. **Organic Re-Rate Study (100090.0016)**

   SSM has visited the WWTP and located the plans to include all dimensions and design details for our use in preparing the table re-rate study. This project is fully underway.

   - **UPDATE:** Researched Amendment 05 and SBR original design documents and prepared capacity calculations to process equipment and worked on organic overload design and calculations.

7. **Umbenhauer Park Survey (100090.0017)**

   A Boundary retracement survey on the South and West property lines was completed; Steel Pins and wood stakes have been set on these lines to clearly mark the Boundary Lines. Major park improvements have been surveyed. The Survey plan is in the drafting stage and will be completed in the first week of August.

8. **Curb and Curb Stop Inspection 2026 (100090.0018)**

A proposal was prepared and issued to the Borough for consideration regarding the review and assessment of the existing curbing in the Borough and the location and evaluation of curb stops for the Borough service area.

Please do not hesitate to contact us should you have any questions or comments on the above, or if additional information is needed. Thank you.

Respectfully submitted,
Spotts, Stevens and McCoy

Jamie D. Lorah, P.E.

Technical Director, Environmental Engineering
jamie.lorah@ssmgroup.com

CARTA ENGINEERING
CONSULTING * CIVIL ENGINEERING * SITE PLANNING
LAND DEVELOPMENT * LAND SURVEYING

June 9, 2026

Borough of Bernville
Attn: Borough Council
PO Box 40
Bernville, PA 19506

Re: Stevens Avenue Subdivision
Preliminary Subdivision & Land Development Plan

Dear Members,

On behalf of the applicant we respectfully request the following waivers/modifications of the Borough of Bernville Subdivision and Land Development Ordinance:

1. **Section 14.A – Plan Scale**
   The ordinance indicates that a plan scale of 1"=20' or 1"=50' is required. The plans are prepared with a standard engineering scale of 1" = 30 feet. The plans are presented at an appropriate and legible scale as indicated in SSM's letter dated 12/31/2025.

2. **Section 14.D.2 – Profile Scale**
   The ordinance does not list a profile scale of 1"=30 feet horizontal nor 1" = 3 feet vertical as one of the accepted plan scales for profiles. The scales were selected to provide the maximum detail while maintain efficiency in sheet presentation and legibility. SSM's letter dated 12/31/2025 indicates that the profiles provided are presentable and adequate.

3. **Section 18.C.1 – Cartway Width**
   The ordinance requires cartways improved to a width of 36 feet. The existing cartway of 3rd Street is 29 feet. Per discussions with the Borough, the plan proposes to maintain the 29 foot cartway width and also provide a width of 30 feet on other new streets. The decreased cartway width will allow wider and less slope driveway aprons to be installed while also maintaining the sidewalks within the right-of-way and a sufficient width to provide on-street parking on one side of the new streets.

4. **Section 18.C.3 – Sidewalk**
   The ordinance requires the provision of sidewalk on new and existing streets. The plan proposes sidewalk along the newly expanded cartway of 3rd street, 2nd Street

9533 Old 22 ~ PO Box 135 Bethel, PA 19507 ~ Phone: 717.742.4245 ~ eMail: bas.carta@outlook.com

and most of Stevens Avenue. Sidewalk is not proposed along Stevens Avenue along the post office property nor along Wolf Street which is an alleyway.

Sidewalk is not proposed along the post office property due to the required grading for the new construction of Stevens Avenue. Installation of sidewalk along the Post Office would require a grading encroachment into the Post Office property which the owner has no legal right to execute. Being an alleyway, Wolf Street is not furnished with sidewalk at any point within the Borough and does not contain sufficient right-of-way to install sidewalk. There are also numerous conflicts that would be caused with utilities by installation of sidewalk along Wolf Street.

The applicant is requesting a waiver of installation of sidewalk along Stevens Avenue in the vicinity of the Post Office property as well as along Wolf Street.

5. **Section 23.A.3 – Lot Width to Depth Ratio**
   The ordinance indicates that "generally" the depth of residential lots shall not be more than 3 times the lot width. This requirement has been observed on the majority of the proposed lots. Eight lots along the east side of Stevens Avenue are proposed at a depth exceeding 3 times the width with depths ranging approximately 4 to 5 times the width. These lots meet all other zoning requirements including area and width. Due to the configuration of the land and existing street rights-of-way, we find that the plan "generally" meets the required lot width to depth ratios with just a percentage of the proposed lots not strictly meeting the requirement. Many existing lots throughout the Borough do not meet this requirement. The proposed lot configuration poses no negative impacts to access or usability and are in character of many other properties within the Borough. The Borough's engineer finds no objection to a waiver of this requirement as outlined in their 12/31/25 letter.

6. **Section 24.E – Driveway Radius**
   The SALDO requires driveway entrances to for one and two family driveways to be rounded at a radius of 5 feet at the entrance. The plan proposes concrete aprons with flares per PennDOT specifications with flares equivalent to the required radius returns. The Zoning Ordinance Section 6.17.2 permits a flared entrance in lieu of the required radius.

   Due to limited right-of-way area, the plan proposed to provide flared concrete driveway aprons and curbing that are equivalent to a 5-foot radius return.

7. **Section 27.B.7.f – Storm Sewer Construction**
   The Ordinance specifies that all new storm sewer piping within roadways shall be reinforced concrete. The plan proposes to utilize HDPE. HDPE is sufficient to handle the stress and loading of normal vehicular traffic and is commonly used material for storm sewer applications within public roadways. There is no limitation to utilizing HDPE for storm sewer construction.

8. **Section N – Street Trees**
   The ordinance requires street trees installed at a rate of 1 tree per 50 feet of street frontage.
   The Borough's engineer does not recommend the installation of street trees for this development. The applicant assumes that the Borough does not want street trees and therefore the applicant requests a waiver as would be required to achieve the Borough's position regarding street trees in this instance.

We look forward to discussing the requests at the next available opportunity. If you have any questions, or require any additional information, please contact me.

Sincerely,

Bryhn Schaffer, PE, PLS

cc: Darren Zimmerman, Owner/Applicant (via email)
Devonne Martin, Owner/Applicant (via email)
Scott Miller, RLA, SSM (via email)
Jaime Lorah, PE, SSM (via email)

ARRO Water Services
108 West Airport Road
Lititz, PA 17543
P: 717.560.2760
www.arrowaterservices.com

August 4, 2026

Via Email: brenda@bernvilleborough.org

Dennis Baver
Bernville Borough Water Treatment Plant
P.O. Box 40
Bernville, PA 19506

RE: Bernville Borough Water Treatment Plant
July 2026—Monthly Operations and Maintenance Report

Dear Dennis:

We are pleased to report there were no water quality violations during the month of July 2026. The monthly DWELR data for the two wells will be submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough and the confirmation report will be emailed to the address listed above.

A brief summary of the monthly flow data is as follows:

2026			
July	Well		Total Daily Gallons
	4	3	
Average	69,080	17,626	71,354
Total	2,141,482	70,502	2,211,984
Min	36,819	10,521	36,819
Max	108,700	28,172	108,700

Routine Maintenance/Events:

- Performed daily well inspections as per the contract
- Weekly duties as per the contract
- Monthly duties as per the contract

Non-Routine Maintenance/Events:
There were no non-routine events during the month of July.

If you have any questions, please contact 717.560.2760 or ContactAWS@arrowaterservices.com.

Sincerely,

David Kline, L.O.
Director of Operations
ARRO Water Services

ARRO Water Services
108 West Airport Road
Lititz, PA 17543
P: 717.560.2760
www.arrowaterservices.com

August 4, 2026

Via Email: brenda@bernvilleborough.org

Dennis Baver
Bernville Borough
P.O. Box 40
Bernville, PA 19506

RE: Bernville Borough Wastewater
NPDES Permit No. PA0024023
July 2026—Monthly Operations and Maintenance Report

Dear Dennis:

In the fourth week of July 2026, SPL collected samples that returned a high fecal result. The data submitted to DEP will reflect both a fecal instant max violation and a fecal monthly average violation, since the sample was taken from the side of the UV system that was shut down. We have asked SPL to train their technicians on proper sampling protocol.

Copies of the following information, which will be submitted to the Pennsylvania Department of Environmental Protection (PA DEP) on behalf of Bernville Borough, will be sent to you on or before August 31, 2026.

- Discharge Monitoring Report
- Supplemental Reports

A summary of the monthly flow data is as follows:

Average, in MGD	=	0.1286
Maximum, in MGD	=	0.1963

Routine Maintenance/Events:

- General housekeeping
- Maintenance and inspections/observations performed

Non-Routine Maintenance/Events:
There were no non-routine events for the month of July.

If you have any questions, please contact us at 717.560.2760 or ContactAWS@arrowaterservices.com.

Sincerely,

David Kline, L.O.
Director of Operations
ARRO Water Services